WJ RECORD KEEPING ESSENTIALS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON BUILDINGS AND GROUNDS

January 16, 1980; 3:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Kassler; President Knapp; Trustees Burack, Donlan, and Sawtelle; Mr. Callahan representing Trustee Anrig; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Member: Trustee Atkins

University Administration: Ms. Bradin, Vice President for Management; Mr. Gilmore, Executive Assistant to the President; Mr. Meehan, Senior Consultant

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director, Planning and Development

UM/Worcester: Mr. Quinlan, Director of Physical Plant

UM/Boston--Campus Site Improvements

Chairman Kassler convened the meeting at 3:40 p.m. and indicated that the first item of agenda was Campus Site Improvements--UM/Boston. Mr. Prince reported that the Harbor Campus received $900,000 in the FY80 Capital Outlay legislation. The funds are earmarked for campus site improvements, which have been approved by the Committee, to include landscaping and the completion of the exterior brick facings on the north and east sides of the campus.

UM/Boston--Status of Columbia Point Development

The Committee discussed Status of Columbia Point Development--UM/Boston. Proposals have been received from three architectural/planning firms for consulting work to assist the University in developing a land use plan for Columbia Point as an alternative to the current BRA proposal. The consultants will develop a land use plan in line with earlier votes of the Board, taking into consideration the availability of open space, the architectural and education ambience of the peninsula, the population density, adequate parking facilities, the need for a community center and a child care facility, as well as any additional services required by the residential population and the various institutions on the Point. President Knapp indicated that the proposals for the work have been reviewed by staff from the central office and the campus, and it is the consensus that The Architects Collaborative (TAC), which is already familiar with the campus and Columbia Point, could rapidly address the project. The Committee reviewed the TAC proposal and concurred

with the recommendation. On motion made and seconded, it was

VOTED: To retain The Architects' Collaborative as consultant to the President and the Board of Trustees with regard to current proposals for use of University land in the revitalization of the Columbia Point peninsula consistent with prior votes of the Committee on Buildings and Grounds and Board of Trustees, a total not to exceed $10,000 without prior approval. (Doc. T80-005)

The Committee had an opportunity to review the BRA draft of the Columbia Point Developer's Kit, and it was agreed that any suggested revisions from Committee members would be submitted to the President within the next ten days of the meeting.

There was no further business and the meeting was adjourned at 5:20 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON STUDENT AFFAIRS

January 22, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Shearer; President Knapp; Trustees Cross and LaVoice; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Kassler, Krumsiek, McNeil and Okin

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Preston, Associate Vice President for Academic Affairs; Mr. Stine, Assistant Vice President

UM/Amherst: Mr. Apodaca, Director of Financial Aid; Mr. Benedict, Acting Associate Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Bondy, Associate Vice Chancellor for Student Affairs; Mr. Hartnagel, Dean of Admissions

UM/Worcester: Chancellor Tranquada; Ms. Feinblatt, Director of Student Affairs

Guest: Ms. Rogers, Assistant to the Secretary of Educational Affairs

Tuition Policy Proposal

Chairman Shearer convened the meeting at 10:10 a.m. President Knapp prefaced discussion of the first agenda item Tuition Policy Proposal with a report of a meeting held on January 21 at Secretary of Educational Affairs Johnson's office. Attended by the five segment heads and Board chairmen, discussion centered on moving students tuition to 25% of the total instructional costs of the institutions, a proposal that is an outgrowth and continuation of the tuition discussions held last year. President Knapp said that while the State Colleges and the University of Lowell calculate that their tuition is now at 25% of costs, UMass, S.M.U. and the Community Colleges are in a somewhat different position and the University demurred adoption of the new formula. In discussion with Secretary Johnson, tuition was viewed as yielding 25% of the total maintenance budget per institution. The President stressed that any new definition would indeed require review and clarification, since within the maintenance budget exist non-instructional items and other overhead costs not directly related to educational instruction. President Knapp noted that impacting on the issue of redefinition is the general consensus among many in the Executive

branch that this formula is appropriate for public higher education and a valid expectation.

In Committee discussion, concern was expressed over this shift and it was the consensus that the University is not philosophically in agreement with the proposed formula for tuition. As an important research and service-oriented resource for the Commonwealth, the University generates costs that cannot appropriately be charged to students nor subsidized by tuition. The nature and purpose of the University as a land-grant institution must be conveyed to the Legislature and all recognized that consideration of the Tuition Policy Proposal was a key issue in this year's budget preparation.

Mr. Preston outlined the proposed policy which was prepared with the assistance of a pan-campus committee and reviewed by the President's Executive Council. Addressing undergraduate tuition, the policy deals with the process of determining tuition. The three key features of the document are: (1) a three-year tuition adjustment review cycle, (2) a systematic accounting of quantitative indices which reflect costs to the Commonwealth and students' ability to pay, and (3) the application of judgmental factors which reflect University educational policy. Mr. Preston indicated that the policy attempts to incorporate the rigorous application of quantitative factors without losing sight of the educational needs of the University. The three-year tuition adjustment cycle would enable students to better anticipate their expenses. The policy would also create a planning mechanism for the University's admissions and financial aid offices and it would enable the University Budget Office to estimate for the Commonwealth revenue from University tuition before the budget process is complete. The use of quantitative indices that reflect inflation, institutional costs and prices would provide the University with a tuition structure which incorporates available data. The application of judgemental factors would reflect the educational mission of the University in the context of enrollment numbers and mix.

The University's undergraduate tuition increases from FY72-FY81 were reviewed. Mr. Stine indicated that two of the cost factors determining future tuition increases would be the Disposable Personal Income Index (DIPP) as well as the Higher Education Price Index (HEPI). These indices would be reviewed and applied from the perspective of the actual tuition cost and the total cost to the student. HEPI is a national index formulated by the National Institute of Education to measure to average change in prices that a higher education institution would have to pay. The DPII is an average after tax income and tends to follow the Consumer Price Index, rising more rapidly than inflation in periods of economic growth and falling behind the C.P.I. in periods of recession or depression. An underlying premise for the University's uses of these indices in the new policy is that any adjustment in tuition will

not exceed the change in DPII or HEPI, whichever is greater. Mr. Stine indicated that additional input affecting costs would be comparisons of tuition and mandatory fees at institutions in the New England region and contiguous states, as well as financial aid offices. If implemented, the tuition policy would commence with review in FY81.

While there was general agreement that the University as a State agency must be held accountable for revenue, the Committee concurred that implementation of the proposed three-year cycle would enable the University to systematically develop a tuition planning process responsive to needs rather than deadlines. By taking into account the factors of costs, disposable income, availability of financial aid and the rate of overall tuition changes among institutions, it was agreed that the policy did address the realm of the cost of education but as a part of the educational mission and goal of an institution. There was a general consensus that students should pay a percentage of their education costs but should not bear the full burden since education is more than instructional costs, and a formula approach could not therefore be directly applied. The Committee recommended that the policy be forwarded to the Committee on Budget and Finance for further review, and on motion made and seconded, it was

VOTED: To recommend that the Committee on Budget and Finance recommend to the Board to institute a University tuition policy which will include a three-year adjustment review cycle; a systematic accounting of quantitative indices reflecting costs to the Commonwealth and the students' ability to pay; and the application of judgmental factors, reflecting the University educational policy; all as more fully described in Doc. T80-003.

Amendments to the Rules and Regulations Governing the Residency Status of Students for Tuition Purposes (Doc. T80-002)

The next item of agenda was Amendments to the Rules and Regulations Governing the Residency Status of Students for Tuition Purposes. The recommended amendments restructure the policy and more clearly define residency and academic enrollment status. Upon review of the amendments the Committee concurred that action be deferred on Section 3.3 (f) (2) to allow it to be reviewed for collective bargaining implications. There was no further discussion and with the deletion of the subsection from present consideration, it was moved, seconded and

VOTED: To recommend that the Board approve the Rules and Regulations Governing the Residency Status of Students for Tuition Purposes set forth in Doc. T80-002; further, to rescind the Rules and Regulations for the Classification of Students for Tuition Purposes approved March 6, 1974 (Doc. T74-073A).

SA
1/22/80

UNIVERSITY OF MASSACHUSETTS

Chancellor Corrigan reported that the Boston campus is considering recommendations of the Long-Range Planning Committee of the University Assembly for the campus' administrative structure and existing reporting lines, which could affect the organization of student affairs on the campus. One recommendation calls for the return to the concept of a traditional Provost, to whom the academic deans, librarian and others would report. The report also recommends that a new office be constituted consisting of admissions, financial aid, and the Registrar. Chancellor Corrigan said that several governance issues remain to be discussed on campus, principally in the pre-freshman program, but he indicated that he intends to keep the Trustees posted on these ongoing issues as well as on the campus discussions and concerns revolving around the recommendations.

There was no further business and the meeting was adjourned at 12:00 noon.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE ON AUDITS

Tuesday, January 22, 1980; 12:00 noon
Twelfth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; Trustee Crain, Mr. Lenhardt representing Trustee Frechette; Ms. Hurd, Administrative Secretary

Absent Committee Member: Trustee Robertson

University Administration: Ms. Bradin, Vice President for Management; Mr. Stine, Assistant Vice President; Mr. Hogan, University Controller

UM/Amherst: Mr. Apodaca, Director of Financial Aid; Mr. Page, Director of Financial Affairs

UM/Boston: Mr. Baxter, Vice Chancellor for Administration and Finance

UM/Worcester: Chancellor Tranquada; Mr. Bice, Vice Chancellor for Administration and Finance and Hospital Director; Mr. Fosselman, Director of Fiscal Affairs; Dr. Howe, Academic Dean/ Chief of Staff

Guests: Mr. Christensen and Mr. Baron, Ernst & Whinney

Chairman Dennis convened the meeting at 12:15 p.m. He announced that there would be a change on the agenda. Discussion about the responses to the 1978 Trust Fund Audit--UM/Amherst is deferred until a later meeting at which time the Committee will also hear a report on the 1979 Trust Fund Audit. Ms. Bradin indicated she would send copies of the responses to the 1978 Audits in time for them to be reviewed prior to the meeting at which they will be discussed.

UM/Amherst--1978 Trust Fund Audits

Ms. Bradin provided a brief overview of Internal Audit Activities for FY79. A Director for Internal Audit has not yet been hired although five final candidates are currently being interviewed. It is expected that his position will be filled shortly.

Internal Audit Activities for FY79

Ms. Bradin then reviewed the major audits undertaken by the Internal Audit operation in FY79, which include audits of (1) the UMass Fine Arts Council; (2) the cash operation of the UM/Amherst Campus Center; (3) the cash operation in the UM/ Worcester Business Office; and (4) automotive fuel on the Amherst campus. The Internal Audit staff also participated with the campuses and the University controller on a task force to install

the new billing and receivables systems which are now in operation. Internal Audit also audited a grant from the Department of Commerce and Economic Development making possible its renewal.

Audits that are underway for FY80 include an audit of the UM/Amherst Commencement Trust Fund and an audit of the Student Activities Trust Fund on the Boston campus.

Chairman Dennis asked Ms. Bradin to provide the Committee with a written summary of Internal Audit reports with the understanding that the Committee members could request the individual reports for their review. It was also suggested that the reports be carefully reviewed to determine if there are any repeat recommendations from previous audits and also whether follow-up audits should be undertaken.

FY79 Audits for the Medical School Group Practice Plan and Hospital Trust Fund

The Committee then turned to the FY79 Audits for the Medical School Group Practice Plan and Hospital Trust Fund. Although drafts of the management letters for both audits were recently made available, it was decided discussions would be restricted to specific questions regarding the financial statements. When the University and campus administrations had reviewed the final drafts of the management letters with the auditors from Ernst & Whinney and completed the management response, they would be placed on another agenda of the Committee.

Trustee Crain noted in particular the problem of collecting Accounts Receivable for the Hosptial. Mr. Bice reported that the average collection period for December was slightly in excess of 80 days; when the hospital trust fund began it was over 100 days. Although there has been some slippage since the beginning of the Hospital's fiscal year when the average collection period was 77 days, the slippage was quickly identified by monitoring the collection period on a monthly basis. Also as a by-product of the audit, problems with balancing control figures were identified, and a new Patients' Accounts Manager has been hired. The Hospital's goal is to reduce the average to 70 days by June 30, 1980; the utlimate goal is to reduce the average collection period to between two and 60 days since that is the level that is needed to generate the cash to meet the Hospital's obligations. The national figure for hospitals of the same size and range of services is 68 days. Trustee Crain added that, as Chairman of the Committee on Budget and Finance, he is acutely aware of the draw on trust fund interest to cover the cash flow deficiency of the Hospital and would encourage the reduction of the average collection period for accounts receivable well below the national figure.

Mr. Christensen from Ernst & Whinney provided an overview of the opinion letter prefacing the audited financial statements for the Hospital Trust Fund. Discussions are underway to

resolve the qualifications contained in the letter. Mr. Christensen noted he anticipated that, given the progress to date, the Hospital Trust Fund could expect an unqualified letter for FY80. The Committee reviewed the balance sheet and other financial statements and asked for several clarifications. The Medical School Group Practice Plan Audit opinion letter was also summarized by Mr. Christensen. He added that given resolution of the tax exempt status issue, he anticipated that the Group Practice Plan would also have an unqualified opinion letter for 1980.

Mr. Christensen concluded the discussions by indicating that the FY79 Audit went more smoothly than the previous year; personnel at the Hospital and the Group Practice were very cooperative and congenial throughout the audit, and they worked long and hard to facilitate and expedite the auditors' work. He added that Ernst & Whinney audits approximately 20 other hospitals in Massachusetts, including several teaching hospitals; the UMass Teaching Hospital is run well.

Financial Aid Audit Program 1977/78

Ms. Bradin explained that the report issued by Arthur Young & Co. on Financial Aid Audit Program 1977/78 was distributed to the Audit Committee in June. A copy of that audit was sent to the Office of Education in Washington and on November 7, the regional office of HEW sent a letter which essentially listed the findings by Arthur Young & Co. as possible problems and asked for a response from the University. The University responded to each recommendation in a letter to HEW along the same lines as the response to Arthur Young updating information where appropriate. No further word has been received from the Office of Education or the regional office.

The initial report by Arthur Young had indicated that students in a small, random sample group had been over-awarded $8000. A careful analysis of each case in the random sample conducted by Mr. Apodaca revealed that the over-awards totalled $2500 which implies that the problem is not as severe as originally believed. He noted that examining these cases has been very time-consuming since they must be reviewed on the basis of guidelines that were in effect at the time of the awards and the records are not always sufficiently detailed.

It was generally agreed that the Committee would meet within the next month to discuss the management letters for the Hospital Trust Fund and the Medical School Group Practice Plan, to follow-up with the Office of Education on the Financial Aid Audit findings, and to receive an update on the activities of the State Auditors. The Committee adjourned at approximately 1:55 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary
to the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

Wednesday, January 23, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain, President Knapp; Trustees Cross and LaVoice; Treasurer Brand; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Dennis and Krumsiek

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Stine, Assistant Vice President; Mr. Preston, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Fenstemacher, Director of Budget and Institutional Studies

UM/Worcester: Chancellor Tranquada; Mr. Bice, Vice Chancellor for Administration and Finance and Hospital Director; Dr. Howe, Academic Dean/Chief of Staff

Chairman Crain convened the meeting at 2:00 p.m. In the absence of a quorum, Chairman Crain proposed that the committee members who were present would review the business before it and he would report to the full Board for action.

Mid-Year Budget Review

Ms. Bradin presented a brief overview of the Mid-Year Review. She indicated that there were two major issues that had to be carefully considered. The first is how to fund the $208,974 of expenditures on the Amherst campus incurred by the emergency closing of the Library. This funding could be sought either by requesting a deficiency budget appropriation from the Legislature or by allocating funds from Trustee reserves. The second major issue concerns the requests from the Amherst and Boston campuses to transfer funds out of the 01 Account. President Knapp commented that the FY80 Appropriation Act requires that transfers into or out of the 01 Account must be submitted for approval to the House and Senate Ways and Means Committees and the Executive Office for Administration and Finance. Every effort was made to keep such transfers down to the absolute minimum; the transfers represent only 0.3% of the Amherst 01 budget and 0.1% of the Boston 01 budget. Serious thought must also be given to alternatives should these transfers not be approved at any point.

Chairman Crain said he was deeply concerned about the projected effect of the Middle Income Assistance Act (MISAA) on the operations of the Financial Aid Offices on both the Boston and Amherst campuses. Student eligibility under the MISAA had dramatically increased the workload in the financial aid offices to the point where existing personnel can not handle the demand within a reasonable turnaround period or maintain the detailed records required by the federal agencies. He stressed that adequate support for these operations must remain a budget priority for the University.

A clarification in relation to the retention of a consulting firm to review cleaning operations on the Amherst campus was requested. Mr. Beatty explained that the consulting firm, Sanitation Systems, Inc., had been retained to review janitorial operations and to provide detailed training programs for janitorial and supervisory personnel in the physical plant in an effort to improve the level of cleanliness in the classrooms and offices. The amount budgeted for the consulting firm also includes funds for the purchase of special cleaning equipment.

Chairman Crain noted that the Board had been particularly sensitive about acquisitions for the Library and asked Chancellor Koffler to comment on the library acquisition program at Amherst. Chancellor Koffler explained that the appropriations for library acquisitions come from three separate sources. The amounts vary among the sources from year to year so the total amount is not predictable. The inadequacy of funds for library acquisitions is a national problem; both the number and cost of publications has increased dramatically over the years. The University has been forced to buy fewer books in order to maintain subscriptions to the critical professional journals and finds the backlog of book orders increasing constantly. Library acquisitions and updating equipment continue to be two of the serious problems on the campus.

Chairman Crain also commented that the section of the Amherst report regarding the impact of the late release of funds on graduate programs was particularly troublesome. Since it has recurred for the last several years, he suggested that a white paper be prepared explaining the complications created by this situation.

Ms. Bradin reported that it is likely that the Boston campus, despite its very energetic and successful energy conservation program, will have to request funds from the Legislature to meet an anticipated shortfall in the utilities account caused by increasing electricity costs. Chancellor Corrigan indicated that the deficit would have been significantly greater without the efforts of the physical plant personnel; UM/Boston has reduced its utilities consumption by 50% since it has been on the Harbor campus.

Chancellor Tranquada noted, that although there were no transfers requested for the Worcester campus, he was also anticipating a deficit in the energy account of approximately $180,000 by the end of the year in spite of a 20% reduction in utilization.

In concluding the discussions on the mid-year review, Chairman Crain said that he and the other members of the Committee greatly appreciated the promptness with which the materials were submitted by the campuses and the University Administration for distribution to the Trustees.

Merit-Based Tuition Waiver Proposal

Mr. Preston reported that the Merit-Based Tuition Waiver Proposal amends the current tuition waiver policy by adding a fifth category of tuition waivers for merit or especially talented students. The proposal was developed by a campus committee chaired by Sylvia Simmons with representation from faculty, administration and students. The proposal seeks to provide merit tuition waivers in two basic categories: (1) for candidates in the top 5% of their class, and (2) for candidates who have demonstrated outstanding ability and talent in athletics or the arts. The proposal was reviewed by the Student Affairs committee and changes were made upon that committee's recommendation in the distribution of waivers to the campuses and among the categories. The proposal calls for a Chancellors' committee which would receive recommendations from the departments and in turn make recommendations to the Chancellor on the award of the waiver. Mr. Preston added that the proposal is consistent with some of the recommendations of the Enrollment Task Force report. The University of Massachusetts and the University of Vermont are the only two universities in New England that currently do not have a tuition waiver program for merit. Chairman Crain was assured that students receiving merit-based tuition waivers in the arts and athletics would be required to meet established academic standards.

President Knapp reviewed the Govenor's budget recommendation for FY81 which he had just received. The FY80 appropriation to the University was $128,721,872. The University's request for FY81 was $142,115,815; the Governor's recommendation, $132,580,390. The President noted that until a thorough analysis of the Governor's budget is completed, it would be difficult to assess the impact on the University. However, there are indications that there will be severe consequences in the area of maintenance and equipment.

Establishment of the Albert W. Meserve and Helen Clark Meserve Memorial Trust Fund

Ms. Bradin reported that Albert Meserve of the Class of 1920 at UM/Amherst left a bequest of $25,000 in his will for the University to be used for scholarship aid to students studying Horticulture, Arboriculture, Forestry and other studies connected with ecology, conservation and tree care. Trustees approval is sought to accept the bequest and establish a new endowment fund to be known as "The Albert Wadsworth Meserve and Helen Clark Meserve Memorial Trust Fund."

Small Business and Minority Purchasing

Ms. Bradin then presented the second quarterly Small Business and Minority Purchasing report for FY80 and noted that in the Small Business category, the University has achieved 54% of its goal of $2,750,000; in the minority/women-owned category, approximately 40.8% of the goal of $750,000 has been met. She added that both the Worcester and Boston campuses have been active in assisting the small and minority/women-owned businesses with accounting and related business matters to help them strengthen their operations. The Amherst campus has also assumed a major role in coordinating the New England Minority Purchasing Consortium.

Tuition Policy Proposal

President Knapp stated that the Tuition Policy Proposal which has been approved by the Committee on Student Affairs, is an effort to provide a systematic and regular review procedure for adjustments in tuition. It consists of three principal elements: (1) a three-year tuition adjustment review cycle; (2) a systematic accounting of quantitative indices which reflect costs to the Commonwealth and students' ability to pay; and (3) the application of judgemental factors, which reflect University educational policy. It was noted that the proposal is a long term policy which incorporates the recent tuition adjustments.

There being no further discussion, Chairman Crain indicated that he would report his sense of the meeting to the full Board which will vote on the action items on February 6.

The meeting was adjourned at 3:00 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON LONG-RANGE PLANNING

January 30, 1980; 9:30 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Marks; President Knapp; Trustees Popko, Shearer and Troy; Ms. Cohen, recorder

Absent Committee Members: Trustees Donlan, Robertson and Sawtelle

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Lyons, Associate Vice President for Academic Affairs; Mr. Stine, Assistant Vice President

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Professor Hart, Faculty Representative

UM/Worcester: Chancellor Tranquada

Guest: Ms. Slovin, Special Commission on the Reorganization of Higher Education

Update on Reorganization

Chairman Marks called the meeting to order at 9:38 a.m. President Knapp provided an Update on Reorganization for the Committee. He announced that the University's presentation before the Special Commission on the Reorganization of Higher Education is scheduled for Thursday, February 14th at 10:00 a.m. The draft of the narrative to be presented to the Commission generally follows the lines of the earlier Committee discussions. The narrative has been reviewed by the President, Vice Presidents and the Chancellors and is still undergoing revision and refinement. The session will be two hours long and it is hoped that the narrative, which will be accompanied by visuals, will occupy no more than an hour of the session to allow the remaining time to be used for a question and answer period.

Mr. Lyons outlined the general approach of the presentation and reviewed its basic components. He explained that the presentation is not divided campus-by-campus, but rather presents the University as a statewide system with the three-part mission of teaching, research and public service/technical assistance. The report begins with a general description of the growth of the University and the investment it represents for the Commonwealth and proceeds with a brief statistical overview including data on student enrollments, faculty and alumni. From the overview, the

presentation moves to each section of the three-part mission, discussing in sequence teaching, research and public service/ technical assistance. The emphasis throughout is on the scope and diversity of the University's activities and the interdependence of all three parts of the mission. The report concludes with a brief discussion of three forces which are likely to affect the future--contined financial pressures, demographic changes, and long-term shifts in enrollment patterns--and the University's response to these factors--cost-efficient management measures, long-range planning efforts, efforts to seek out and reach under-served populations, more effective retention of students and the reallocation and development of resources to meet long-term shifts in enrollments.

In the discussion following, it was noted and generally agreed that the possibilities and capacity for growth at all levels on the Harbor Campus should be referred to within the presentation. The Committee made additional comments regarding the presentation, particularly the need to emphasize the distinctive mission of the University, the quality and scope of graduate work at UM/Amherst, the intercollaboration among the campuses and the relationship of the University to the other public segments and the private sector. Chancellor Tranquada commented that the presentation before the Commission offers a unique opportunity for the University to make a statement with respect to its maturity as a multi-campus research institution tied together through the University Administration.

Questions were asked regarding the nature of the Special Commission's work and the present concerns of its members. Ms. Slovin, a member of the Commission's staff, reviewed the present tasks and the Commission's proposed working structure and timetable. Commission members will divide into four Subcommittees: Needs, Structure, Financing of Higher Education and Boston. The Subcommittee on Needs will look at student services, student enrollment, programs and career opportunities as they correspond to the dollar market. The Subcommittee on Stucture will review governance structures for higher education within Massachusetts. The Subcommittee on Financing Higher Education will review tuition, student grants and loans, budget formulas and how budgets are developed. The intent of the Subcommittee on Boston is an overall study of the six institutions in the metropolitan area, reviewing programs, personnel structure and student demand in order to predict educational needs of Boston over the next 25 years.

In summary, President Knapp indicated that the University's presentation and answers to the Commission queries will be straightforward, thorough and realistic. He said problematic issues such as vandalism and student behavior will be dealt with as completely as possible and emphasized that the University is looking forward to a positive exchange with the Commission.

The Committee next discussed the Sloan Commission Report. President Knapp informed the Committee that he attended a meeting

Sloan Commission Report

arranged by the New England Board of Higher Education at which Dr. Carl Kaysen, Executive Director of the Commission, summarized the forthcoming report of the Sloan Commission on Financing Higher Education. The President said that some of the ideas within the report will likely affect both the University's reorganization discussions as well as the discussions of the Special Commission. He briefly outlined the report for the Committee and indicated that the key issues of enrollment projections and contraction discussed by the Sloan Commission will have the greatest impact on the University. These are issues that must be planned for by the University Administration, Trustees and public policy makers in the very near future. He said copies of the Sloan Commission Report will be forwarded to the Trustees as soon as they are available.

Background Paper on Statewide Coordinating/ Governing Boards

The Committee reviewed a Background Paper on Statewide Coordinating/Governing Boards, which explores nationwide trends in coordinating/governance structure. Mr. Lynton explained that there are two distinct types of statewide structures: (1) a coordinating board which is primarily a regulatory agency of the state; and (2) a governing board which has executive authority over one or more institutions. He further explained that there has been continued discussion and controversy about the definition of the limits of coordinating regulatory functions and the governance functions. The paper highlights the distinction between the two structures as well as the complex issues raised by the gray areas in between. These issues, he stated, will arise as the Commission deals specifically with statewide structures and it may be appropriate for the University to make some statement as to its own recommendations. It was generally agreed that this detailed backgrounds paper was a very useful tool both for the Committee and for the Special Commission on Reorganization, and particularly for the Subcommittee on Structures.

Long-Range Enrollment Projections

Mr. Lynton reported briefly on the planning activities undertaken by the University to respond to Longe-Range Enrollment Projections. In June, the Enrollment Task Force Report, which addressed the projected decline in university enrollments, was reviewed by the Committee. The University Administration and the campuses are carefully considering the implications of the projected decline in the number of high-school age students entering colleges and universities in the mid-1990's and have begun to explore as realistically as possible new programs and possible student markets as well as potential chanllenges and opportunities for UMass.

Chancellor Tranquada noted that while there has been a doubling of entering positions in medicine nationally, the policy of encouraging the growth of new medical schools has cooled. It is expected that future medical school enrollment increases (above 10%) will be penalized by the government by the withdrawal of federal funding. He added that there has also been a significant decline in the number of students applying to medical schools, although the quality

of those applying remains high. Recent studies have indicated that the real dollar annual income of physicians has declined in the past six years which implies that the earlier-held belief that physicians do not respond to market forces is inaccurate.

In discussion, it was agreed that the enrollment projections reinforce the recommendations of the Task Force report. An area of critical concern is the impact of shrinking enrollment on dormitory and auxiliary services; Mr. Lynton said that the overall facilty planning for the campuses, particularly for UM/Amherst, must take enrollment projections into account. He further explained that the University is basically involved in a two-tier planning process, looking to the next 4 to 6 years at one level, and then more quanitatively anticipating budget needs and resources for the long-range outlook and considering the possible restructuring in response to enrollment declines. He concluded that a formal report, as a follow-up to the Enrollment Task Force Report, will be on the Committee's May agenda.

There was no further business and the meeting was adjourned at 11:20 a.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

February 6, 1980; 2:00 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Atkins, Baldwin, Beaubien, Burack, Crain, Cross, Dennis, Donlan, Krumsiek, LaVoice, Marks, McNeil, Morgenthau, Popko, Robsham, Shearer, Troy; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Johnson representing Trustee King; Ms. Ostroff representing Trustee Okin; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Trustees: Trustees Breyer and Knowles

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Gilmore, Executive Assistant to the President; Mr. Preston, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Professor Frank, Faculty Representative

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Guest: Ms. Clausen, Chancellor of Board of Higher Education

Chairman Healey called the meeting to order at 2:15 p.m. On motion made and seconded, it was

VOTED: To approve the minutes of the December 5, 1979 meeting of the Board of Trustees.

Chairman Healey welcomed the newly-appointed Trustees George R. Baldwin, David J. Beaubien, Andrew C. Knowles and Einar Paul Robsham, and announced with pleasure the reappointment of James B. Krumsiek. Chairman Healey highlighted the significant contributions these new Trustees will make to the University as well as the important contributions to be continued by Trustee Krumsiek. The Chairman then announced that a reception will be held following the March 5 Board meeting to honor former Trustees Haskell Kassler, Frances McNulty, Gavin Robertson and Simon Sawtelle.

In his remarks, President Knapp said that there had been an overwhelmingly favorable response to the University's announced Engineering Capital Campaign and other programs related to business and industry in the Commonwealth. There has been praise for the University's foresight in addressing the needs of the high technology fields in the Commonwealth and for rapidly planning activities to meet these needs.

The second regional meeting of University alumni demonstrated the growth of alumni interest in the University over the past year. The President said that the alumni reception for the Board following this meeting further served to indicate the growing strength of alumni support for the institution.

The Special Commission on the Reorganization of Public Higher Education has scheduled hearings with each public higher education segment in the Commonwealth designed to provide members of the Commission with an overview of the full scope of activities of each segment. The President informed the Trustees that the University is scheduled to appear before the Special Commission at 10:00 a.m. on February 14th. It is anticipated that the session will be two hours, with a formal presentation of approximately one hour to be followed by a question and answer period. The University's presentation is intended to provide the Commission with a broad overview of the institution, covering its full range of teaching, research and public service activities. The President then updated the Board on the work of the Special Commission, and reported that Commission members have organized their work into four subcommittees: Governance, Financing Higher Education, Educational Needs and Boston.

President Knapp announced that Mr. Elwood Manigault has been appointed Director of Auditing and will assume his duties at the end of this month. He also announced that the University has obtained the services of Sam D'Amico of the University of Maine as chief negotiator for the University in the upcoming round of collective bargaining negotiations.

Copies of the FY81 Executive Budget Recommendations distributed to the Board include excerpts from the budget narrative, the maintenance budget recommendation and the capital budget recommendation for the University. President Knapp reported that the overall maintenance budget increase for the University is 3%. The preliminary assessment of the impact of the Governor's maintenance budget recommendation indicates that maintenance, supply and equipment accounts will be most severely affected; the impact on personnel accounts has not yet been determined. The President stated that the Governor's recommendation for the capital outlay budget closely approximates the University's with the exception of certain high priority requests.

The President remarked that the Governor's budget message dealing with revenue addressed tuition as producing 25% of the maintenance budget for higher education institutions. He responded to these assumptions with the following statement on Tuition Rates for Fiscal Year 1981:

"University of Massachusetts tuition in the fall of 1980 will be $750 for resident undergraduates, $950 for resident graduate students and $2750 for all non-residents on the Amherst and Boston campuses next fall. These increases are the result of a two-year tuition adjustment program for in-state students. Higher increases for out-of-state students are the second stage of a three-year program which will bring the tuition to $3350 in 1981.

"These tuitions and other revenues will yield an estimated $26.8 million in funds returned to the general fund next year (FY81), an increase of about $5.8 million over this year's expected revenue returns. When state mandated tuition waivers for veterans and others are added to this total, the University will have provided for 26.5% (25.8% without the addition of waivers) of its FY80 current instruction related appropriation. Projected revenue and waivers total 24.7% when compared with FY81 requests as submitted by the Board of Trustees in September, 1979.

"The instruction related program includes the cost of the central administration, special library and equipment appropriations, and the entire maintenance appropriation of the Amherst and Boston campuses, except for the cost associated with the University's special land-grant activities. These land-grant activities include federal/state supported agricultural experimental stations and cooperative extension activities and agriculture control services as provided by state law."

President Knapp reported that Mr. Harry Spence, court-appointed receiver of the BHA, has requested the services of Mr. David Gilmore. Commenting on Mr. Gilmore's interest, the President expressed his willingness to grant Mr. Gilmore a leave of absence without pay for a maximum of one year, noting that the University has a major obligation to assist where possible the upgrading of essential housing services in the City of Boston. In Mr. Gilmore's absence, Mr. John Burke of the Institute for Governmental Services has been asked to assume the responsibilities of Executive Assistant to the President. On motion made and seconded, it was

VOTED: To concur in the President's recommendation that David Gilmore, Executive Assistant to the President, be granted a leave of absence without pay for a period of up to twelve months, as determined by the President, in order to assist the Boston Housing Authority operating through the Court-appointed receiver in the restructuring and revitalization of the public housing

program in the City of Boston; provided, however, that at the end of said leave Mr. Gilmore be returned to active status as a member of the University's central office's professional staff at no less than his current salary plus any other additional salary and/or benefit to which he otherwise would have been entitled.

Chancellor Koffler reported that the Polymer Science Department has submitted a proposal to the National Science Foundation which addresses the growing national concern for closer collaboration between major institutions of research and industry. A meeting was held in Boston on January 24th, attended by 24 of the major industries in the nation, to discuss this cooperative effort. The Chancellor said he would keep the Trustees informed on the progress of these discussions. He also announded that a two-day workshop on Student Retention was sponsored by the Division of Student Affairs on the Amherst campus in October.

Chancellor Corrigan reported that after the first semester, the College of Arts and Sciences core curriculum, developed last year by faculty under a grant from the Ford Foundation, has been well-received with widespread agreement as to its value and importance to the intellectual life of the campus. In January, a full day workshop on core curriculum issues and teaching approaches was held; eight faculty members participated in the discussions.

Professor Ann Burkoff of the English Department, who has been involved in the Ford Faculty Seminars, has been chosen by the National Endowment of the Humanities to run one of the five NEH Summer Seminars in the composition, rhetoric and linguistics. UM/Boston will be the only site in New England to host this division of the summer seminars.

The Chancellor reported that the UM/Boston Institute of Learning and Teaching, with the assistance of a grant from the Ford Foundation, has instituted an exchange program with the University of Puerto Rico. On December 8th an Institute for Practical Politics was jointly sponsored by the Center for the Study in Policy and Public Interest and the Student Activities Committee. Students actively participated in the planning for this forum on the ways and problems of getting elected to public office. Speakers included John Finnegan, William Bulger and Chester Atkins.

The campus is involved in a large number of outreach and community related projects. In January the campus hosted the 30th Annual Boston Globe Scholastic Art Awards. The UM/Boston Center for Survey Research is conducting a survey of Boston neighborhoods for the BRA which will assist city agencies in developing and refining their planning processes. On February 11th UM/Boston and the Association of Affirmative Action Officers of Massachusetts Public Higher Education are co-sponsoring workshops and symposia. The

Chancellor added that the UM/Boston Admissions Office has taken the lead in developing a cooperative program with local libraries, furnishing information on programs and opportunities at UM/Boston and other institutions of public higher education in the Commonwealth.

Chancellor Tranquada announced that Dr. Edward H. Smith has accepted an appointment as Chairman of the Medical Center's Department of Radiology, effective July, 1980. Dr. Smith is a distinguished radiologist presently on the faculty of Harvard.

The Medical School has officially been awarded its second year AHEC grant and the campus is extremely pleased with both the quality of the grant and the interest and support it received in Washington. AHEC centers are now situated in Springfield, Pittsfield, Boston and Lowell and the program continues to develop well. The Palliative Care Service has been identified by the Health Care Financing Administration as one of 20 in the nation to participate in a demonstration project that is intended to allow the service to be compensated fully for the home care services it provides. The project will compare these costs and costs associated with conventional care. In conclusion, Chancellor Tranquada added that an article appeared in the New York Times Science section on the research of members of the UM/Worcester faculty on the sources of female immunological superiority over males.

Chairman Healey welcomed Elaine Ostroff, newly appointed designee for Trustee Okin and then called for the report of the Nominating Committee.

Trustee Krumsiek reported that the Nominating Committee held a meeting on January 17, 1980 which continued on January 22, 1980 and unanimously recommended the slate of officers, committee chairmen, members of standing committees and the delegate to the Board of Higher Education for the period February, 1980 to the annual meeting in February, 1981. On motion made and seconded, it was

VOTED: To confirm and approve the Officers of the Board and the Committee assignments as contained in Doc. T80-008A for the period February, 1980 to the annual meeting of 1981.

Chairman Healey took the opportunity to express his gratitude and convey to the Trustees his deep sense of privilege for their continued confidence in his leadership. Presently serving in his 21st year as a member of the Board and in the 11th as its Chairman, Mr. Healey said that it had been his full intention to leave the Board this year. In discussion with the Nominating Committee he had subsequently agreed to remain and serve one more year, but he announced his unequivocal decision to leave the Board on the day following the February 1981 meeting.

After careful review of legal implications the Nominating Committee recommended that the certifying responsibility previously held by the Corporate Secretary be transferred to the Administrative Secretary to the Board of Trustees. On motion made and seconded, it was

VOTED: To transfer to the Administrative Secretary the certifying responsibilities previously held by the Corporate Secretary.

During the course of the Committee's discussions, Mr. Krumsiek indicated that frequent reference was made to the Board's existing By-Laws. It is the unanimous view of the Nominating Committee that the Board should consider the prompt establishment of a By-Laws Review Committee composed of members of the Board, selected by the Chairman, and whose charge would include the examination of the By-Laws and proposals regarding recommended changes therein with particular emphases on the following:

1. Recommendations regarding the establishment in the By-Laws of a position of Vice Chairman of the Board.

2. Consideration of a fixed maximum term in any Board position other than that of Secretary and Assistant Secretary. This would include a recommendation regarding a fixed maximum term for any and all committee chairmen.

3. Consideration of procedures regarding the submission of candidates to the Nominating Committee for any and all positions on the Board including the position of Chairman and the position of Chairman of all standing committees of the Board.

4. Consideration of the position of Immediate Past Chairman or some other appropriate title such as Chairman Emeritus.

5. Development of powers and duties relating to any new position. Any new position recommended should be vested powers and duties which would insure that any occupant would have an important and ongoing responsibility to the Board and to the University so as to avoid any potential for any such position being mere "window dressing."

The Nominating Committee suggested that the report of the By-Laws Review Committee be made to the Board no later than at its September 1980 meeting. Under this proposed time schedule, the Board would have ample time to consider the recommendations of the Committee and adopt any or all of its recommendations at the November 1980 meeting. If this were done, the Nominating Committee for 1981 would be in a better position to make recommendations concerning any newly-created positions and could then follow any procedures which might be adopted by the Board on the recommendations of

the By-Laws Review Committee. The Nominating Committee was unanimous in its support of the following motion. On motion made and seconded, it was

VOTED: That the Chairman appoint a special committee of the Board under authority vested in him by Article III. Section 2, By-Laws of the Board, which Committee will be known as the By-Laws Review Committee, said committee, to make recommendations to the Board regarding changes which it may consider appropriate in the By-Laws including, but not limited to, the fixing of maximum terms for any and all offices of the Board other than the Secretary and Assistant Secretary of the Board and the fixing of maximum terms for the chairman of any and all standing committees of the Board;

and further,

VOTED: That the Chairman name a chairman thereof; and that such committee make its recommendations at or before the September 1980 Board meeting and that the committee consider, as part of its review, the creation of additional postions among the officers of the Board, including, but not limited to, a position to be known as Vice Chairman of the Board; and that, as to any recommended new positions the committee recommend the powers and duties associated therewith.

Chairman Healey next called for reports of Standing Committees. Trustee Troy reported that the Committee on Faculty and Educational Policy met on February 6 to consider Preliminary Graduation Lists--UM/Amherst. The campus recommended 1015 candidates for degrees and certificates, and the Committee concurred subject to the completion of all requirements as certified by the recorder of the campus. On motion made and seconded, it was

VOTED: To approve the undergraduate, graduate, Division of Continuing Education and Stockbridge School of Agriculture preliminary graduation lists of February, 1980 UM/Amherst, subject to the completion of all requirements as certified by the Recorder of that campus. (Doc. T80-007)

Trustee Donlan reported on the January 16, 1980 meeting of the Committee on Buildings and Grounds chaired by Trustee Kassler. UM/Boston has received $900,000 in the FY80 Capital Outlay legislation earmarked for campus landscaping improvements and completion of exterior brick facing on the north and east sides of the campus. These improvements are consistent with prior Committee approval. The Committee discussed proposals received by the University from three architectural planning firms. The proposals for consulting work are to assist the University in developing a land use plan for

Columbia Point which will serve as an alternative to the current BRA proposal. The consultants chosen will develop a land use plan in line with earlier Board discussions and votes taking into consideration the availability of open space, the architectural/ educational ambience of the peninsula, the population density, the need for a community center and a child-care facility, as well as any additional services required by the resident population and the various institutions on Columbia Point. The proposals were received and reviewed by the central administration and campus staff and it was the general consensus the The Architects Collaborative, already familiar with the campus and Columbia Point, could rapidly address the project. The TAC proposal was reviewed and the Committee concurred with the recommendation. On motion made and seconded, it was

VOTED: To retain The Architects Collaborative as consultant to the President and the Board of Trustees with regard to current proposals for use of the University land in the revitalization of the Columbia Point Peninsula consistent with prior votes of the Committee on Buildings and Grounds and Board of Trustees, a total not to exceed $10,000 without prior approval of the Board of Trustees. (Doc. T80-005)

The Committee also reviewed the BRA draft Developer Selection Kit for Columbia Point and agreed that individual committee members would submit recommendations and suggestions to the President within 10 working days to enable the University to respond to the BRA on a timely basis.

Trustee Shearer outlined the key features of the Tuition Policy Proposal studied by the Committee: (1) a three-year tuition adjustment review cycle; (2) a systematic accounting of quantitative indices which reflect costs to the Commonwealth and students' ability to pay; and (3) the application of judgemental factors reflecting the University's educational policy. The Tuition Policy would also allow a systematic tuition review which will assist in student recruitment, admissions and financial aid planning. The Committee recommended the policy be forwarded to the Committee on Budget and Finance for further discussion.

The Amendments to the Rules and Regulations Governing the Residency Status of Students for Tuition Purposes, which more clearly defines residency and academic enrollment status, was reviewed by the Committee. Action was deferred on Section 3.3 (f) (2) to allow the University counsel to review its collective bargaining implications. It has since been determined that the subsection may be included in the amendments. The Committee therefore recommended approval of the complete document. On motion made and seconded, it was

VOTED: To approve the Rules and Regulations Governing the Residency Status of Students for Tuition Purposes set forth in Doc. T80-002; further, to rescind the Rules and Regulations for the Classification of Students for Tuition Purposes approved March 6, 1974 (Doc. T74-073A).

Chancellor Corrigan provided the Committee with an update on campus discussions of recommendations proposed by the Long-Range Planning Committee of the University Assembly. The proposals address the campus' administrative structure and involve several governance issues which remain to be discussed. The Chancellor intends to keep the Committee and the Board informed of all ongoing discussions and concerns raised by the recommendations.

Trustee Crain reported on the January 23rd meeting of the Committee on Budget and Finance highlighting concerns that emerged. The costs related to engineering studies of the Amherst Library, totaling over $41,000, have been absorbed by the University and it was agreed that the University must agressively pursue recovery of those funds. In addition, the costs associated with the emergency closing of the Library and removal of books total $208,974 and questions were raised regarding the method of funding this expenditure; it was the consensus of the Committee that the Trustee Trust Fund Reserve be used to meet the cost.

The Committee discussed several budget matters and agreed that adequate staffing for the University's financial aid offices remains a budget priority. The Committee also reviewed the second quarterly Small Business and Minority Purchasing Report for FY80; Trustee Crain noted that purchases for this period totaled $1.49 million. Action on the Tuition Policy Proposal was tabled due to a lack of a quorum. In an effort to provide all members of the Board with a comprehensive background on the nature and scope of the proposed Tuition Policy presently under Committee consideration, a detailed analysis of undergraduate tuition increases for FY72-FY81 was presented which stressed the benefits of developing and instituting a systematic and regular review procedure for adjustments in tuition.

The Committee on Budget and Finance proposed the following actions for Board approval. On motion made and seconded, it was

VOTED: To approve the fund transfers set forth in Doc. T80-006A;

and

VOTED: To further amend the Tuition Waiver Policies of the University (Doc. T75-075 as amended through December 1, 1976) by adopting Merit-Based Tuition Waivers as

set forth in Doc. T79-093A (pages 7-10); further to direct the Administrative Secretary to incorporate in said Doc. T79-093A all tuition waiver policies now in force (i.e., Doc. T75-075C as amended by Doc. T76-017);

and

VOTED: To accept the bequest of $25,000 under ARTICLE SEVEN, paragraph 4, of the Will of Albert W. Meserve, Class of 1920, and establish an Endowment Fund known as "THE ALBERT WADSWORTH MESERVE AND HELEN CLARK MESERVE MEMORIAL TRUST FUND," the income from said fund to be used for scholarships for worthy degree-seeking students in the study of Horticulture, Aboriculture, Forestry, or other studies connected with ecology, conservation and tree care. (Doc. T80-004);

and further

VOTED: To authorize the following individuals to sign drafts for hospital income upon Blue Cross of Massachusetts Inc. both as insurer and as intermediary for the Medicare program:

Jerome T. Fosselman	Associate Vice Chancellor for Fiscal Affairs
Lorinda K. Radibou	Hospital Controller
Shirley M. McKusick	Director of Patient Accounting
Maureen C. Rock	Assistant Director of Patient Accounting

The Committee on Long-Range Planning met on December 19, 1979 and discussed the One-and-Five Year Plan for the University Hospital--UM/Worcester. Approval of the plan is an annual legal requirement to bring the Hospital into compliance with state regulations. On motion made and seconded, it was

VOTED: To approve the FY1980 One-and-Five Year Plan of the University Hospital (Doc. T79-100) for submission to the appropriate authorities.

The Committee on Long-Range Planning also met on January 30, and had an opportunity to discuss aspects of the University's February 14 presentation to the Special Commission on the Reorganization of Public Higher Education. An overview of the key aspects of the presentation was discussed and the Committee offered

recommendations on specific points of emphasis. It was generally concluded that the University would make a strong and informative presentation to the Commission.

Trustee Dennis reported that the Committee on Audits met on January 22. Major internal audit activities for FY79 were reviewed. Noting that firm direction in this area was required, Trustee Dennis indicated he was pleased that the long search for Director of Auditing had been concluded. The FY79 audits for the Medical School Group Practice Plan and Hospital Trust Fund were received. The management letter of Ernst & Whinney was less restrictive than in the past and it is anticipated that a positive auditors report will be forthcoming next year. Trustee Dennis also commented that the University has received no word from the regional HEW office, on the Financial Aid Program 1977/78 Audit, but the Committee anticipated some follow-up.

Trustee Burack reported on the January meetings of the Ad Hoc Committee on Public Relations. In discussions with the President and three Chancellors, the Committee studied the entire range of University-wide and campus public relations. It is the intent of the Ad Hoc Committee to develop University-wide public relations policies and procedures that will bring the institution to the attention of the widest possible audience within the Common-wealth, and enhance the public perception and knowledge of the positive academic and related activities of the University. It is the consensus of the Committee that future work will focus on the improvement of external University publicity and publications.

The Ad Hoc Committee on Board Operations and Procedures met on January 30. Reorganization of the Office of the Administrative Secretary has now been completed and Ms. Hurd provided the Committee with a detailed update on present activities and future projects. Of critical importance is the pressing need to update Board policy. While preliminary work in this area has commenced with the indexing of all Board minutes, it will be at least another year before full analysis of the specific material can be undertaken. Subsequent to this updating, a Trustee Policy Manual will be developed. The Committee concurred with the reorganizational efforts within the office. Trustee Burack commented on the fine accomplishments of Ms. Hurd, and on motion made and seconded, it was

VOTED: To approve a salary of $26,600 as of January 1, 1980 for Ann S. Hurd, Administrative Secretary to the Board of Trustees.

Ms. Clausen, Chancellor of the Board of Higher Education extended an invitation to the Board to attend the first in a series of invitational seminars on critical issues in higher education in Massachusetts to be held at Boston College on February 21st.

Professor Frank conveyed the hope of the MSP Executive Board that the upcoming contract negotiations would proceed expeditiously.

Trustee McNeil inquired whether the Committee on Faculty and Educational Policy had discussed Chancellor Corrigan's statement to the Board on December 5th, 1979 in response to concerns of the Black Faculty and Staff Caucus at UM/Boston. Trustee Troy responded that the Committee had not met since December, but that it intends to discuss the issues involved at its next meeting scheduled for February 20th.

Chairman Healey commented that the letter he received from former Trustee Haskell Kassler was thoughtful and detailed and copies were distributed to the full Board.

There was no further business and the meeting was adjourned at 4:10 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

Amended as of March 5, 1980

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF COMMITTEE
ON FACULTY AND EDUCATIONAL POLICY

February 6, 1980; 1:45 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman Troy; Trustee Burack; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Breyer, Morgenthau, Popko and Winthrop

University Administration: Dr. Lynton, Senior Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

Chairman Troy convened the meeting at 1:50 p.m. and indicated that the only item before the Committee was consideration of February 1980 Preliminary Graduation Lists--UM/Amherst. The Chairman informed the Committee that there were 1,015 candidates for degrees and certificates. Of this total, 715 were candidates for undergraduate degrees, 211 were Master's candidates and 3 were candidates for certificates of advanced graduate study.

UM/Amherst--February, 1980 Preliminary Graduation Lists (Doc. T80-007)

The Committee reviewed these awards, concurred with the recommendation of the campus and on motion made and seconded, it was

VOTED: To recommend that the Board of Trustees approve the undergraduate, graduate, Division of Continuing Education and Stockbridge School of Agriculture preliminary graduation lists of February, 1980, UM/Amherst, subject to the completion of all requirements as certified by the Recorder of that campus. (Doc. T80-007)

The meeting was adjourned at 1:56 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE COMMITTEE
ON FACULTY AND EDUCATIONAL POLICY

February 20, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Beaubien, Dennis, Popko and Robsham; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Burack and Morgenthau

Other Trustees: Trustees Cross and McNeil

University Administration: Dr. Lynton, Senior Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Dean Riccards, College of Arts and Sciences

UM/Worcester: Chancellor Tranquada; Mr. Bratt, Chairman, Personnel Action Committee; Provost Smith; Dr. Viles, Faculty Representative

Guest: Professor Stickland

Chairman Troy convened the meeting at approximately 10:00 a.m. and welcomed the new members of the Committee.

Discussion of Chancellor Corrigan's Statement to the Board of Trustees on December 5, 1979

The first item on the agenda, Discussion of Chancellor Corrigan's Statement to the Board of Trustees on December 5, 1979, had been referred to the Committee on Faculty and Educational Policy at the suggestion of Trustee Dennis. Chancellor Corrigan's statement had originally been prepared for the Board of Trustees in response to a letter the Board had received from the Black Faculty and Staff Caucus on the Boston campus. Chancellor Corrigan has had problems in the hiring and retention of minority faculty and staff, but emphasizing his commitment to aggressive minority recruitment efforts, not only for Black faculty and staff, but also for students. He indicated that members of the Black faculty were present so that they might have an opportunity to engage in a full and open exchange with the Trustees regarding their concerns.

Professor Strickland indicated that the Black Faculty and Staff Caucus felt that the report submitted to the Board had not included all the pertinent data. Similarly, sufficient information about why minority faculty left the campus had not been gathered

or provided to the Chancellor. He provided additional information for the Trustees including background information on two tenure cases currently being reviewed under established grievance procedures.

In the discussion that followed there was general agreement that the decreases in the number of minorities in faculty and administrative positions was a serious problem and that the Trustee's policy on Affirmative Action issued in May, 1979 also required a serious commitment to go beyond the ususal recruitment procedures.

Chancellor Corrigan stated his belief that changing the composition of the faculty by attracting and hiring minorities is a positive way to deal with the general malaise on the campus, but that he welcomed any other specific recommendations to deal with the problem. Trustee Beaubien suggested developing an exit interview process as a valuable tool in gathering information on minority faculty retention. He commented that role models for minority faculty are helpful in encouraging strong minority participation. In conclusion, it was noted that the issues related to minority faculty and staff retention is a University-wide problem and Chairman Troy stated that he would make a full report to the Board on the discussions with a strong recommendation that it receive the Trustees' highest and most intense priority.

UM/Boston--Establishment of a B.S. Degree (Doc. T80-009)

Chairman Troy asked Dr. Lynton to introduce the matter of the Establishment of a B.S. Degree--UM/Boston. Most colleges and universities in this country either have two tracks in the sciences that is, programs that lead to a B.S. or a B.A., or just the B.S. UM/Boston offers only the B.A. in the Sciences and it is proposed that the B.S. be added in the fields of Biology, Chemistry, Mathematics, Physics and Psychology, offering curricula which would have a greater emphasis on scientific and technological subjects. The B.S. program would maintain all the general education requirements except that the foreign language requirements may be met at the introductory rather than the intermediate level. On motion made and seconded, it was

> VOTED: To recommend that the Board establish the Bachelor of Science degree in the fields of Biology, Chemistry, Mathematics, Physics and Psychology, in the College of Arts and Sciences at the University of Massachusetts at Boston, as described in Doc. T80-009.

Dr. Lynton introduced the proposed Academic Personnel Policy --UM/Worcester which he said had been approved by the Personnel Action Committee, the Faculty Council, the Executive Council of the Faculty and the General Faculty at the Medical School. The document had also been carefully reviewed by the University Administration, including the University Counsel. A list of changes to the document

which in all but in one instance are editorial in nature, was circulated to the Committee. The one substantive change concerned the time frame in which a candidate for tenure is reviewed. Mr. Lynton said that the Academic Personnel Policy for UM/Worcester has three major differences from the Academic Personnel Policy for UM/Amherst and UM/Boston (Doc. T76-081). The proposed policy (1) introduces two non-tenure tracks in addition to the conventional track; (2) introduces the concept of co-terminous tenure for faculty whose salary is derived from non-state sources; and (3) calls for procedures which reflect the organizational and administrative structure of the Medical School and Medical Center. It was also noted that Article II, Section 2.2 should not be understood as a full incorporation of the AAUP 1940 Statement of Principles on Academic Freedom into the Academic Personnel Policy, but only refers to the standards and interpretations of academic freedom.

After a brief discussion, on motion made and seconded, it was

VOTED: To recommend that the Board approve the Academic Personnel Policy for the Medical School at the University of Massachusetts at Worcester (Doc. T80-011A), which policy, in the case of the Medical School only, supersedes the Academic Personnel Policy of the University of Massachusetts at Amherst, Boston and Worcester (Doc. T76-081) approved by the Board on June 2, 1976.

UM/Amherst--Tenure Recommendation for Professor Madeline DeFrees (Doc. T80-010)

Chairman Troy turned to the Tenure Recommendation for Professor Madeline DeFrees--UM/Amherst. Mr. Lynton stated that Professor DeFrees has been a tenured full Professor at the University of Montana since 1972. Professor DeFrees is a distinguished poet who has demonstrated excellence in teaching, creative activity and service thus meeting the performance criteria for tenure. Mr. Lynton noted that the area of creative writing holds particular appeal for students and is one which has experienced a steady increase in enrollment. After a brief discussion it was moved, seconded and

VOTED: To recommend that the Board concur in the award of tenure by the President to Madeline DeFrees, Professor of English at the University of Massachusetts at Amherst. (Doc. T80-010).

UM/Boston--Development of the Core Curriculum in the College of Arts and Sciences

Dean Riccards reported to the Committee on the Development of the Core Curriculum in the College of Arts and Sciences--UM/Boston. In its four year history as a single unit, one of the most significant changes in the College of Arts and Sciences has been the creation of a general education core. There are two major elements to the core curriculum. The first is a re-emphasis

on general education, particularly on writing. The second is the institution of a proficiency or competency exam at the end of the second year for students who start as freshman. Students who do not pass the competency exam are required to take courses in writing; they are not allowed to take upper division or advance courses until they have satisfactorily completed the writing requirement.

A student may take the writing proficiency exam any time within their first two years, and tutorial and remedial programs are available to assist students who need it. Dean Riccards noted that most students who have failed the exam are transfer students or students who do not have English as their primary language. In addition, since there is a need to recognize that there are courses in the arts and sciences that are not relevant to the students' occupational and vocation needs, an attempt has been made to establish with the traditional liberal arts curriculum a certificate program to allow students to complete a non-major program in a field like computer science or technical writing. There has been considerable student interest in these certificate programs.

Another element is the establishment of "Centers of Academic Excellence," currently identified as: (1) American Civilization/ American Life; (2) Environmental Studies; and (3) Urban Social Services. In the discussion that followed the Committee generally agreed that the core curriculum is an extremely important and interesting approach which requires a strong commitment of resources to academic support services, careful follow-up, and an effort to keep the Board apprised of its progress.

The Committee adjourned at approximately 12:30 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON BUILDINGS AND GROUNDS

February 26, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustees Burack and Robsham; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Atkins and McNeil

Other Trustees: Trustee Dennis

University Administration: Ms. Bradin, Vice President for Management

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Littlefield, Director of Planning

UM/Boston: Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director, Planning and Development

UM/Worcester: Mr. Quinlan, Director of Physical Plant

Guests: Mr. Brooker, Mr. Coppola and Mr. Schumacher, The Architects Collaborative

Preliminary TAC Report on Columbia Point Development

Chairman Donlan convened the meeting at 2:10 p.m. and indicated that the first item of agenda was the Preliminary Report of The Architects' Collaborative on the Development of Columbia Point. Mr. Brooker presented TAC's report, assessing the University's land use requirements and analyzing the implications of the various possibilities for the utilization of the land parcels now owned by the University or under its control. In undertaking this project, TAC took into consideration the concerns regarding Columbia Point discussed by the Trustees at earlier meetings, as well as the implications of the proposed BRA developer selection kit, the Columbia Point Tenants' proposal and the State Archives Building design. Assumptions about parking requirements were also included in the assessment.

Mr. Brooker highlighted several key features of the TAC study. One recommendation calls for height restrictions in the design of the State Archives building to guarantee the sight line from the campus Plaza area to the Kennedy Library. In addition, TAC determined that there is sufficient land for the University within the perimeter road boundary if future campus growth conforms to the present 2-level parking garage and 5 story building

design. The consultants urged, however, that the University retain its land beyond the perimeter road to guarantee flexibility for future expansion.

In discussion of the preliminary report, the Committee reaffirmed its commitment to keep the University's land parcels and parcels on which it has first options, free from market housing development. The question was raised over the extent to which housing should be mixed with the present institutional ambience of the peninsula. There was consensus that any development must offer a formula amenable to both housing and the institutions on the peninsula. At the present time the implications of reorganization are unclear and there was discussion over what the role of the Harbor campus facilities might be in the future proposals. The Committee also reaffirmed the University's commitment to active participation with the community and residents of Columbia Point in planning the development of the peninsula.

Mr. Prince alerted the Committee to the need to clarify further and guarantee the University's easement rights over the proposed Archives site and Kennedy Library road system to the parcel of land remaining in the University's possession which lies beyond both. Mr. Prince detailed the easement requirements necessary to guarantee the University's access to the land and on motion made and seconded, it was

VOTED: To recommend to the Board of Trustees that the vote of December 5, 1979 concerning discussions between the President of the University and the Secretary of the Commonwealth relating to the location of the State Archives Building at the University of Massachusetts at Boston be further amplified by directing that such discussions include provisions for an easement thirty (30) feet wide running northerly from the Perimeter Road over the proposed Archive site to the parcel of land remaining in possession of the University, as well as for an easement at the northeast corner of said site of sufficient size as to provide access from the John F. Kennedy Library road system to said parcel of land.

Energy Conservation

The Committee also re-emphasized that the transfer agreement to the State Archives should clearly delineate sight line and parking requirements as discussed at previous meetings.

Ms. Bradin reported on the Energy Conservation efforts at all three campuses. Substantial increases in energy costs have begun to impact severely on the campuses despite rigorous monitoring and major conservation programs. Ms. Bradin outlined the current trends and long-term implications of the energy crisis. Each campus detailed the specific programs instituted to

achieve consumpton reductions. An Energy Conservation Coordinator at UM/Amherst has been working since November, 1979 to assess present short-term projects as well as long-term projects that will require the major outlay of capital. The campus has sought both federal and state energy conservation funds to assist in this effort and proposed programs will be presented to the Committee as they are formulated.

While UM/Boston has cut electricity consumption by 47%, costs have only declined by 22%. Since 1974, the cumulative savings for the campus have been $4.9 million. The campus is presently installing an upgraded supervisory data control system to monitor all electrical systems; results from initial use indicate that the system is expected to reduce costs substantially.

UM/Worcester continues to experience rising costs despite stable consumption rates during the past several months. An energy audit conducted last year highlighted two key areas which are now being addressed. These are the operation of the power plant and the refitting of the entire facility to reduce total costs. The campus is also reviewing federal and state energy conservation sources to assist its conservation program.

UM/Amherst--Status of University Library

Mr. Donlan stated that the Committee would enter Executive Session to discuss a matter concerning the Status of the University Library--UM/Amherst. On roll call vote at 3:50 p.m. it was moved and

Executive Session

VOTED: To enter executive session.

Trustees Burack, Donlan, Knapp and Robsham voted for the motion as did Mr. Callahan and Mr. Colby. Trustees Atkins and McNeil were absent.

At 4:00 p.m. the Executive Session was concluded and the meeting reconvened in open session.

UM/Amherst--Campus Safety Improvements

The next item of agenda was Campus Safety Improvements --UM/Amherst. A revised project for campus roadway and pedestrian facilities was presented to the Committee. This project, originally approved by the Board in February 1978, has been revised to reduce the scope of work originally contemplated. Insufficient capital outlay appropriations and rising inflation have necessitated the changes. The nature of the work to be implemented was reviewed and on motion made and seconded, it was

VOTED: To recommend that the Board of Trustees approve the modifications described in Doc. T80-012 in the Campus Safety Improvement Project of the University of Massachusetts at Amherst (Doc. T77-048, approved by the Board December 1, 1976 as modified by Doc. T78-049 approved by the Board February 1, 1978).

UNIVERSITY OF MASSACHUSETTS

Mr. Beatty reported that after a delay, a meeting of all parties involved in the phased replacement of the Coal-fired Boiler Plant--UM/Amherst would be held on February 27. A modification to the project has been made to include the possible development of a co-generation electrical facility and no major difficulties with this or the rest of the project are anticipated.

The Committee reviewed a Status Report on Deferred Maintenance. There was general consensus that the University is losing ground in its program. Insufficient capital outlay appropriations are severely hampering already critical needs and it was agreed that the Board be alerted to the increasing severity of the matter.

There was no further business and the meeting was adjourned at 4:25 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

March 5, 1980; 2:00 p.m.
Chancellor's Conference Room
Harbor Campus
University of Massachusetts/Boston

ATTENDANCE: Trustees and Trustee Staff: Trustee Troy, Acting Chairman; President Knapp; Trustees Atkins, Baldwin, Beaubien, Breyer, Burack, Cross, Dennis, Donlan, Krumsiek, LaVoice, Marks, McNeil, Morgenthau, Popko, Robsham, Shearer; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Ms. Ostroff representing Trustee Okin; Mr. Colby representing Trustee Winthrop; Treasurer Brand; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Trustees: Trustees Crain, Healey, King and Knowles

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Bench, Associate University Counsel

UM/Amherst: Chancellor Koffler; Professor Frank, Faculty Representative

UM/Boston: Chancellor Corrigan; Professor Hart, Faculty Representative

UM/Worcester: Chancellor Tranquada

President Knapp convened the meeting at 2:08 p.m. In the absence of Chairman Healey and in accordance with Article I, Section 3(A) of the Trustee By-Laws (Doc. T76-051), it was moved, seconded and

Election of Chairman pro tempore

VOTED: To elect Trustee Frederick Troy Chairman pro tempore of the Board of Trustees for the duration of its March 5th, 1980 meeting.

Approval of Minutes of Prior Meeting

Chairman Troy asked for consideration of the minutes of the February 6th meeting of the Board. Trustee McNeil requested that the minutes show that the concerns of the Black Faculty and Staff Caucus at UM/Boston would be discussed by the Committee on Faculty and Educational Policy on February 20th. On motion made and seconded, it was

VOTED: To approve the minutes of the February 6th, 1980 meeting of the Board of Trustees as amended.

UNIVERSITY OF MASSACHUSETTS

President's Remarks

The President reported that the University's presentation before the Special Commission on the Reorganization of Public Higher Education on February 14 was well received. He added that Chancellor Corrigan represented the University at the February 28 meeting of the Subcommittee on Boston which was attended by all six Boston institutions. The President indicated that a Campus/University administrative group has been working for the past several weeks on the issues related to Boston reorganization collecting data, reviewing the Board's August discussions on reorganization, and holding meetings with representatives of the other public higher education segments. The Special Commission will meet at the Harbor campus on March 13th and a program is now being prepared for the Subcommittee on Boston that will fully detail the scope of UM/Boston's activities. The Subcommittee will also meet with campus administrators, faculty and students. The President noted that the Subcommittee on Boston will be holding meetings of this nature with each public higher education segment in the Boston area.

On February 27th, the House Committee on Ways and Means held a hearing concerning the University's FY81 budget recommendation.

President Knapp reported that the Center for the Study in Policy and the Public Interest has initiated a series of Commonwealth Seminars designed to bring together representatives from all areas of business and government for informal discussions; Senator Bulger addressed the first seminar and former Senator Saltonstall will be the guest at the next session. The Center is also planning an all day conference on the public interest and policy issues related to the franchising of cable television stations. The President noted that a panel discussion he recently moderated was taped for use at the conference. The Center will also sponsor a conference for members of the University's faculty on methods of faculty participation in public policy analysis in the Commonwealth.

The President announced that the University has received an invitation from the People's Republic of China for a small University delegation to visit both Shanghai and Peking in April. The visit will formally establish an exchange program between the UM/Worcester Medical School and the Shanghai First Medical College.

Chairman Troy announced that Professor Hart has resigned as Faculty Representative from UM/Boston due to teaching conflicts. Professor Clark Taylor of the College of Public and Community Services will succeed Professor Hart and Professor Bettina Harrison of the Department of Biology, CAS, will serve as alternate.

UM/Amherst--Chancellor's Remarks

In his remarks Chancellor Koffler outlined the purpose of the newly-established Chancellor's Commission on Civility and Human Relations, which will address problems related to the moral and civic tone of the Amherst campus. The Chancellor also detailed a series of activities that have been undertaken to interest and inform both high school and community college students about UM/Amherst. The campus is hosting a series of mini-workshops for high school guidance counselors to provide them with detailed information about programs of study at UM/Amherst. In addition, the campus will host a series of "Meet UMass" nights for newly-accepted students and their parents.

The Chancellor announced that Professor Joseph Taylor has been awarded the American Astronomical Society's highest honor, the Heeinemann Award and also noted that an article recently appeared in the Chronicle of Higher Education about Max Roach, Visiting Professor of Music.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan updated the Board on the past month's activities at the Harbor campus. He said that the UM/Boston presentation on February 28th before the Special Commission's Subcommittee on Boston emphasized the fact that UM/Boston is the senior public institution in the metropolitan Boston area, and that the campus has primary responsibility within the public sector for University-level four-year undergraduate education, graduate education in the liberal arts and certain professional areas, basic and applied research within disciplines, and for service to the Commonwealth that is responsive to the urban need. The presentation spoke of the campus' distinguished faculty, the efforts to attract and educate non-traditional students and the campus' service to the community. It stressed the need to maintain the campus of a public University of national prominence in the Boston area.

The Chancellor announced that effective March 10th, Ms. Carmen Dillon, Associate Dean of the College of Public and Community Service, will become Assistant Vice Chancellor of Academic Affairs.

The Chancellor expressed his own appreciation to Professor Hart for his sensitive and dedicated work as Faculty Representative to the Board of Trustees.

A special fund for the support of research and scholarly activity for faculty on probationary lines is being reinstituted. The fund will be administered by a committee chaired by Professor Blackwell and will include representatives from the Faculty Development Committees of the colleges. All probationary faculty may apply for funds and particular attention will be paid to projects that assist the campus in meeting its Affirmative Action goals.

While the campus continues to develop programs compatible to the needs of both students and the high technology fields in the Commonwealth, a major difficulty has been the

limited ability to afford the costly equipment required for high technology training. In this regard, Chancellor Corrigan announced a generous donation of equipment from the Harris Corporation. This equipment for the Computer Center will enable the campus to eliminate a potentially costly item from the FY81 budget as well as any need to limit student access to the Computer Center.

Chancellor Corrigan reported that all candidates for honorary degrees at UM/Boston approved by the Board of Trustees have agreed to participate in Commencement on May 29th. In conclusion, he noted that a recent performance of the works of John Huggler, Chairman of the Music Department, performed by the Pro Rata Chamber Orchestra is a strong reminder that the UM/Boston faculty continue to gain honors and distinguish themselves in creative fields.

UM/Worcester--Chancellor's Remarks

Chancellor Tranquada detailed the scope of the upcoming University visit to the People's Republic of China. The exchange program to be developed between UM/Worcester and the Shanghai First Medical College is intended to update the faculty of the College in a number of scientific areas. Reciprocally, the exchange will provide UM/Worcester faculty and students with the opportunity to make a contribution in China and learn about China's traditional medicine as well as public health practices.

In noting that the Medical School has an obligation to offer more than pure science to its students, the Chancellor highlighted cultural activities at the campus, particularly the work of the Medical Center Fund for the Arts Committee. The Committee is presently raising money to purchase a grand piano so that musical performances may be inaugurated on campus.

Report of the Committee on Faculty and Educational Policy

Chairman Troy provided a full report on the discussions at the February 20th meeting of the Committee on Faculty and Educational Policy regarding the concerns expressed by the Black Faculty and Staff Caucus at UM/Boston; Chancellor Corrigan's Statement to the Board of Trustees on December 5th was reviewed. Members of the Caucus, who were present at the committee meeting, provided the Trustees with an opportunity to learn how minority faculty perceive their experiences on the campus as well as their sense of urgency in the need to increase the numbers of minority faculty and professional staff on campus through more concerted recruitment and retention efforts. Chancellor Corrigan had emphasized that he regarded the recruitment and hiring of qualified minorities as one of his highest priorities, and the Committee stated their strong support of the Chancellor's efforts in this area. It was the strong recommendation of the Committee, Chairman Troy continued, that the Board reaffirm the Trustee policy on Affirmative Action (Doc. T79-035) and further, encourage the development of sharply-defined policies and goals on campus for the recruitment and retention of minorities in order to insure progress in this critical area.

UM/Boston--Establishment of a B.S. Degree (Doc. T80-009)

The Committee reviewed the Establishment of a B.S. Degree--UM/Boston. While most colleges and universities offer programs that lead either to a B.A. or a B.S. degree in the sciences, UM/Boston currently offers only a B.A. The proposal establishes a B.S. degree in the fields of Biology, Chemistry, Mathematics, Physics and Psychology. The Committee concurred with the recommendation and on motion made and seconded, it was

VOTED: To establish the Bachelor of Science degree in the fields of Biology, Chemistry, Mathematics, Physics and Psychology, in the College of Arts and Sciences of the University of Massachusetts at Boston as described in Doc. T80-009.

UM/Worcester--Academic Personnel Policy (Doc. T80-11A)

The Academic Personnel Policy--UM/Worcester was also reviewed. Trustee Troy indicated that the document is broadly patterned after the personnel policies for UM/Amherst and UM/Boston, but introduces three major differences: (1) introduction of two non-tenure tracks in addition to the conventional track; (2) introduction of the concept of co-terminous tenure for faculty whose salary is derived from non-state sources; and (3) develops evaluation procedures which reflect the organizational and administrative structure of the Medical School. It was noted that Article II, Section 2.2 of the policy should not be understood as a full incorporation of the AAUP 1940 Statement on Principles as Academic Freedom, but rather as support of and agreement to the AAUP standards and interpretations of academic freedom. The document was approved by appropriate faculty and governance bodies on the campus and was carefully reviewed by the University administration and University Counsel. On motion made and seconded, it was

VOTED: To approve the Academic Personnel Policy for the Medical School at the University of Massachusetts at Worcester (Doc. T80-011A), which policy, in the case of the Medical School only, supersedes the Academic Personnel Policy of the University of Massachusetts at Amherst, Boston and Worcester (Doc. T76-081) approved by the Board on June 2, 1976.

UM/Amherst--Tenure Recommendation for Professor Madeline DeFrees (Doc. t80-010)

The Committee discussed a Tenure Recommendation for Professor Madeline DeFrees--UM/Amherst. Professor DeFrees has been a tenured full professor at the University of Montana and is a poet of national distinction. Trustee Troy added that she is an excellent teacher of creative writing and was enthusiastically recommended by the Department of English. The Committee concurred with the recommendation and on motion made and seconded, it was

VOTED: To concur in the award of tenure by the President to Madeline DeFrees, Professor of English at the University of Massachusetts at Amherst (Doc. T80-010).

UM/Boston--Core Curriculum at the College of Arts and Sciences

Chairman Troy also reported that Dean Riccards had provided the Committee with a report on the new Core Curriculum at the College of Arts and Sciences--UM/Boston. The core curriculum re-emphasizes general education requirements and particularly stresses effective writing skills. All students who begin as freshman are required to pass a competency exam in writing by the end of the sophomore year before they are allowed to begin upper division or advanced course work. Special writing courses are available to students who need assistance. The new curriculum also provides opportunities for students to pursue a certificate program, in addition to their declared liberal arts major, in a vocation-oriented field like computer science or technical writing. Another element is the establishment of "Centers of Academic Excellence" which will take advantage of and develop further unique strengths at UM/Boston. The Committee generally commended the core curriculum approach but noted that it requires a strong commitment of resources to academic support services and careful follow-up.

Report of the Committee on Budget and Finance

Trustee Krumsiek reported on the March 5 meeting of the Committee on Budget and Finance which he chaired in the absence of Trustee Crain. Action was deferred on the Tuition Policy Proposal since the Committee suggested that a policy be developed that would provide an annual review cycle for both tuition and fee adjustments. This proposal will be further reviewed by the Committee on Student Affairs before formal action by the Board is sought.

University Policy on Approval Process for Fees Related to Trust Funds (Doc. T80-013A)

The Committee reviewed the proposed University Policy on Approval Process for Fees Related to Trust Funds, which is intended to provide a process which focuses the actions of the Board on those fees related to critical University-wide policies. The policy establishes the criteria for determining the authority to change fees, outlines the approval process for establishing new fees or changing existing fees, and details applicability to existing fees. The Committee recommended concurrence and on motion made and seconded, it was

VOTED: To approve the University policy on Approval Process for Fees Related to Trust Funds as set forth in Doc. T80-013A effective July 1, 1980.

Allocation of Land Grant and Bankhead-Jones Funds

The Allocation of Land Grant and Bankhead-Jones Funds was discussed and on motion made and seconded, it was

VOTED: To approve the distribution of the Bankhead-Jones Funds and the land grant funds; also the distribution formula for the Morrill-Nelson funds all as detailed in Doc. T80-014.

Report on Committee on Buildings and Grounds

Trustee Donlan reported that the Committee on Buildings and Grounds met on February 26th and reviewed the preliminary

report from The Architects Collaborative (TAC) on land use alternatives for Columbia Point. The report assesses the implication of various development plans under discussion and focuses on the University's long and short term space needs. There was general consensus at the meeting that the land beyond the perimeter road, which is either now owned by the University or upon which it has first option, should not be developed in any way that would preclude or hamper future expansion.

UM/Boston--
State Archives
Building

The Committee expressed their concern about the parking shortfall on the peninsula and the lack of adequate planning for parking facilities in the proposed design of the State Archives Building. All agreed that additional University land must not be used for parking and this matter must remain of paramount concern in all Trustee discussions of land utilization and land transfers. The Committee was also alerted to the need to guarantee the University's easement rights over the proposed Archives site and the Kennedy Library road system to the parcel of land that lies beyond both which remains in the University's possession. It was recommended that the December 5th Board vote be further amplified to assure these easements. On motion made and seconded, it was

VOTED: That the vote of the Board of Trustees of December 5, 1979 concerning discussions between the President of the University and the Secretary of the Commonwealth relating to the location of the State Archives Building at the University of Massachusetts at Boston be further amplified by directing that such discussions include provisions for an easement thirty (30) feet wide running northerly from the Perimeter Road over the proposed Archive site to the parcel of land remaining in possession of the University, as well as for an easement at the northeast corner of said site of sufficient size as to provide access from the John F. Kennedy Library road system to said parcel of land.

The Energy Conservation efforts of the campuses were reviewed and the specific programs instituted to achieve major consumption reductions were detailed. While substantial progress has been made, the matter remains a high priority for each campus.

In Executive Session the Committee discussed the status of the UM/Amherst Library and the information will be provided to the Board at a later date.

UM/Amherst--
Campus Safety
Improvements
(Doc. T80-012A)

A proposal for Campus Safety Improvements--UM/Amherst was presented. This project is a revision of a program approved by the Board in 1978 for campus roadway and pedestrian facilities. The scope of the work to be undertaken has been reduced because of rising inflation and insufficient capital outlay appropriations. The Committee concurred with the revised program and on motion made and seconded, it was

UNIVERSITY OF MASSACHUSETTS

VOTED: To approve the modifications described in Doc. T80-012A in the Campus Safety Improvements Project of the University of Massachusetts at Amherst (Doc. T77-048, approved by the Board December 1, 1976 as modified by Doc. T78-049 approved by the Board February 1, 1978).

Status reports on the phased replacement of the Coal-fired Boiler Plant--UM/Amherst and the University Deferred Maintenance Program were also received. Concern was expressed that the University is losing ground in its program of deferred maintenance.

Trustee LaVoice made a brief report on efforts undertaken by the SGA to address Trustee concerns over the fiscal accountability of the Student Activities funds. A new accounting system which addresses accountability and necessary services will be developed by April and will be presented to the Committee on Budget and Finance for its consideration.

There was no further business and the meeting was adjourned at 4:10 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON LONG-RANGE PLANNING

March 19, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Marks; President Knapp; Trustees Popko and Troy; Ms. Ostroff representing Trustee Okin; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Beaubien, King, Knowles and Shearer

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs

UM/Boston: Chancellor Corrigan; Mr. Fenstemacher, Director of Institutional Planning; Professor Fergusson; Professor Harrison, Faculty Representative

Update on Reorganization of Higher Education

Chairman Marks convened the meeting at 10:05 a.m. and indicated that the agenda involved an update on Reorganization of Higher Education.

President Knapp referred to the memorandum distributed to the Committee which outlined activities undertaken by the Special Commission on Reorganization as well as the University's approach to and involvement with planning activities to date. He told the Committee of developments that have occurred since the memo was issued, reporting that the Special Commission met as planned on the Harbor campus on Thursday, March 13th in the morning; the Subcommittee on Boston met in the afternoon. The sessions were informative for the Commission members; they are clearly developing a sense of each institution without yet focussing on an outcome for the reorganization.

President Knapp highlighted several issues that appear to be emerging in the discussion, including those of campus siting and facilities utilization, staffing, academic programming and student access particularly as they relate to reorganization possibilities involving Boston State College and the Massachusetts College of Art.

At this stage of the process, a particular concern is the University's next step in developing possible models for reorganization. For instance, if a reorganization model is developed for the Boston area which calls for one four-year institution, the University needs to give careful consideration to what form it should take and what configuration would the University support. Similarly, there is a need to identify issues involved in moving toward

UNIVERSITY OF MASSACHUSETTS

those models addressing specific areas such as personnel, facilities, financial resources and possible economies. In discussion, it was emphasized that it would be important to stress positive outcomes, and to view the process as an opportunity to meet new challenges in expanding the mission of UM/Boston.

It was the general consensus reached at the meeting that the principles already agreed upon by the Trustees should be further elaborated to develop a reorganization model for the Boston area while identifying areas requiring further consideration. It was also decided that the Committee would meet again before the Board meeting to discuss this issue further.

The meeting was adjourned at 11:40 a.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUILDINGS AND GROUNDS

March 19, 1980; 3:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustee Burack; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Atkins, McNeil and Robsham

University Administration: Ms. Bradin, Vice President for Management; Mr. Meehan, Senior Consultant

UM/Boston: Chancellor Corrigan; Mr. Prince, Director, Planning and Development; Professor Harrison, Faculty Representative Alternate

Guests: Mr. Coppola and Mr. Schumacher, The Architects Collaborative

Report of TAC on the Development of Columbia Point

In the absence of the Chairman who was delayed in attending, President Knapp convened the meeting at 3:45 p.m. The single item of agenda was further discussion of the Report of The Architects Collaborative on the Development of Columbia Point. Mr. Coppola outlined the interim report which documents TAC's presentation to the Committee on February 26, 1980. The report reviews the implications of current proposals for use of University-owned land parcels and incorporates several charts and design proposals that detail these implications.

In discussion of the key features of the TAC study, consensus emerged on several issues. The Committee explored some alternnatives for the University-owned land that would not be immediately developed. There was agreement that using the property beyond the perimeter road as a passive recreation area might provide an appropriate transition between the institutional facilities and the housing on the peninsula. This concept would provide "green space" while reserving land for the future development of facilities serving both the institutions and the Columbia Point residents. All agreed that further discussions in this area was necessary.

In reaffirming its serious concern over the parking shortfall on the peninsula, it was the sense of the Committee that a careful and detailed analysis of parking requirements and traffic circulation on all land owned and controlled by the University on Columbia Point was critical to any future discussions of land development. It was noted that the traffic management studies prepared for the Kennedy Library and the Harbor Campus, as well as

the Environmental Impact Report for UM/Boston, would offer useful data in this regard. On motion made and seconded, it was

VOTED: To recommend that the Board authorize the President to hire a consultant, at a cost not to exceed $10,000, to study and make recommendations for vehicular parking and traffic circulation on all land owned and controlled by the University at Columbia Point and to prepare a report for presentation to the Committee on Buildings and Grounds.

There was no further discussion and the meeting adjourned at 4:52 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF JOINT MEETING OF COMMITTEES ON
STUDENT AFFAIRS AND BUDGET AND FINANCE

March 26, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committees and Committees Staff: Chairman Crain; President Knapp; Trustees Baldwin, Cross, Krumsiek, LaVoice, Marks, Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Knowles, McNeil and Shearer

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Preston, Associate Vice President for Academic Affairs; Mr. Stine, Assistant Vice President

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Campbell, Director, Residential Resource Management; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Tubbs, Vice Chancellor for Student Affairs

UM/Worcester: Chancellor Tranquada; Mr. Feinblatt, Director of Student Affairs

FY81 Proposed Student Fees (Doc. T80-015A)

Chairman Crain convened the meeting at 2:05 p.m. and indicated that the single item of agenda was a discussion of FY82 Proposed Student Fees. Consistent with the new University policy on the Approval Process for Fees related to Trust Funds (Doc. T80-015A) the Committee reviewed the new fees and fee increases proposed for each campus. In addition to fee increases, UM/Amherst has proposed the establishment of a mandatory $6.00 per year Performing Arts Fee as well as a Placement Fee of $10.00 which is to be collected only once from graduating students, both undergraduate and graduate. The Boston campus has proposed a fee increase for the campus I.D. care, and UM/Worcester has requested an increase of $10.00 in the Commencement Fee to cover rising costs and increased class size.

In discussion, Committee members expressed reservations about several features of the Performing Arts Fee and the Residence Hall Trust Fund. The essential purpose of the proposed Performing Arts Fee for the Fine Arts Center was detailed; Chancellor Koffler stressed that at least 50 percent of the fee will subsidize student ticket discount sales. There was some discussion whether additional revenue generated from the proposed fee will also partially subsidize the cost

of events produced by sponsors outside the Fine Arts Center. While all agreed that the proposed fee was necessary to maintain high quality activities, the Committee was not supportive of providing any subsidy to sponsors outside the Fine Arts Center. Chancellor Koffler promised the Committees further clarification of the use of the use of revenue for subsidizing activities at the Center. (A statement clarifying this question is amended to these minutes.)

Trustee LaVoice expressed student concerns about the effects of the proposed variable room rate system. Several misconceptions were clarified: (1) students on financial aid can qualify for single rooms; (2) students who are left alone in a double room will not be forced to move away from dormitory friends or pay the higher single room rate; (3) variable rate room charges are not unusual at other institutions; and (4) the proposed room rates for 1980-81 are comparable with those at other public universities across the country. Trustee LaVoice also suggested that the proposed upgrading of custodial services to include trash removal from the dormitories over the weekend was an additional unnecessary expenditure. The Committee discussed alternative trash removal methods suggested by Trustee LaVoice. Since the State sanitary code requires seven-day custodial service, however, the Committee concluded that such service was necessary.

Trustee Marks inquired whether the trash dumpsters were still located on the terrace in front of Kennedy in the Southwest Dormitory Complex. He indicated that the dumpsters' location was a disincentive to responsible student treatment of the dormitories and reiterated his request from last fall that the trash containers be relocated away from the dormitory's front door. He asked that alternate plans for relocating the containers be submitted to the next meeting of the Committee.

Trustee LaVoice also questioned the elimination of the annual automatic credit by Physical Plant for work in the dormitories. Mr. Beatty explained that the credit was eliminated in FY80 since, after a full costing study was completed by outside auditors, no real justification could be found for its continuance. The increase in costs of $258,415 noted in the background materials for the FY81 Residence Hall Trust Fund reflects this adjustment.

There was no further discussion on the fee proposals. It was then

MOVED: To recommend that the Board approve the fee increases at UM/Amherst, UM/Boston and UM/Worcester, further to approve the Performing Arts Fee of $6.00 and the Placement Program Fee of $10.00 at UM/Amherst; all as described in Doc. T80-015A.

Trustee LaVoice then proposed the motion be amended to insert the following:

MOVED: That the proposed fees for the Residence Hall Trust Fund be amended by deleting the new price structure for dormitory rooms (VRSS); upgrading the custodial program to include weekend trash removal; and discontinuance for dormitories of the yearly credit of $258,415 by Physical Plant.

Trustee Cross seconded the amendment. There was no further discussion; the amendment was defeated.

There was no further discussion of the original motion and it was

VOTED: To recommend that the Board approve the fee increases at UM/Amherst, UM/Boston and UM/Worcester, further to approve the Performing Arts Fee of $6.00 and the Placement Program Fee of $10.00 at UM/Amherst; all as detailed in Doc. T80-015A.

Trustee LaVoice voted against the motion. The meeting was adjourned at 3:05 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON STUDENT AFFAIRS

Wednesday, March 26, 1980; 1:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Trustee Krumsiek, Acting Chairman; President Knapp; Trustee Cross, LaVoice, Marks; Mr. Lenhardt representing Trustee Frechette; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees McNeil and Shearer

University Administration: Ms. Bradin, Vice President for Management; Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Preston, Associate Vice President for Academic Affairs; Mr. Stine, Assistant Vice President

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Mr. Tubbs, Vice Chancellor for Student Affairs

UM/Worcester: Chancellor Tranquada; Mr. Feinblatt, Director of Student Affairs

UM/Amherst--FY81 Residence Hall Contract (Doc. T79-034A)

In the absence of the Chairman, Trustee Krumsiek called the meeting to order at 1:15 p.m. The first item of agenda was FY81 Residence Hall Contract--UM/Amherst. The proposed contract for FY81 amends the 1980 Residence Hall Contract (Doc. T79-034) to clarify certain procedures, further define student obligations with regard to duration of room occupancy and residence hall security, and incorporate into the contract two student/staff residential committees established by the campus administration. The Committee concurred with these recommendations and on motion made and seconded, it was

VOTED: To recommend that the Board approve the amended Residence Hall Contract of the University of Massachusetts at Amherst. (Doc. T79-034A)

Tuition Policy Proposal (Doc. T80-013)

The Committee reviewed the amendments to the Tuition Policy Proposal recommended by the Committee on Budget and Finance at its March 5th meeting. The policy was modified to include the simultaneous review of tuition and fees on an annual basis to be completed by Board action at its December meeting each year. The

tuition policy will continue to consider a systematic accounting of quantitative indices, costs to the Commonwealth, and the ability of students to pay, as well as judgmental factors reflecting the University's educational policy. In addition, in order to provide students with as much notice of future tuition adjustments as possible, it was agreed that when the Board reviewed and set tuition each year, it would also issue a prediction of tuition for the following year to be expressed in percentage ranges. The Committee concurred with these modifications to the policy and on motion made and seconded, it was

VOTED: To recommend that the Board institute a University tuition policy and fees policy, as to those fees requiring approval by the Board under Doc. T80-013, which tuition policy and fees policy will include an annual review cycle to be completed by Board action taken on the occasion of its December meeting each year and which tuition policy will consider a systematic accounting of quantitative indices as more fully described in Doc. T80-030, costs to the Commonwealth, the ability of students to pay, the application of judgmental factors, reflections on the University's educational policy, and best estimates of tuition levels for the year next succeeding.

The Committee took under advisement a request from Student Trustee-elect Alberto that the Committee on Student Affairs review matters relating to the Office of the Vice Chancellor for Student Affairs at UM/Boston. It was suggested that if this item were to be on a future committee agenda, the Committee be provided with background material by the Chancellor prior to any discussion.

There was no further business and the meeting was adjourned at 1:35 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE COMMITTEE
ON BUDGET AND FINANCE

March 26, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Trustees Baldwin, Cross, and Krumsiek; Mr. Callahan representing Trustee Anrig; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary; Ms. Cohen, recorder

Absent Committee Members: Trustees Knowles and Frechette

Other Trustees: Trustees LaVoice and Marks

University Administration: Ms. Bradin, Vice President for Management; Mr. Preston, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Fenstemacher, Director of Institutional Planning and Budget

UM/Worcester: Chancellor Tranquada; Mr. Bice, Hospital Director and Vice Chancellor for Administration and Finance; Mr. Fosselman, Director of Fiscal Affairs

UM/Amherst--Student Activities Trust Fund Accounting System

Chairman Crain convened the meeting at 3:05 p.m. Trustee Krumsiek indicated that he was concerned that the Committee had not been updated on the development of an accounting system for the Student Activities Trust Fund as discussed at the November 28th meeting of the Committee. He referred to a vote taken at that meeting on the Student Activities Trust Fund program statement which carried a proviso stating that if an accounting system outside of the University system was to be used, it must be compatible with the University's system and must directly address the needs for proper accountability. It was stated that the SGA must develop its proposal for presentation to the Committee at its April meeting so that the system would be implemented by July 1, 1980. Trustee Krumsiek stated that these dates were still critical and emphasized that the proposal from the SGA must be acted on by the Board of Trustees at its meeting on May 7th if it is to meet the July 1 implementation deadline. In addition, he stated that as laymen, the Committee members are not in a position to review and

analyze an accounting system, so that the campus and University Administration must be involved sufficiently in these discussions to allow them to advise the Committee on all aspects of the proposal and any alternatives presented. Trustee LaVoice indicated that students were working with accountants on a proposal which they anticipated would be brought to the Committee in April. Trustee Krumsiek reiterated that it was imperative for the students to review the proposal with Administration so that the Committee would have the benefit of the Administration's reactions in order for an informed decision to be made on the proposal.

UM/Amherst and UM/Boston--Certification of Instruction Cost

The next agenda item was the Certification of Instruction Cost--UM/Amherst and UM/Boston. In order to comply with the FY80 Budget Act, the Board must certify the average cost of instruction for each undergraduate student and use that figure to fix tuition for non-resident students. Ms. Bradin explained the formula for calculating the average cost of instruction as outlined in the President's March 19th letter to the Committee. On motion made and seconded, it was

VOTED: To recommend that the Board approve the Certification of Cost of Instruction proposed by the President in his letter to the Committee on Budget and Finance dated March 19, 1980.

UM/Worcester--Establishment of Endowment Funds

The Committee reviewed the material related to the Establishment of Endowment Funds--UM/Worcester. The President and Chancellor/Dean of the Medical School have recommended the establishment of three endowment funds. Two of the funds are for research in the field of cardiovascular medicine; the third is for financial aid. On motion made and seconded, it was

VOTED: To recommend that the Board establish the Edward Budnitz Cardiovascular Medicine Fund to develop, support and participate in cardiovascular medicine research, the education thereof, purchase of necessary equipment and all matters incidential thereto and, in accordance with the guidelines of the gift and all subsequent donations such funds are to be invested and reinvested by the Board of Trustees separately or by commingling them with the pooled Endowment Funds of the University with the provision that the full amount of income earned by the fund during the previous fiscal year, 10 percent of the principal balance of the fund on June 30 plus all portions of principal, and income not previously expended shall be available for expenditures under the guidance of an Advisory Committee consisting of no less than three and no more than seven individuals to be appointed by the Chancellor/Dean of the Medical School. (Doc. T80-016)

and

VOTED: To recommend that the Board establish the Walter N. Secord Endowment Fund for the purpose of awarding annually the entire income earned during the previous fiscal year to a student enrolled at the Medical School; recipients of the award shall be selected by the Medical School Financial Aid Office and, pursuant to the wishes of the donor should the purpose for which the endowment was established ever become incapable of fulfillment because of unforeseeable circumstances or otherwise, in the sole judgement of the Board of Trustees of the University of Massachusetts, then this fund can be used for such one or more of the University's educational purposes as the Board of Trustees shall from time to time determine. (Doc. T80-016)

and further

VOTED: To extend the sincere gratitude of the Board to Mrs. Frances Thomason for her generous donation.

and further

VOTED: To recommend that the Board establish the Cardiovascular Medicine Research Endowment Fund to develop, support and participate in cardiovascular medicine research, the education thereof, purchase of necessary equipment and all matters incidental thereto with the provisions that the principal may be increased from time to time on receipt of additional contributions, gifts, bequests of devises of money or property or by transfer from charitable or other organizations to further carry out the purpose of the fund; that such contributions may be recorded as sub-accounts of the primary fund in accordance with the usual custom for establishing specific delegations for related purposes and that the principal of the fund shall be invested by the Board of Trustees separately or by commingling them with the pooled Endowment Funds of the University, provided that the full amount of income earned by the fund during the previous fiscal year, 10 per cent of the principal balance of the fund on June 30 plus all portions of principal and income not previously expended shall be available for expenditures under the guidance of and advisory Committee consisting of no less than three and no more than seven individuals to be appointed by the Chancellor/Dean of the Medical School. (Doc. T80-016)

UNIVERSITY OF MASSACHUSETTS

Executive Compensation Study

Ms. Bradin presented the Executive Compensation Study compiled by the Office of Management with the assistance of Dr. Marvin Scott. The study addressed two major questions: (1) how do senior level administrative salaries at the University compare with those at other comparable institutions; and (2) what is the magnitude of the one percent (1%) limitation on overscale salaries and what problems does that create. Ms. Bradin outlined the data sources used in the study and the methods used in analyzing the information, and reviewed the salary range tables and conclusions of the study. Ms. Bradin also explained the complications arising from the state-mandated maximum on University salaries and the allowable one percent (1%) limitation on overscale salaries. The University has the most restrictive statutory language with regard to overscale salaries of all the public higher education segments in the Commonwealth. Chapter 75 gives the Trustees the right to establish salaries for the President, Chancellors, Provosts and no more than one percent of academic deans and members of the professional teaching staff. The other public higher education segments have been granted both a larger base from which the one percent is calculated and fewer restrictions on the categories of staff who may receive overscale appointments.

These restrictions create significant recruitment problems for the University and the state imposed ceiling is seriously affecting the competitive position of the University. It was suggested that alternatives to the present legislative language which might ease the current restrictions be drafted. Committee members also agreed that a systematic schedule for executive compensation under which the University might operate should be devised. The Committee recommended this schedule be prepared for review at the April meeting of the Committee.

Transfer of Trust Fund Interest to the State General Fund

The Committee concurred with the Transfer of Trust Fund Interest to the State General Fund. In discussing the transfer authorization, members expressed serious concern about the delay in transferring the funds to state accounts. The Committee was assured that procedures have been implemented to guarantee timely transfer of these funds to the state in the future. It was also noted that the tuition funds yielded $250,000 as invested by the University; the Commonwealth is requesting $146,000 which, by their calculation, is the interest the state has lost by not having the money to invest themselves. On motion made and seconded, it was

VOTED: To recommend that the Board authorize Treasurer Robert H. Brand to transfer up to $250,000 from the Trust Fund Interest Account to the State General Fund for the purpose described in Doc. T80-017.

UM/Boston--John F. Kennedy Scholarship in Memory of John B. Crimmins

The next item of agenda was John F. Kennedy Scholarship in Memory of John B. Crimmins--UM/Boston, which was established by vote of the Board on April 4, 1979. Trustee policy on endowment funds prohibits the expenditure of income

earned in the same fiscal year as the fund's establishment. The Boston campus has requested a one-time exception to the Trustee policy to permit awarding the Crimmins Scholarship this year. Ms. Bradin said that funds in the account will adequately cover both this year and next. The Committee concurred with the exception and on motion made and seconded, it was

VOTED: To recommend that the Board concur in the award by Chancellor Corrigan of the Fall, 1979 Crimmins Scholarship to Patrice O'Brien.

UM/Worcester--Hospital Trust Fund

The final item of agenda was the review of a proposal for a Hospital Trust Fund--UM/Worcester. The establishment of a Hospital Trust Fund would guarantee the Hospital self-sufficiency and would eliminate the often long and cumbersome process involved in gaining access to Hospital monies which are on deposit in the state treasury. The Trust Fund would allow the Hospital to fund depreciaton, eliminate the need for capital outlay monies to support the replacement of equipment, and would also enable the University to earn interest on the Hospital's cash balances. While the Commonwealth would lose interest gained by investing Hospital money, Chancellor Tranquada said that both the executive and legislative branches would benefit by removing the Hospital from the annual capital outlay process.

It was the sense of the meeting that the establishment of such a trust fund was appropriate and the Committee recommended that methods of implementing the Trust Fund in FY81 be explored by the campus and the administration.

There was no further business and the meeting adjourned at 4:14 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE
TRUSTEE COMMITTEE ON AUDITS

Thursday, March 27, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis, President Knapp; Trustees Crain and LaVoice; Ms. Rogers representing Trustee King; Ms. Hurd, Administrative Secretary

Absent Committee Member: Trustee Baldwin

University Administration: Ms. Bradin, Vice President for Management; Mr. Stine, Assistant Vice President; Mr. Hogan, University Controller, Mr. Manigault, Director of Auditing

UM/Amherst: Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Page, Director of Financial Affairs

UM/Boston: Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Drinkwater, Controller, Mr. Dunton, Bursar

UM/Worcester: Mr. Fosselman, Director of Fiscal Affairs

Chairman Dennis called the meeting to order at 3:06 p.m. and introduced Mr. Elwood Manigault, the new Director of Auditing. He asked Mr. Manigault to Report on FY79 and FY80 Internal Audit Activities. Mr. Manigault said that during his first month at the University, he reviewed the internal audit coverage for the last twenty months (FY79 through February, 1980). The Internal Audit Department has issued only eleven reports during that time; the department has, however, been significantly involved in the development of the billing/receivables system, the investigation of the Campus Center, and in assisting in the outside audits of financial aid and the Medical Center. Mr. Manigault also indicated that he would be developing the Annual Audit Plan which would examine the split between inside and outside auditors and establish priorities for all audit activities.

Report on FY79 and FY80 Internal Audit Activities

Mr. Manigault indicated that he also reviewed the Status of the State Audit Report. He noted that the Amherst campus has not had state audit coverage since FY76; Boston and Worcester since FY77. The State has not laid out its audit schedule for the remainder of the year. A new field director joined the State Auditor's Office in September and he is in the process of expanding its staff and developing its focus and scope.

Status of State Audit Report

In discussing the FY78 Trust Fund Audits--UM/Amherst, Chairman Dennis highlighted two major concerns with the reports submitted to the Committee. His first comment concerned the

UM/Amherst--FY78 Trust Fund Audits

timeliness of the reports, particularly the tardiness with which the management letter was received from the outside auditors. Compounding that delay, he noted, was the slowness with which the campus responses were forwarded to the University Administration and to the Committee. The advisability of building a deadline for receipt of the management letter into the contract with the outside auditor, along with a penalty mechanism should the management letter be received after the specified date, was agreed upon. Chairman Dennis' second concern was with the conte t of the campus response. Given that the reports were written six to eight months previously, Chairman Dennis questioned why no update on remedial actions undertaken in response to the audit was included. He expressed his belief that the campus response should include either a specific remedial program along with the date of implementation, or a thorough disputation of the point if the campus does not agree with the audit recommendation.

It was noted that the initial responsibility for campus-based audits rests with the Chancellor; President Knapp indicated he would pursue this with each of the Chancellors, both orally and in writing, emphasizing that they have the responsibility to insure that the audit and response process is conducted on a timely and responsive basis. It was also decided that the Trust Fund Audit reports would be resubmitted to the Committee with a more comprehensive campus response along the lines of the Committee's discussions.

Audit Committee Protocols (Doc. T80-019)

The discussions about the Trust Fund Audits highlighted the need for action on the Audit Committee Protocols. Chairman Dennis indicated that the Audit Protocols were developed in 1977, just at the time the Committee was formally established as a standing Committee of the Board. The protocols had never been approved by the Board nor had they been distributed to the campuses. The Committee upon motion made and seconded, and subject to some minor editorial changes suggested by the Administrative Secretary's Office:

VOTED: To recommend that the Board of Trustees approve the Trustee Committee on Audits/Audit Protocols as contained in Doc. T80-019.

Ms. Bradin also suggested that Mr. Manigault be allowed to review the protocols and suggest any modifications he found necessary.

There being no further business, the Committee adjourned at 4:10 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

April 2, 1980; 2:00 p.m.
Faculty Conference Room
Medical Sciences Building
University of Massachusetts/Worcester

Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Atkins, Baldwin, Beaubien, Burack, Crain, Cross, Dennis, Donlan, Knowles, LaVoice, Marks, McNeil, Popko, Robsham, Shearer, and Troy; Mr. Callahan representing Trustee Anrig; Ms. Ostroff representing Trustee Okin; Mr. Colby representing Trustee Winthrop; Treasurer Brand; Ms. Hurd, Administrative Secretary; Mr. Miller, recorder

Absent Trustees: Trustees Breyer, Frechette, King, Krumsiek and Morgenthau

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Lyons, Acting Associate Vice President for Academic Affairs; Mr. Manigault, Director of Auditing; Mr. Preston, Acting Associate Vice President for Academic Affairs; Mr. Searson, General Counsel

UM/Amherst: Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs; Professor Frank, Faculty Representative

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Fenstemacher, Director of Institutional Planning and Budget; Professor Taylor, Faculty Representative

UM/Worcester: Chancellor Tranquada; Mr. Bice, Vice Chancellor for Administration and Finance and Hospital Director

Guest: Ms. Rogers, Assistant Secretary, Executive Office of Educational Affairs

Approval of the Minutes

The meeting was called to order at 2:20 p.m. Chairman Healey asked if there were any corrections or additions to the minutes of the March meeting of the Board. There were none and it was moved, seconded and

VOTED: To approve the minutes of the March 5, 1980 meeting of the Board of Trustees.

Appointment of Ad Hoc Committee to Review Trustee By-Laws

Chairman Healey said that a five member Ad Hoc Committee to review the By-Laws has been appointed--Trustee Beaubien has agreed to chair the Committee. Trustees Dennis, Krumsiek and Morgenthau as well as Mr. Callahan have agreed to serve.

UNIVERSITY OF MASSACHUSETTS

President's Comments

The meeting then turned to the Presidential Agenda. President Knapp read a report from Chancellor Koffler regarding a sit-in at the Chancellor's office. Some students and staff at Amherst, disgruntled over a change in programming on WFCR, the Five College radio station, were seeking redress. Since Chancellor Koffler does not have the authority to act in this matter, he has offered to serve as a mediator.

UM/Amherst--Chancellor's Remarks

Mr. Madson, reporting for the Amherst campus, announced the appointment, effective April 21, of Marie McDemmond as Director of the Office of Budgeting and Institutional Studies. Mr. Madson noted a number of activities that had occured on campus including a highly successful conference on education/business linkages supported by the Department of Educational Affairs. The final John F. Kennedy Lecturer, Mr. Madson said, will be William Manchester who is scheduled to speak on the Amherst campus on May 7. He urged the Trustees to attend.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan said that a number of conferences and meetings had been held at UM/Boston during the past month. The most important of these was the meeting of the Public Higher Education Reorganization Commission. One of the high points of that meeting was a presentation by a UM/Boston student, Michael Letwin, on the educational needs of third world and minority students. Chancellor Corrigan noted the appointment of Leon Zaborowski as Associate Provost and Director of Continuing Education; the election of Professor Clark Taylor as the UM/Boston Faculty Representative to the Board; and the election of Christopher Alberto as student Trustee to succeed Nancy Cross. He thanked Nancy for her services as a Trustee. Chairman Healey noted that this would be her last attendance at a Board meeting as a Trustee and asked that she be given a standing ovation. This was immediately forthcoming.

UM/Worcester--Chancellor's Remarks

Chancellor Tranquada reported that fourteen new beds have been opened in the Teaching Hospital, bringing the total number of beds to 265. Eight new beds will be opened shortly, thus bringing the total number of beds to 273 beds, exactly the target set for the beginning of the upcoming fiscal year.

On March 15, the Chancellor continued, the graduating seniors of the Medical School had been notified of their internship assignments. Seventy-seven percent of the seniors have opted for primary care specialities, well above the national average of sixty percent. Twelve seniors chose famly medicine internships. Chancellor Tranquada concluded by noting that the Medical Center will hold its first Health Career Workshop for high school students on April 14.

President Knapp noted that the John F. Kennedy Lecture series will continue in the next academic year; there will be three lectures, one on each of the campuses. Also, Ms. Hurd is

arranging a Trustee orientation session, scheduled for May 13. While the session is primarily for newly-appointed members of the Board, all Trustees will be most welcome.

Appointments to Hospital Management Board

Chairman Healey then addressed the first agenda item, appointments to the Hospital Management Board. Basing her question on the University's commitment to affirmative action, Trustee Shearer asked if any of the appointees were minority group members. Chancellor Tranquada noted that Ms. Poulin is female. There are still two vacancies on the HMB and every effort is being made to identify minority candidates for one or both of the vacancies.

Trustee McNeil noted she had voted against recommending the appointees at the meeting of the HMB Nominating Committee and would so vote again because she strongly believes that if the University is committed to affirmative action, the commitment should extend to all segments of the institution. There was no further disucssion and it was moved, seconded and

VOTED: To reappoint Joseph T. Benedict to the Hospital Management Board (term to expire March 1, 1983); and further to appoint Muriel Poulin and Gavin D. Robertson (terms to expire March 1, 1983) and Seth B. Goldsmith (term to expire March 1, 1982) to said Board. (Doc. T80-022)

Trustee McNeil voted against the motion.

UM/Boston--Graduation Lists

Trustee Troy then reported for the Committee on Faculty and Educational Policy. Without discussion it was moved, seconded and

VOTED: To approve the graduation lists at the University of Massachusetts at Boston (Doc. T80-020) subject to the completion of all requirements as certified by the Recorder of the campus.

UM/Boston--Appointment of Mary Helen Washington as Associate Professor of English with Tenure

Trustee Troy reported that the Committee had voted to concur in the Appointment of Mary Helen Washington as Associate Professor of English with Tenure at UM/Boston. Professor Washington was unanimously recommended by the Department of English and has the enthusiastic support of the Dean of the College of Liberal Arts, the Chancellor and the President. She has a national reputation as a sound scholar and literary critic, her special field being black women in fiction. Without further discussion it was moved, seconded and

VOTED: To concur in the appointment by the President of Mary Helen Washington as Associate Professor of English with tenure at the University fo Massachusetts at Boston. (Doc. T80-021)

Trustee Burack voted against the appointment with tenure since she opposes initial appointments with tenure, as a matter of long-standing principle.

Report of the Committee on Long-Range Planning

Trustee Marks reported that the Committee on Long-Range Planning is proceeding with the development of reorganization models for the Boston area in line with the Principles for Statewide Reorganization (Doc. T79-085) and the Possible Framework for Reorganization in the Boston Area (Doc. T79-086), which were approved by the Board last August. Of particular concern to the Committee is the identification of critical issues such as campus siting and facilities utilization, staffing, academic programming and student access, which will require careful consideration and sensitive resolution during the reorganization process. In addition, the Committee is also exploring some of the implementation and process issues that may emerge once the Reorganization Commission completes its plan.

Report of the Committee on Buildings and Grounds

Trustee Donlan reported that the Committee on Buildings and Grounds has received and reviewed the report of The Architects' Collaborative which addressed the implications of current proposals for the use of University-owned land on Columbia Point.

Land Use Plan for Columbia Point

The Committee agrees that the University-owned land outside the perimeter road should be developed as open recreational space to insure maximum flexibility for future campus development. In addition, as the BRA housing plans become more clearly articulated, careful thought needs to be given to appropriate uses of land abutting the campus in order to provide a successful interface and transition between institutional and residental uses on the Point.

Traffic and parking, Trustee Donlan continued, presents real problems on Columbia Point. While the vote was not unanimous, the Committee had agreed to recommend that the Board authorize the President to hire a consultant to study and make recommendations for vehicular parking and circulation on University-owned land on the Point.

Trustee Burack said she was opposed to the University hiring a consultant because the University should not take sole responsibility for conducting such a study since the traffic problems are exacerbated by the proposed State Archives Building and Kennedy Library traffic.

Agreeing with Trustee Burack, Trustee Crain noted that he was concerned that it might be seen as a precedent for the University to absorb the cost of planning for the whole area and questioned whether the item should also have been considered by the Committee on Budget and Finance. Chairman Healey stated his belief that the University should have the matters of parking and

traffic investigated from its own standpoint and then, in phase two, pursue joint studies. There was no further discussion and it was moved, seconded and

Columbia Point Parking and Traffic Study

VOTED: To authorize the President to hire a consultant at a cost not to exceed $10,000 to study and make recommendations for vehicular parking and traffic circulation on all land owned and controlled by the University at Columbia Point and to prepare a report for presentation to the Committee on Buildings and Grounds.

There were eleven ayes and seven nays.

Report of Committee on Student Affairs

Trustee Marks then reported for the Committee on Student Affairs. The FY81 Residence Hall Contract incorporates modifications to the current contract which essentially involves procedural clarification and further definition of student obligations with regard to duration of room occupancy and residence hall security. After a brief discussion, it was moved, seconded and

UM/Amherst--FY81 Residence Hall Contract (Doc. T79-034A)

VOTED: To approve the amended Residence Hall Contract of the University of Massachusetts at Amherst. (Doc. T79-034A)

Report of Committee on Budget and Finance

Trustee Crain reporting for the Committee on Budget and Finance, said that Tuition and Fees Policy had been before the Trustees earlier in a slightly different form. The new proposal calls for an annual review of tuition and has to be completed by Board action each December. The modified proposal carries the recommendations of the Student Affairs Committee as well as Budget and Finance.

Tuition and Fees Policy (Doc. T80-013)

President Knapp said that the Student Affairs Committee had suggested, given an annual review of tuition, that the students be given some estimate of tuition levels a year hence. Provision for these estimates were included in the proposed vote. Trustee Crain said that this should only be approved with the caution that estimating costs from week to week, let alone by year, was extremely difficult. The estimates should not be set forth as if they were in any way settled contracts. There was no further discussion and it was moved, seconded and

VOTED: To institute a University tuition policy and fees policy, as to those fees requiring approval by the Board under Doc. T80-013, which tuition policy and fees policy will include an annual review to be completed by Board action taken on the occasion of its December meeting each year and which tuition policy will consider a systematic accounting of quantitative indices as more fully described in Doc. T80-003, costs to the Commonwealth, the ability of

students to pay, the application judgmental factors, reflections on the University's educational policy, and best estimates of tuition levels for the next year succeeding.

Fee Increases and New Fees (Doc. T80-015A)

Trustee Crain said that Fee Increases and New Fees also came to the Board with the recommendation of the two Committees. Chancellor Corrigan asked that the record show that tuition and fee increases were particularly onerous to students at UM/Boston because of their relatively low income. For this reason the fee structure was reviewed very carefully before proposing even minimal increases. Chairman Healey said that the Board always votes tuition and fee increases with the greatest reluctance. There was no further discussion and it was moved, seconded and

VOTED: To approve the fee increases at UM/Boston, UM/Amherst and UM/Worcester; further to approve the Performing Arts Fee of $6.00 and the Placement Fee of $10.00 at UM/Amherst, all as described in Doc. T80-015A.

UM/Amherst and Boston--Cost of Certification of Instruction

Trustee Crain reported that the Certification of Cost of Instruction--UM/Amherst and UM/Boston, is necessary in order to comply with the language in the budget act. Without discussion, it was moved, seconded and

VOTED: To approve the Certification of Cost of Instruction proposed by the President in his letter to the Committee on Budget and Finance dated March 19, 1980.

UM/Worcester--Establishment of Three Endowment Funds

The Committee also voted to recommend the Establishment of Three Endowment Funds--UM/Worcester--The Edward Budnitz Cardiovascular Medicine Research Endowment Fund, the Walter N. Secord Endowment Fund and the Cardiovascular Research Endowment. Chancellor Tranquada expressed the gratitude of the Medical Center to the donors of the funds. There was no further discussion and it was moved, seconded and

VOTED: To establish the Edward Budnitz Cardiovascular Medicine Fund to develop, support and participate in cardiovascular medicine research the education thereof, of necessary equipment and all matters incidential thereto and, in accordance with the guidelines of the gift and all subsequent donations, such funds are to be invested and reinvested by the Board of Trustees separately or by commingling them with the pooled Endowment Funds of the University with the provision that the full amount of income earned by the fund during the previous fiscal year, 10 percent of the principal balance of the fund on June 30 plus all portions of principal, and income not previously expended shall be available for expenditures under

the guidance of an Advisory Committee consisting of no less than three and no more than seven individuals to be appointed by the Chancellor/Dean of the Medical School. (Doc. T80-016)

and further,

VOTED: To establish the Walter N. Secord Endowment Fund for the purpose of awarding annually the entire income earned during the previous fiscal year to a student enrolled at the Medical School; recipients of the award shall be selected by the Medical School Financial Aid Office and, pursuant to the wishes of the donor should the purpose for which the endowment was established ever become incapable of fulfillment because of unforeseeable circumstances or otherwise, in the sole judgement of the Board of Trustees of the University of Massachusetts, then this fund can be used for such one or more of the University's educational purposes as the Board of Trustees shall from time to time determine; (Doc. T80-016)

Further, to extend the sincere gratitude of the Board to Mrs. Frances Thomason for her generous donation;

and further,

VOTED: To establish the Cardiovascular Medicine Research Endowment Fund to develop, support and participate in cardiovascular medicine research, the education thereof, purchase of necessary equipment and all matters incidental thereto, with the provisions that the principal may be increased from time to time on receipt of additional contributions, gifts, bequests or devises of money or property, or by transfer from charitable or other organizations, to further carry out the purpose of the fund; that such contributions may be recorded as sub-accounts of the primary fund in accordance with the usual custom for establishing specific delegations for related purposes and that the principal of the fund shall be invested by the Board of Trustees separately or by commingling them with the pooled Endowment Funds of the University, provided that the full amount of income earned by the fund during the previous fiscal year, 10 percent of the principal balance of the fund on June 30 plus all portions of principal and income not previously expended shall be available for expenditures under the guidance of an Advisory Committee consisting of no less than three and no more than seven individuals to be appointed by the Chancellor/Dean of the Medical School. (Doc. T80-016)

UNIVERSITY OF MASSACHUSETTS

Transfer of Trust Fund Interest

The Committee recommended the Transfer of Trust Fund Interest to the State General Fund. This item became necessary when it was brought to the University's attention that the delayed transfer of tuition funds to the State had resulted in interest lost to the State in the amount of $146,000. By the Treasurer's calculation the University had earned $250,000 by investing that money. There was some discussion in Committee as to when and what amount should the Trustees authorize for transfer, and it was decided that this matter should be discussed with state officials. The vote was reworded to facilitate this discussion. It was then moved, seconded and

VOTED: To authorize Treasurer Robert H. Brand to transfer up to $250,000 from the Trust Fund Interest account to the State General Fund for the purposes described in Doc. T80-017.

UM/Boston--Award of Crimmins Scholarship

The next item was a housekeeping item regarding a scholarship at UM/Boston. Without discussion it was moved, seconded and

VOTED: To concur in the award by Chancellor Corrigan of the fall, 1979 Crimmins Scholarship to Patrice O'Brien.

Report of Committee on Audits

Trustee Dennis, reporting for the Committee on Audits introduced Elwood Manigault, newly-appointed Director of Auditing. At its March 27 meeting the Committee was briefed by Mr. Manigault on the University's internal audit activities. The staff has spent the last twenty months working almost exclusively in four different areas--cash accountability and cash handling procedures, automobile fuel transactions procedures, motor vehicle decal procedures, and grants and contracts. The Committee also reviewed the status of the State Audit Report.

A large part of the meeting was devoted to a discussion of University procedures in responding to external audits. The Committee expressed serious concern about the timeliness of the reports, particularly with reference to the FY78 Trust Fund Audits which were just brought to the Audit Committee. The Committee was also dissatisified with the campus responses since they were not sufficiently specific with regard to remedial procedures implemented since the audit. It was suggested that a deadline for receipt of the management letter be built into contracts with external auditors and that updates on the responses to Trust Fund Audits be provided. It was emphasized at the meeting that it is the Chancellor's responsibility to insure that all campus based audits are completed in a responsive and timely manner.

Approval of Audit Protocols (Doc. T80-019)

Trustee Dennis said that the Audit Committee/Audit Protocols would help the campuses to understand and correct this situation. There was no further discussion and it was moved, seconded and

VOTED: To approve the Trustee Committee on Audits/Audit Protocols as contained in Doc. T80-019.

Report of Ad Hoc Committee on Public Relations

Trustee Burack reported for the Ad Hoc Committee on Public Relations. After very carefully examining all the publications and the contents of materials sent to the media by each of the three campuses, the Committee was moving in the direction of a system-wide plan for dealing with external publications and publicity. This plan may require a redistribution and reallocation of resources. The Board would be asked to act on these matters shortly.

It being Trustee Cross's last meeting, Chairman Healey afforded her the last word. She spoke of the pleasure she had experienced and thanked the Trustees for their cooperation.

There was no further business to come before the Board and the meeting was adjourned at 3:50 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON LONG-RANGE PLANNING

April 2, 1980; 11:00 a.m.
Room SF1-4
Administration Building
University of Massachusetts/Boston

TTENDANCE: Committee and Committee Staff: Chairman Marks; President Knapp; Trustees Beaubien, Knowles, Popko, Robsham, Shearer and Troy; Ms. Ostroff representing Trustee Okin; Ms. Hurd, Administrative Secretary

Absent Committee Member: Trustee King

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Lyons, Associate Vice President for Academic Affairs

UM/Boston: Chancellor Corrigan; Mr. Fenstemacher, Director, Institutional Planning, Budget

Boston Area Reorganization

The meeting was convened by Chairman Marks at 11:00 a.m. for the primary purpose of discussing the Boston Area Reorganization. President Knapp provided a brief update on activities of the Special Commission on Reorganization, indicating that two sets of activities within the Commission were progressing simultaneously. The Subcommittee on Boston Reorganization has been meeting regularly. At its first meeting, the heads of each of the Boston area institutions provided the Subcommittee members with a description of their respective institutions in the area. There has been some indication he noted, that the Subcommittee hopes to move forward with a reorganization proposal this Spring.

The Subcommittee on Governance has also been meeting regularly. That group is looking at statewide organization and educating themselves on governance issues.

Chairman Marks noted that at its last meeting, the Committee agreed that it was timely and perhaps useful to the Reorganization Commission for the University to develop further the set of principles for statewide reorganization (Doc. T79-085) and the proposed framework for the Boston area (Doc. T79-086) which were approved by the Board in August.

Chairman Marks indicated that the position Paper on Reorganization (Doc. T80-023) prepared for the Committee begins from the basic configuration of institutions that was recommended in Doc. T79-086 and presents a more detailed picture of the proposed University

Center. The paper also identifies some of the major issues that would be raised in the reorganization process and presents a set of recommendations on that process.

The Committee reviewed the position paper in some detail and made several small editorial changes. It was suggested that the paper emphasize more strongly the economic implications of the plan, including possible savings to the Commonwealth. There was a general consensus that the model presented in the paper was an appropriate position for the University and provided a framework within which the President could continue discussions with the other segments.

There was no further business and the meeting was adjourned at 12:20 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

April 2, 1980; 1:50 p.m.
Chancellor's Office
Medical Sciences Building
University of Massachusetts/Worcester

TTENDANCE: Committee and Committee Staff: Chairman Troy; Trustees Beaubien, Burack, Dennis and Robsham; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Morgenthau and Robsham

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Lyons, Acting Associate President for Academic Affairs

UM/Boston: Chancellor Corrigan

Chairman Troy convened the meeting at 1:55 p.m. and asked the Committee to approve the January, 1980 Graduation Lists--UM/Boston as presented. It was moved, seconded and

UM/Boston--January, 1980 Graduation Lists (Doc. T80-020)

VOTED: To recommend that the Board approve the graduation lists at the University of Massachusetts at Boston (Doc. T80-020) subject to the completion of all requirements as certified by the Recorder of the campus.

Trustee Troy turned to the next agenda item, the Appointment of Dr. Mary Helen Washington as Associate Professor of English with Tenure--UM/Boston. Dr. Washington is a distinguished scholar and teacher with a growing national reputation as a writer and literary critic, particularly in the field of Black Literature. Dr. Washington currently is an Associate Professor with tenure at the University of Detroit and is a Mary Ingraham Bunting Fellow of Radcliffe College. The appointment carries the enthusiastic and unanimous support of the English Department and is further recommended by the Department Chairperson, the Dean of the College of Arts and Sciences and the Chancellor.

UM/Boston--Appointment of Dr. Mary Helen Washington as Associate Professor of English with Tenure (Doc. T80-021)

In the Committee discussion, Trustee Burack indicated that although she thoroughly supports the appointment of Dr. Washington, she continues to disagree with the practice of granting initial appointments with tenure; she therefore could not vote to concur with the President's award of tenure. It was moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Mary Helen Washington as Associate Professor of English

UNIVERSITY OF MASSACHUSETTS

with tenure at the University of Massachusetts at Boston. (Doc. T80-021)

Trustee Burack voted against the motion. There being no further business, the meeting was adjourned at 2:05 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

April 16, 1980; 1:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Beaubien, Burack and Popko; Mr. Colby representing Trustee Winthrop; Mr. Miller, recorder

Absent Trustees: Trustees Breyer, Dennis, Morgenthau and Robsham

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Lyons, Acting Associate Vice President for Academic Affairs

UM/Amherst: Mr. Allen, Acting Vice Chancellor for Academic Affairs and Provost

UM/Boston: Chancellor Corrigan; Mr. Frank, Dean, College of Public and Community Services

UM/Worcester: Chancellor Tranquada; Mr. Smith, Provost

Appointment with Tenure and Awards of Tenure

The meeting was called to order at 1:10 p.m. Chairman Troy asked for a motion to enter executive session in order to discuss an Appointment with Tenure and Awards of Tenure. The Committee would reconvene in open session. At 1:12 p.m. it was moved, seconded and on roll call unanimously

VOTED: To enter Executive Session.

Trustees Beaubien, Burack, Popko, Knapp and Troy voted for the motion as did Mr. Colby. Trustees Breyer, Dennis, Morgenthau and Robsham were absent.

Executive Session

At 2:05 p.m. it was moved, seconded and

VOTED: To end the Executive Session and reconvene in open session.

Without discussion it was moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Edward H. Smith as Professor of Radiology with tenure at the University of Massachusetts at Worcester (Doc. T80-025);

and further,

UNIVERSITY OF MASSACHUSETTS

VOTED: To recommend that the Board concur in the award of tenure by the President to those faculty members at UM/Amherst, UM/Boston and UM/Worcester named in Doc. T80-024.

Trustee Burack expressed her concern over the apparent lack of direction with regard to the tenure process and stated her belief that the tenure process should be part of the overall long-range plan of the University. She recalled that over the years other Trustees had expressed a similar concern and had talked of the necessity of revising the basic tenure document.

Mr. Lynton suggested that many of the changes in the tenure review process which had occurred over the last few years, resulted from discussions by the Faculty and Educational Policy Committee although they may not be readily apparent. For example, the Committee's concern over the importance of teaching in judging an individual for tenure has been addressed by the campuses. The recommendations now carefully document the individual's skills as a teacher. In addition, in response to requests by the Committee, the overall quality of the tenure presentation has improved greatly.

Mr. Lynton noted that there were still areas in the planning process which needed strengthening which is a matter that the Faculty and Educational Policy and the Long-Range Planning Committees would have to deal with in the coming months. The Committee agreed with Trustee Burack's suggestion that the Committees meet jointly to discuss this matter.

UM/Amherst--Master of Arts in Teaching in Italian (Doc. T81-024)

Chairman Troy then called for discussion on the Master of Arts in Teaching in Italian--UM/Amherst. Mr. Lynton said that the proposed program is, in effect, a rearrangement of existing courses. The program can be offered without additional resources.

Mr. Allen said that there was a typographical error in the last sentence of Chancellor Koffler's letter recommending the program. The word "not" had been omitted and the sentence should read "The Graduate Student quota for French and Italian will not have to be enlarged to accommodate this program . . ." There was no further discussion and it was moved, seconded and

VOTED: To recommend that the Board approve the Master of Arts in Teaching in Italian at UM/Amherst as described in Doc. T80-024; said proposal to be submitted to the Board of Higher Education of the Commonwealth for its review and approval.

The next item of business was Exemption from Sabbatical Leave Requirement--UM/Boston. Mr. Lynton said that Professor

Gregory Johnson of the Sociology Department at Boston, while on sabbatical leave, had received a grant for further research. The vote before the Committee recommends that Professor Johnson be exempted from the requirement of immediate return and insures that he will acknowledge in writing his responsibility and return after the added year's leave. There was no discussion and it was moved, seconded and

VOTED: To recommend that the Board exempt Gregory Johnson from the requirement of returning immediately to the University upon completion of his sabbatical leave, and to allow him to take a year of leave without pay provided, however, that he agrees in writing to return immediately to the University for one year at the conclusion of said leave.

UM/Amherst--Center for University of Massachusetts Industry Research in Polymers

The Committee then discussed a proposal for a new venture by the Polymer Research Institute, the establishment of a Center for University of Massachusetts/Industry Research in Polymers--UM/Amherst. A proposal for the funding of this center, which was developed in response to growing government concern about lagging industrial innovation, has been submitted to the National Science Foundation. If funded, NSF would furnish grants totalling $854,000 over five years in annually decreasing amounts. Industry, over the same period of time, would furnish annually increasing amounts until, at the beginning of the sixth year, the Center's yearly budget of $600,000 would be supplied by industry. The Committee, although concerned that the development of centers at the University be monitored clearly to ensure coherent growth, expressed general support of the proposal.

There was no further business to come before the Committee and the meeting was adjourned at 2:30 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

April 16, 1980; 3:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

Committee and Committee Staff: Chairman Donlan; President Knapp; Trustee Burack; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Cohen, recorder

Absent Committee Members: Trustees Atkins and Robsham

Other Trustees: Trustee LaVoice

University Administration: Ms. Bradin, Vice President for Management; Mr. Meehan, Senior Consultant

UM/Amherst: Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Littlefield, Director of Planning

UM/Boston: Mr. Prince, Director of Planning and Development

UM/Worcester: Mr. Quinlan, Director of Physical Plant

UM/Amherst--Fire Protection Improvements

Chairman Donlan convened the meeting at 3:38 p.m. The first item of agenda was Fire Protection Improvements--UM/Amherst. In FY79, a consultant operating under a study authorized by the BBC developed recommendations for fire protection improvements for all state-owned academic, administrative and service buildings on the Amherst campus in order to bring them into conformity with the Massachusetts State Building Code and the Life Safety Code 1976 established by the National Fire Protection Association. The cost of implementation of the recommendations totalled over $8,000,000; a group of first priority items was selected with a total estimated cost of $2,231,450. Committee and Board authorization is needed for the President to request the first half of the expenditure of the first priority items from the BBC.

There was general agreement with the request although Trustees questioned whether the fire safety standards in the dormitories owned by the UMass Building Authority were also reviewed and periodically checked for deficiences. The Committee requested that a report from the UMass Building Authority be prepared detailing the fire safety standards and the program of review and monitoring of fire safety features in the dormitories. There was no further discussion and on motion made and seconded, it was

VOTED: To recommend that the Board authorize the President to request $1,115,725 from the Bureau of Building

Construction of the Commonwealth for the purpose of making fire protection improvements to those Buildings at the Amherst campus deemed Priority One as detailed in Doc. T80-027.

UM/Amherst--Acceptance of Bus Maintenance Facility (Doc. T80-028)

The next item of agenda was Acceptance of the Bus Maintenance Facility--UM/Amherst. The project designers and the University project engineer have inspected and recommended acceptance of the Bus Maintenance Facility, subject to the completion and/or correction of minor items contained on a punch list filed with the Director of Physical Plant. Mr. Beatty indicated that since the corrections are being made and all other items on the punch list would be completed shortly, it is recommended that the bus facility be accepted by the Board at this time with the provision that formal acceptance of the facility is predicated on the completion and/or correction of all items on the punch list. He also noted that interested Trustees would have an opportunity to inspect the building on May 7th.

In the discussion that followed, Committee members expressed serious concern about accepting the facility at the present time, given the many problems that exist in buildings on all three campuses. While Board acceptance is of a symbolic nature, the members were concerned that the acceptance of a building implies that the building has been completed satisfactorily when that may not be the case.

Although the Committee continued to have reservations about recommending that the Board accept the building at this time, the Committee and other interested Trustees would be able to inspect the facility before any vote on this matter is taken by the full Board. There was no further discussion and on motion made and seconded, it was

VOTED: To recommend that the Board accept the Bus Maintenance Facility at the Amherst campus as completed in accordance with plans and specifications subject, however, to list dated April 1, 1980 on file with the Director of Physical Plant at Amherst. (Doc. T80-028)

Chairman Donlan, President Knapp and Mr. Callahan voted for the motion. Trustee Burack and Mr. Colby voted against the motion.

Executive Session

Chairman Donlan stated that in accordance with Article II, Section 6(c) of the By-Laws (Doc. T76-051D78), the Committee would enter Executive Session for the purpose of discussing the Library Masonry--UM/Amherst. On roll call at 4:07 p.m. it was

VOTED: To enter Executive Session.

Trustee Burack, Donlan and Knapp voted for the motion as did Mr. Callahan and Mr. Colby. Trustees Atkins and Robsham were absent.

At 4:28 p.m. the Committee reconvened in open session, and on motion made and seconded, it was

UM/Amherst--Library

VOTED: To recommend that the Board direct the President to request that the B.B.C. transfer sufficient funds from the original capital outlay appropriation for the UM/Amherst Library in order that the consultants Simpson, Gumpertz and Heger, Inc., may continue their work in arranging for further tests, so that alternative recommendations for repairs to the Library masonry may be developed and furnished to the University.

UM/Amherst--Waugh Memorial

The Committee next reviewed the Waugh Memorial-- UM/Amherst. The Class of 1929 of the University's Landscape Department wishes to establish a living memorial to Frank Waugh, Head of the Department in the 1920's and 1930's. It is hoped that the memorial will be in the form of a small garden located near the new home of the Department of Landscape Architecture and Regional Planning in Hills North. Mr. Littlefield said that the Committee on Budget and Finance is scheduled to discuss the fundraising program for the Waugh Memorial at its next meeting. However, the campus is unable to recommend an exact site to the Trustees at this time. Studies related to the planned roadway improvement program, discussed at the last meeting of the Committee on Buildings and Grounds, must be completed before a final site is determined. An appropriate site and plan will therefore be recommended to the Committee on Buildings and Grounds at a later date.

President Knapp reported that he, Chairman Healey, Trustee Donlan and Mr. Burke had met on April 4th with Mr. Robert Ryan and Mr. Jim Baeker of the BRA on the Columbia Point Development. After reviewing and discussing the content of the BRA meeting, the Committee agreed that it is important that the Trustees maintain interest in the long-term uses and development of University land on Columbia Point and continue to encourage that these issues be carefully addressed in the planning process.

The meeting was adjourned at 4:50 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

April 23, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Trustee Baldwin; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Knowles and Krumsiek

University Administration: Ms. Bradin, Vice President for Management

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Fenstemacher, Director of Institutional Planning and Budget

UM/Worcester: Mr. Bice, Hospital Director and Vice Chancellor for Administration and Finance; Mr. Fosselman, Director of Fiscal Affairs; Mr. Howe, Academic Dean/Chief of Staff

Year End Fund Transfers (Doc. T80-030)

Chairman Crain convened the meeting at 2:10 p.m. Ms. Bradin outlined the Year End Fund Transfers recommended for the Boston campus, the Medical School and the University Administration. There was general agreement that the transfers were appropriate. However, since a quorum was not present at the meeting, Chairman Crain said he would report the sense of the meeting to the Board for its action.

UM/Boston--Summer School Fees Increase for 1981 (Doc. T80-031)

Chancellor Corrigan explained the reasons behind the recommendation for the Summer School Fees Increase for 1981--UM/Boston. He noted that the summer school fee has been $30 per credit hour for the past three years. Raising the fee to $35 per credit hour would bring it into line with summer school fees charged by other public institutions in the area. The increase would also help keep pace with the increased cost of providing high quality programming. In response to a question from Trustee Crain, Chancellor Corrigan indicated the proposal to increase the fee had not been reviewed by the Budget Committee on campus.

Mr. Beatty and Trustee LaVoice provided a brief update on the progress of the development of the Student Activities Trust Fund Accounting System--UM/Amherst. Arthur Anderson & Co. has been retained

to review the accounting system and is expected to provide a definitive report and recommendations by the end of the week. Trustee LaVoice indicated that he believed that the recommendations will meet the criteria established for the system by the Trustees and provide the flexibility needed by the RSO office.

UM/Amherst--Waugh Memorial (Doc. T80-032)

The next item on the agenda was the Waugh Memorial--UM/Amherst. Professor Frank Waugh was the Head of the Landscape Department in the 1920's and 1930's; the Class of 1929 voted at their fiftieth reunion meeting to establish a living memorial in Professor Waugh's name in the form of a small garden. Although an exact site for the garden had not yet been chosen, Chancellor Koffler explained that approval of the Budget and Finance Committee is needed in order to initiate the fund-raising program to raise approximately ten to fifteen thousand dollars for the project. It was noted that the Committee on Buildings and Grounds was aware of the proposal and would, at a later date, approve the final site selection.

Executive Compensation Study

At its last meeting, the Committee had received information compiled by the University for the Executive Compensation Study and recommended that, as a second step, salary ranges for senior administrative level positions be developed. Ms. Bradin reported that she had reviewed the salary study data available to the University and determined that the CUPA (College and University Personnel Association) study provided the most reliable information. However, the new salary study by CUPA will not be available for at least six weeks. In order to take advantage of the most current data, it has been decided to wait for that study. The salary report will be presented to the Committee in July. Salary ranges for the Medical School will also be included in the report for the Committee.

President Knapp briefly reviewed the University budget (H6200) passed by the House. The Senate bill is expected to reach the floor the first week of May. A memorandum detailing the impact of the budget is being mailed to the Board.

Since a quorum was present by the end of the meeting, Chairman Crain asked for motions on all items requiring action. On motions duly made and seconded, it was

VOTED: To recommend that the Board approve the fund transfers at UM/Boston, UM/Worcester and the University Administration contained in Doc. T80-030;

and,

VOTED: To recommend that the Board increase the Summer School Fee at UM/Boston to $35 per credit beginning with the 1981 summer session. (Doc. T80-031)

and further,

VOTED: To recommend that the Board authorize the Chancellor at Amherst to proceed with the fundraising to establish a memorial garden in honor of Professor Frank Waugh. (Doc. T80-032)

The meeting adjourned at 2:50 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE
COMMITTEE ON AUDITS

May 1, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; President Knapp; Trustees Baldwin and LaVoice; Mr. Dalton representing Trustee King; Ms. Hurd, Administrative Secretary

Committee Members Absent: Trustee Crain

University Administration: Ms. Bradin, Vice President for Management; Mr. Hogan, Controller; Mr. Manigault, Director of Auditing

UM/Amherst: Mr. Page, Director of Financial Affairs

Guests: Mr. Moran, Co-President, Student Senate

Chairman Dennis called the meeting to order at 3:07 p.m. Before turning to the agenda, he noted with satisfaction that the University was at last developing a standard process for evaluating responses to audit reports. He noted that Mr. Manigault, in just six weeks on the job, had made great progress in this effort. Mr. Manigault then described the process.

The Trustees then discussed Updated Responses to Peat, Marwick, Mitchell FY78 Trust Fund Audits--UM/Amherst. It was noted that this audit, as with all audits, raised problems of greater and lesser moment; however, under the new process these were all being addressed.

After briefly discussing two agenda items--Ernst & Whinney FY79 Audit of the Medical Center and Peat, Marwick, Mitchell FY79 of Registered Student Organizations--UM/Amherst, the Trustees agreed to postpone discussion of both of them.

In the discussion concerning FY77 State Audit of the Medical Center, Chairman Dennis was assured that the issue of whether or not the accounts or the Medical Center were in shape to be audited had since been settled. The accounts could be audited.

On recommendation of the Chairman, the Committee agreed to postpone action on Request for Financial Aid Audit Proposals, FY79 and FY80, until such time as a volunteer sub-committee had reworked the request so that it would more adequately address the matter of affirmative action.

There was no further business to come before the Committee and the meeting was adjourned at 4:15 p.m.

John F. Miller
Assistant to the Secretary

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE COMMITTEE
ON BUDGET AND FINANCE

May 7, 1980; 1:00 p.m.
Chancellor's Conference Room
Whitmore Building
University of Massachusetts/Amherst

ATTENDANCE: Committee and Committee Staff: Chairman Crain; Trustees Krumsiek and LaVoice; Mr. Lenhardt representing Trustee Frechette; Treasurer Brand; Mr. Miller, recorder

Absent Committee Members: Trustees Anrig, Baldwin and Knowles

Other Trustees: Trustee McNeil

University Administration: Ms. Bradin, Vice President for Management; Mr. Hogan, Controller; Mr. Searson, General Counsel

UM/Amherst: Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs; Ms. McDemmond, Director, Office of Budgeting and Institutional Studies; Mr. Adler, Assistant to the Controller

UM/Worcester: Chancellor Tranquada; Mr. Bice, Vice Chancellor for Adminstration and Finance and Hospital Director

Guest: Mr. Wallace, Treasurer, Student Government Association, UM/Amherst

UM/Amherst--Student Activities Trust Fund Accounting System

Chairman Crain called the meeting to order at 1:15 p.m. and called for discussion on the only agenda item, Student Activities Trust Fund Accounting System--UM/Amherst. He said that reading the documentation led him to believe that everyone concerned with the matter accepted the proposals for the system; one of the main purposes of the meeting was to verify this.

Mr. Madson said that then Chancellor Bromery, in 1976, had expressed concern about several aspects of the Student Activities accounting system particularly the matter of financial accountability and recommended that the system become part of the University system. That the concern was well placed was substantiated when an outside auditor, on examining the records of the Student Activities account, found a high rate of non-compliance with the system then in force; the auditor refused to attest to accuracy of the Student Activities financial statements.

Given these many concerns, Mr. Madson continued, a team of students and staff examined the system and made recommendations. The Student Government Association hired the firm of Arthur Andersen & Co. to conduct a similar review. The recommendations, with modifications, were now before the Committee for its consideration.

The plan calls for conversion of the Student Activities System to the University System for most functions. The University system would be augmented by increased use of currently available formats; additional processing of anticipated payroll expenditures; the production of a procedures manual for those using the system; and the development of necessary sub-systems. These sub-systems would be operated manually until such time as they can be integrated into the University system.

Mr. Madson concluded by noting that the plan provided needed flexibility, timely management data and an accountable audit trail. The plan had the approval of the Student Government Association and the campus administration. Many people had worked on the plan. Mr. Wallace, Treasurer of the Student Government Association and Mr. Adler, Assistant to the Controller, had been particularly helpful.

In response to Chairman Crain's question, Mr. Beatty said that Mr. Adler would be project manager during the conversion process. Mr. Adler said it should be noted that the system is now functioning. For several months the Student Activities accounting data had been processed through the University system as well as the Student Activities system. The only task remaining is to establish several new accounts.

Chairman Crain said there are three areas that will be critical in the conversion process--inventory control, the definition of staffing requirements and, most particularly, the establishment of adequate communications channels. All should receive high priority.

Mr. Searson asked that the record show that he has been greatly concerned over the years about the potential liability of the Student Activities account practices since large sums of money have been handled outside the University accounting system.

Chairman Crain asked if the Andersen & Co. proposal to delegate certain actions to the Student Government Association Treasurer had been modified. Mr. Madson said that these matters would be a responsibility shared by the SGA Treasurer and a staff officer of the University administration. Chairman Crain then asked Mr. Wallace if his understanding was clear in this regard. Mr. Wallace said that it was.

Noting there was not a quorum, Chairman Crain said he would make the following recommendations to the Board:

> To convert the Student Activities accounting system at the Amherst campus to the University accounting system by July 1, 1980; further to approve the Student Activities

accounting system proposed by Arthur Andersen & Co. in its report dated April, 1980, as modified by Dennis Madson and George Beatty in their memo dated May 2, 1980, to be implemented by September 1, 1980 all as detailed in Doc. T80-035.

There was no further business to come before the Committee and the meeting was adjourned at 1:30 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES THE OF MEETING OF THE BOARD OF TRUSTEES

May 7, 1980; 2:00 p.m.
Memorial Hall
University of Massachusetts/Amherst

Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Atkins, Beaubien, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Marks, Popko, Robsham and Troy; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Colby representing Trustee Winthrop; Treasurer Brand; Ms. Hurd, Administrative Secretary; Mr. Miller, recorder

Trustees Absent: Trustees Baldwin, Breyer, Burack, King, Okin and Shearer

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler; Mr. Allen, Vice Chancellor for Academic Affairs and Provost; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs; Ms. McDemmond, Director, Office of Budgeting and Institutional Studies; Professor Frank, Faculty Representative

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada; Mr. Bice, Vice Chancellor for Administration and Finance

Approval of the Minutes

The meeting was called to order at 2:10 p.m. There were no additions to the minutes of the last meeting of the Board and it was moved, seconded and

VOTED: To approve the minutes of the April 2, 1980 meeting of the Board.

President's Comments

President Knapp reported that the University had appeared at a hearing before the Senate Ways and Means Committee that morning on the FY81 budget. The budget will probably be out of the Committee within ten days.

The President indicated that proposals for the reorganization of public higher education were being completed by a number of groups and committees for presentation to the Reorganization Commission. As yet there was little consensus emerging on a model for the reorganization.

UNIVERSITY OF MASSACHUSETTS

The President also reported that he had met with the Northeastern Congressional Delegation at the request of the Commissoners on Food and Agriculture to discuss the future of agriculture in the northeast.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler introduced Ms. McDemmond, newly-appointed Director of the Office of Budgeting and Institutional Studies. He then noted that several members of the faculty at Amherst had received honors from prestigious societies, including the American Philosophical Society, the American Society of Civil Engineers and the Guggenheim Foundation. As well, several students had received Fulbright fellowships.

In a recent survey of schools of physical education, the Chancellor continued, the program at Amherst has been ranked seventh among the fifty schools in the survey. He reported that the women's field hockey team was ranked fourth nationally; in women's lacrosse, the team won the regional championship.

Chancellor Koffler also reported that funding from external sources continued to increase. Private granting agencies, such as the Sloan Foundation, and governmental agencies such as the National Endowment for the Humanities, had furnished significant grants in several areas.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan introduced Christopher Alberto, newly-elected Student Trustee from UM/Boston to the Board. He then referred to events on the Boston campus which had been in the news. Students are concerned about a number of important issues including tuition increases, budget cuts and affirmative action; a number of special committees and task forces have been established to address these matters. An interesting side light to the unrest on campus is that the just-completed election for seats of the University Assembly was the most active in the school's history--many students and faculty voted and there was genuine competition among the candidates.

The Chancellor also reported that UM/Boston students have once again received more Danforth Fellowships than any other Boston area university with the exception of Harvard and Radcliffe combined. Riccardo Barres was named the Massachusetts Alternate for a Harry S Truman Scholarship, and Robert Weiss was awarded a Guggenheim.

The University as a whole, Chancellor Corrigan continued, is doing well. The campus is to receive a Title III grant for the development of a professor emeritus program to provide stipends for retired academics who assist faculty in the colleges. The SDIP Foundation had provided funds for a lecture series devoted to the city, particularly Boston. The Chancellor concluded by noting that the annual spring Harbor festival was very successful.

UM/Worcester--Chancellor's Remarks

Chancellor Tranquada reported on the recent visit to the People's Republic of China by a delegation from the University. The Chancellor said that most of his time while in China had been spent at the Shanghai First Medical College, one of the six colleges in the People's Republic of China devoted to occidental medical education. As a result of the Cultural Revolution in China, a generation of academic and clinical productivity was lost and China is now fifteen years behind the west in terms of research and teaching. President Shi of the Medical College expressed a very real desire to have a formal relationship with the UMass Medical School which would bring faculty members from Shanghai to Worcester for periods of one to two years. In exchange, faculty members from Worcester would travel to Shanghai for six week stints. Chancellor Tranquada said the program would be beneficial to the two institutions.

Chancellor Tranquada also reported that the Medical School had reveived a number of grants, including a renewal grant for biomedical research of $126,000 and a five-year grant for microbiology research of $385,000. He said that the Teaching Hospital had been designated the first Regional Trauma Center in the Commonwealth and also that the Health Career Workshop at the Hospital was very successful; 150 high school students attended the workshop.

Remarks from Vice President Lynton regarding Exchange Trip to China

Mr. Lynton, who had been a member of the delegation to China, reported that he and his contingent had visited non-medical institutions in China including Peking Normal University, an institution which prepares faculty for colleges and universities. The visit was very successful, and soon undergraduates from UMass will be able to attend Peking Normal. In addition, discussions on faculty exchanges are underway. The delegation also had an opportunity to discuss matters of mutual interest with the staff of the Institution of Education and other Universities.

Mr. Lynton also traveled to Indonesia to visit an education project in which the University has been involved for some time. The project is part of Indonesia's effort to eradicate illiteracy, and essentially involves the training of trainers in curriculum development.

Report of Committee on Faculty and Educational Policy

The Trustees then heard the report of the Committee on Faculty and Educational Policy which had met on April 16. The Committee discussed in executive session and recommended to the Board the Appointment of Edward H. Smith as Professor of Radiology with Tenure--UM/Worcester. Without discussion, it was moved, seconded and

UM/Worcester--Appointment of Edward H. Smith (Doc. T80-025)

VOTED: To concur in the appointment by the President of Edward H. Smith as Professor of Radiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-025)

Awards of Tenure (Doc. T80-026)

Also in executive session, the Committee had discussed Awards of Tenure--UM/Amherst, UM/Boston and UM/Worcester. There were forty faculty members under consideration--twenty-one from Amherst, fifteen from Boston and four from Worcester. This was a smaller number of awards than in the past. All of those being considered exhibited a high standard of quality. In every case the criterion of institutional need had been considered.

In the course of the meeting Trustee Troy continued, there had been a full discussion of the general principles of the tenure process. It had been suggested that the Faculty and Educational Policy Committee meet with the Committee on Long-Range Planning to examine the tenure process. It was pointed out that over the course of the last few years the tenure review process and practice had been modified in several important ways. First, good teaching really is an important factor, and the methods of monitoring this factor have been refined and are more carefully documented. Also, the factor of institutional need is now being more fully addressed. There was no further discussion and it was moved, seconded and

VOTED: To concur in the award of tenure by the President to those faculty members at UM/Amherst, UM/Boston and UM/Worcester named in Doc. T80-026.

UM/Amherst--Master of Arts in Teaching in Italian (Doc. T80-024)

The next item, Trustee Troy continued, was Master of Arts in Teaching in Italian--UM/Amherst. This program will not involve additional resources as the requisite staff and courses are in place. There was no discussion and it was moved, seconded and

VOTED: To approve the Master of Arts in Teaching in Italian at UM/Amherst as described in Doc. T80-024; said proposal to be submitted to the Board of Higher Education of the Commonwealth for its review and approval.

UM/Boston--Exemption from Sabattical Leave Requirement (Doc. T80-029)

The next item was a request from Professor Gregory Johnson for an exemption from the requirement that he return to the University upon competion of his sabbatical leave. Professor Johnson has received a grant for further research and the Committee agreed that this request was a reasonable one. There was no discussion and it was moved, seconded and

VOTED: To exempt Gregory Johnson from the requirement of returning immediately to the University upon completion of his sabbatical leave, and to allow him to take a year of leave without pay provided, however, that he agrees in writing to return immediately to the University for one year at the conclusion of said leave. (Doc. T80-029)

The Committee also discussed a proposal from the Polymer Research Institute for a new center to be funded initially by the National Science Foundation. The proposal made sense and, if things develop favorably, would be brought to the Board in due course.

Graduation Lists (Doc. T80-007, A, B & C)

At the Committee's May 7 meeting, Chairman Troy continued, the first item was Graduation Lists--UM/Amherst, UM/Boston and UM/Worcester. There was no discussion and it was moved, seconded and

VOTED: To approve the preliminary graduation lists at the University of Massachusetts at Amherst, Boston and Worcester (Doc. T80-007 A, B, and C) subject to the completion of all requirements as certified by the respective Recorders of the campuses.

UM/Boston--Naming of Dorothy N. Marshall to the Rank of Professor Emeritus

The second and final item was Naming of Dorothy N. Marshall to the Rank of Professor Emeritus--UM/Boston. This action, Trustee Troy said would honor an able teacher, a fine administrator and a wonderful person. Upon motion made and seconded, it was

VOTED: To name Dorothy N. Marshall to the rank of Commonwealth Professor of Political Science and Spanish Emeritus at the University of Massachusetts at Boston. (Doc. T80-034)

Report of the Committee on Buildings and Grounds

Before calling for the report of the Committee on Buildings and Grounds, Chairman Healey noted that Trustee Donlan had asked that since the matter of the library at Amherst involved litigation that this be discussed in executive session at the conclusion of the regular agenda of the meeting. The Trustees would be asked to vote on this matter at the appropriate time.

UM/Amherst--Fire Protection Improvements (Doc. T80-027)

Trustee Donlan reported for the Committee on Buildings and Grounds. The Committee reviewed a proposal for Fire Protection Improvements--UM/Amherst. The campus is now moving to bring a number of buildings into conformity with the provisions of the fire code, a process which requires a substantial expenditure over a period of years. The vote before the Board is a preliminary step in making improvements in buildings which have been assigned the highest priority. Upon motion made and seconded, it was

VOTED: To authorize the President to request $1,115,725 from the Bureau of Building Construction of the Commonwealth for the purpose of making fire protection improvements to those Buildings at the Amherst campus deemed Priority One as detailed in Doc. T80-027.

UNIVERSITY OF MASSACHUSETTS

UM/Amherst--Acceptance of the Bus Maintenance Facility (Doc. T80-028)

Trustee Donlan said the Committee discussed at some length the Acceptance of the Bus Maintenance Facility--UM/Amherst. A tour of the facility and reports from the Physical Plant staff indicate that the building is substantially complete and is operating; however, there are a number of minor adjustments yet to be made and the Trustees are asked to accept the building subject to the completion of these items. Noting that the town of Amherst had had problems with buildings after accepting them under those conditions, Trustee Atkins asked if the acceptance would affect the guarantees on the structure. Trustee Donlan said that as far as he knew it would not. There was no further discussion, and it was moved, seconded and

VOTED: To accept the Bus Maintenance Facility at the Amherst campus as completed in accordance with plans and specifications subject, however, to the completion and/or correction of items on a list dated April 1, 1980 on file with the Director of Physical Plant at Amherst. (Doc. T80-028)

Report of Committee on Budget and Finance

UM/Boston, Worcester and University Administration--Year-end Fund Transfers (Doc. T80-030)

Trustee Crain reported that the Committee on Budget and Finance had met twice since the last Board meeting. At the first meeting the Committee had considered Year-End Fund Transfers--UM/Boston, UM/Worcester and the University Administration. The transfers on any scale are minimal and the Committee recommended that they be approved. There were no objections and it was moved, seconded and

VOTED: To approve the fund transfers at UM/Boston, UM/Worcester and the University Administration as contained in Doc. T80-030.

UM/Amherst--Waugh Memorial (Doc. T80-032)

Trustee Crain reported that the Committee had discussed the Waugh Memorial--UM/Amherst, and it was a pleasure to recommend that Chancellor Koffler be authorized to raise funds for a memorial in honor of Professor Frank Waugh, a pioneer in the field of landscape architecture. It was then moved, seconded and

VOTED: To authorize the Chancellor at Amherst to proceed with the fund-raising to establish a memorial garden in honor of Professor Frank Waugh. (Doc. T80-032)

UM/Amherst--Student Activities Accounting System (Doc. T80-035)

Trustee Crain reported that the Student Activities Accounting System--UM/Amherst had been brought to the Committee's attention in 1976, when Chancellor Bromery had expressed concern over the lack of accountability in the system; this problem had been reinforced by two outside audits. The Committee's concern was the vulnerability of the Trustees to liability. Resolving this problem had been a very difficult task for the administration and the student government; that it had been resolved so well was a tribute to the hard work of all. With no further discussion, it was moved, seconded and

VOTED: To convert the Student Activities Accounting System at the Amherst campus to the University Accounting System by July 1, 1980; further, to approve the changes to the Student Accounting System proposed by Arthur Andersen & Company in its report dated April, 1980 as modified by Dennis Madson and George Beatty in their memo dated May 2, 1980 to be implemented by September 1, 1980 all as detailed in Doc. T80-035.

Report of Committee on Audits

Trustee Dennis, reporting for the Committee on Audits, said that great progress has been made in affairs relating to audits in the past few weeks. The Committee has received the responses to the FY78 audits and these had been analyzed by Mr. Manigault, Director of Auditing. The responses have greatly improved over those received in past years. One long-standing problem, that of FY77 State Auditors report on the financial operation at Worcester has yet to be resolved. The Committee agreed to await further word from the State auditor before taking any action.

Report of the Delegate to the Board of Higher Education

Trustee Donlan then reported as Delegate to the Board of Higher Education. The BHE was obviously concerned about reorganization and had devised its own recommendations. Trustee Donlan said that nothing in the BHE's recommendations or in its discussions about reorganization in the Boston area, indicated any need for the University to change its position.

Executive Session

Chairman Healey then called for a motion to enter executive session to discuss litigation regarding the exterior of the Library at Amherst. The Board would reconvene in open session only for the purpose of voting on matters relating to the Library, if such there were, and to adjourn.

Without discussion, at 3:25 p.m. it was moved, seconded and on roll call

VOTED: To enter Executive Session.

Trustees Alberto, Beaubien, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Marks, McNeil, Morgenthau, Popko, Robsham, and Troy voted for the motion as did Chairman Healey, President Knapp, Mr. Callahan, Mr. Lenhardt and Mr. Colby. Trustees Baldwin, Breyer, King, Okin and Shearer were absent.

VOTED: To end Executive Session.

It was then moved, seconded and

UM/Amherst--Library

VOTED: To direct the President to request that the B.B.C. transfer sufficient funds from the original capital outlay appropriation for the UM/Amherst Library in

order that the consultants, Simpson, Gumpertz and Herger, Inc., may continue their work in arrangement for further tests, so that alternative recommendations for repairs to the Library masonry may be developed and furnished to the University.

There was no further business to come before the Board and the meeting was adjourned at 4:25 p.m.

Ann S. Hurd
Administrative Secretary to
the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

May 7, 1980; 1:45 p.m.
Memorial Hall
University of Massachusetts/Amherst

ATTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Popko and Robsham; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Beaubien, Breyer, Burack, Dennis and Morgenthau

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs

Chairman Troy convened the meeting at 1:50 p.m. and asked the Committee to approve the May, 1980 Graduation Lists--UM/Amherst, UM/Boston and UM/Worcester. It was moved, seconded and

UM/Amherst, UM/Boston, UM/Worcester--May, 1980 Graduation Lists (Doc. T80-007, ABC)

VOTED: To recommend that the Board approve the preliminary graduation lists at the University of Massachusetts at Amherst, Boston and Worcester (Doc. T80-007, A,B and C) subject to completion of all requirements as certified by the respective Recorders of the campuses.

Chairman Troy then turned to the next agenda item, the Naming of Dorothy N. Marshall to the Rank of Professor Emeritus--UM/Boston. Professor Marshall has had a long and distinguished career with the University as a faculty member in the Department of Political Science. It was the consensus of the Committee that Professor Marshall should be so honored and on motion made and seconded, it was

UM/Boston--Naming of Dorothy N. Marshall to the Rank of Professor Emeritus (Doc. T80-034)

VOTED: To recommend that the Board name Dorothy N. Marshall to the rank of Commonwealth Professor of Political Science and Spanish Emeritus at the University of Massachusetts at Boston. (Doc. T80-034)

There was no further business and the meeting was adjourned at 1:59 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

May 21, 1980; 1:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Beaubien, Burack, Dennis and Robsham; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Morgenthau, Popko, and Winthrop

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Lyons, Associate Vice President for Academic Affairs; Ms. Cohen, Director, Office of University Relations

UM/Amherst: Chancellor Koffler; Provost Allen

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada; Provost Smith

Chairman Troy called the meeting to order at 1:00 p.m. Before the first order of business, President Knapp indicated that the Alumni Council is interested in planning a conference focussing on the major issues facing the University in the eighties. The conference would provide an opportunity for broad-ranging discussion of those issues by faculty, students, and alumni. Ms. Cohen provided further information about the conference, which, she indicated, was still in the concept stage. She said that the Alumni Board would like to organize a committee to plan the conference for the late fall and is bringing the idea to the Board's attention at this time to determine whether there is Board interest in the concept and whether the Board would like to co-sponsor the program.

During discussion, several members expressed concern about the timing of the conference and noted that there might be difficulty focussing the program without resolution of the reorganization issues. The Committee, however, did not wish to discourage the project, and suggested that a more developed proposal be presented to the Board at a later date.

UM/Amherst--Bachelor of Science Degree in Sport Management (Doc. T80-036)

Mr. Lynton reviewed the request for the approval for a Bachelor of Science Degree in Sport Management--UM/Amherst. He explained that the undergraduate major is basically a formalization of an existing concentration within the Department of Sports Studies and would not involve new resources. There was some discussion about the term "sport management," but it was explained that the

designation reflects the developing trend to provide management programs in specialty areas. The Committee also expressed concern about the apparent lack of mathematics in the required curriculum for the program. This concern lead to further discussion about the absence of sufficient emphasis on mathematics in the general distribution requirements of the campus. Chancellor Koffler indicated that he is also concerned and is planning to initate a discussion and examination of the campus core curriculum requriements through the Faculty Rules Committee. There was no further discussion, and it was moved, seconded and

VOTED: To recommend that the Board approve the establishment of an undergraduate major in Sport Management at the University of Massachusetts at Amherst as described in Doc. T80-036; said proposal to be submitted to the Board of Higher Education for its review and approval, to be implemented as soon as possible.

UM/Amherst--Applied Technology Center (Doc. T80-037)

The Committee next considered the recommended Change of Name of the Engineering Research Institute to the Applied Technology Center--UM/Amherst. The name change, Mr. Lynton explained, better describes the intended emphasis of the Center and marks the "rebirth" of the center, which is coincident with the appointment of Professor David Navon of the Electrical and Computer Engineering Department as the new Director. It is also part of the overall drive of the Engineering School to update itself and provide services to the Commonwealth. There was no further discussion, and it was moved, seconded and

VOTED: To recommend that the Board redesignate the Engineering Research Institute at Amherst as the "Applied Technology Centers, School of Engineering, University of Massachusetts at Amherst." (Doc. T80-037)

Award of Tenure

In order to consider the Award of Tenure to members of the faculty in accordance with Article II, Section 6(i) of the Trustee By-Laws (Doc. T76-051 D78), it was moved, seconded and at 1:50 p.m. on roll call

VOTED: To enter Executive Session.

Executive Session

Chairman Troy and President Knapp voted for the motion, as did Trustees Beaubien, Burack, Dennis and Robsham. Trustees Breyer, Morgenthau, Popko and Winthrop were absent.

At approximately 2:45 p.m., it was moved, seconded and

VOTED: To end the Executive Session and reconvene in open session.

It was then moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of William W. Hansard as Associate Professor of Art with tenure at the University of Massachusetts at Boston (Doc. T80-038);

and further,

VOTED: To recommend that the Board concur in the awards of tenure by the President to those faculty members at UM/Amherst and UM/ Worcester named in Doc. T80-039.

The Committee adjourned at 2:47 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON STUDENT AFFAIRS

May 28, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman McNeil; President Knapp; Trustees Alberto, LaVoice and Shearer; Mr. Lenhardt representing Trustee Frechette; Ms. Hurd, Administrative Secretary; Ms. Wood, Recorder

Absent Committee Members: Trustees Krumsiek and Marks

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Mr. Preston, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Desmond, Assistant Vice Chancellor for Student Affairs

UM/Worcester: Chancellor Tranquada; Mr. Thompson, Associate Vice Chancellor for Community Relations, Planning and Development

Guests: Ms. Jackson, Director of the Worcester Child Care Center; Mr. Anderson and Ms. McNulty, Chairman and Vice Chairman of the Parent's Advisory Board at the Worcester Child Care Center

Chairman McNeil called the meeting to order at 10:05 a.m. Mr. Preston introduced the University Child Care Policy, explaining the rationale behind the proposed policy guidelines on University child care and summarizing the major issues considered in the proposal: Which age of children should be served, (infants, toddlers, pre-schoolers)? Which group of parents should have enrollment priority (staff, faculty, students, community)? How should the service be funded? How much child care funding should be met by individual campuses and how will requests for further expansion be handled?

University Child Care Policy (Doc. T80-042)

Mr. Preston explained that in order to fulfill the various and specific needs required by the individual campus programs, the following recommendations are made with regard to each of the issues: (1) individual campuses will be allowed to determine for themselves the group/s of children to be served; (2) students should continue as the top priority parent group to be served by the program - staff and faculty will have second priority; (3) individual campuses will determine the proper application of resources - the University will continue to support child care up to the current

state approved capacity and further funding will come from the Federal government and State agencies plus enrollment fees and student committee support; (4) any change in the state approved capacity requiring University state fund resources would continue to come before the Board for approval.

Mr. Preston cited two articles which stressed the need for the continuation and expansion of child care centers. He also said that his office had conducted a survey of 19 institutions, 18 of which had child care programs on campus. At least of 14 of those were subsidized in some manner by its institution, i.e., space, maintenance, equipment, utilities, supplies, staffing, etc.

Several comments were made in support of this proposal. Final adoption of this policy marks a major advancement for the University and formalizes its commitment to providing quality child care services. The program's existence continues to enhance university educational resources and provides a medium for bringing more Title XX monies to the University. In addition, the Chairman and Vice Chairman of the Parents Advisory Board at the Worcester Child Care Center offered their support by commending the high quality maintained at the Center.

Proposed Increases on the Child Care Fee Schedules (Doc. T80-046)

The Proposed Increases on the Child Care Fees Schedules for the Amherst and Worcester campuses were also reviewed and recommended to the Committee on Budget and Finance for action to the Board. Amherst proposed to implement for the first time a sliding scale fee schedule for child care services as well as to raise its enrollment fee. The proposed increase will more accurately reflect the cost of providing child care services. The Committee also recommended that the Committee on Budget and Finance review and recommend to the Board the Worcester campus's request to increase by 13% its sliding scale fee across the Board. There were no increases proposed for the child care fees for UM/Boston.

The Committee concurred with the proposed policy guidelines for the University Child Care Program and on motion made and seconded, it was

VOTED: To recommend that the Committee on Budget and Finance recommend to the Board to approve the Child Care Policy set forth in Doc. T80-042:

and further,

VOTED: To recommend that the Committee on Budget and Finance recommend to the Board to approve the increases in child care fees at UM/Worcester and UM/Amherst, and to reaffirm the child care fees at UM/Boston all as set forth in Doc. T80-046.

Trustee LaVoice abstained from voting on the latter motion.

No action was required for the Revenue and Fee Based Trust Fund Budgets; however, Mr. Madson reviewed the available budget documents with the Committee. He reported that both the present and former Student Government Treasurer and the Amherst administration, together with the appropriate student organizations, have reviewed the budget. He noted that the number of fee-paying students will be slightly higher in 1981.

Mr. Madson explained that the request for a $20 fee increase in the Stockbridge School Activity Tax--UM/Amherst is necessitated by increased costs for activities as well as a slight decrease in students. There was general agreement with the proposed increase and it was moved, seconded and

UM/Amherst--Stockbridge School Activity Tax (Doc. T80-044)

VOTED: To recommend that the Committee on Budget and Finance recommend to the Board to approve the $20 increase in the Stockbridge School Student Activities Tax. (Doc. T80-044)

Mr. Madson presented the proposed Prince House Housing Contract--UM/Amherst. Prince House had not been included in the general Residence Hall contracts approved earlier for several reasons including the fact that graduate students have different payment schedules as well as a summer residence option. Mr. Madson indicated that though the graduate students from Prince House had been involved in the discussions of the new contract the Graduate Student Senate had not taken formal action. It was suggested that the contract be referred to the Executive Committee of the Graduate Student Senate. A motion was made, seconded and

UM/Amherst--Prince House Contract (Doc. T80-045)

VOTED: To recommend that the Board approve the Prince House Housing Contract at UM/Amherst. (Doc. T80-045)

President Knapp said that he had been asked to consider the possibility of a conference on the University in the 1980's to be sponsored by the Alumni Board and the Board of Trustees, and which would encompass all segments of the community. He said the topic was under discussion in the Committee on Faculty and Educational Policy where careful planning was stressed. The Alumni Advisory Committee had endorsed the proposal.

Since there was no urgent agenda items for the June meeting, the Committee agreed to reconvene on August 27. Among items to be presented at that time are a report on the student housing operation on the Amherst campus and a report on FY80 tuition waivers.

Before the close of the meeting, Chancellor Tranquada announced that Mr. Feinblatt has been elected by the American Council on Education Governmental Fellows Program to work at the National Institute for Health during his year's leave of absence

UNIVERSITY OF MASSACHUSETTS

beginning September 1. It was also announced that Mr. Preston will be leaving Boston to return to his position at Amherst.

There being no further business, the meeting was adjourned at approximately 11:00 a.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

June 4, 1980; 2:00 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Baldwin, Beaubien, Breyer, Burack, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Marks, McNeil, Morgenthau, Robsham, Shearer and Troy; Mr. Callahan representing Trustee Anrig, Mr. Colby representing Trustee Winthrop, Mr. Lenhardt representing Trustee Frechette; Treasurer Brand; Ms. Hurd, Administrative Secretary

Absent Trustees: Trustees Atkins, King, Popko and Okin

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Approval of Minutes of Prior Meeting

Chairman Healey called the meeting to order at 2:00 p.m. and asked for consideration of the minutes from the meeting of May 7, 1980. Upon motion made and seconded, it was

VOTED: To approve the minutes of the May 7, 1980 meeting of the Board of Trustees.

President's Comments

Redevelopment Plan for Columbia Point

After giving some historical background on the issues of the BRA's Redevelopment Plan for Columbia Point, President Knapp turned the discussion over to Trustee Donlan, Chairman of the Buildings and Grounds Committee. In their plan, Trustee Donlan reported, the BRA proposes to take substantial jurisdiction over the land belonging to the University with further implications that the BRA will be the prime planning agency for the land. Trustee Donlan stressed the importance of reacting promptly by informing the BRA of the Board's objections and introduced a proposed vote for Board consideration. Trustee Burack suggested that the language of the vote be more forceful; after several amendments were made, it was moved, seconded and

VOTED: To authorize the President to inform the Boston Redevelopment Authority, the Mayor of Boston, and City Council of Boston that the Board of Trustees is seriously disturbed with and strongly objects to those aspects of the Authority's Development Plan, dated

May, 1980 which intrude upon the responsibilities and jurisdiction of the Trustees, and to ask the Authority to delete, from the description of land to be made subject to its jurisdiction, both land owned by the University and land to which it has first option, including land which the Authority claims to have found to be "blighted"; further, to direct the President to undertake such legal remedies, including injunction, as will protect the interests of the University and Trustees.

Reorganization of Higher Education

In his report on the budget process, President Knapp said that the Conference Committee met Tuesday night but made little indication as to the direction it would take on higher education. He said this issue will remain a critical one for the near future.

Regarding reorganization, the President said that a variety of plans are still being discussed by the Commission on Statewide Reorganization of Higher Education. New plans are being developed and it appears that no consensus is emerging on any single plan. He reported that the Commission had acted on a version of a proposal by Representative Collins with respect to a Board of Governors. There are majority and minority views on this proposal which has resulted in the drafting of two bills, one reflecting the majority opinion, the other reflecting the minority opinion.

The other aspect of reorganization now under consideration relates to Boston, he continued. The Sub-committee on Boston has held hearings this week on the community college aspect of a Boston plan. There has also been a vote within the Sub-committee for the incorporation of Boston State into UM/Boston. There is a provision with respect to the Massachusetts College of Art as part of UMass but reporting directly to the President's Office rather than to UM/Boston.

There are a number of other questions to be resolved in the Senate in the course of the budget discussions. President Knapp stressed that there is reason for concern about the continuing unity and integrity of this University and indicated that Trustee Marks will present a resolution for consideration as part of the Long-Range Planning Committee report addressing this issue.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler reported that UM/Amherst graduated approximately 5,000 students; 1100 advanced degrees and 4 honorary degrees were awarded. Projections for fall enrollment are the same or better than last year; the number of students who have paid deposits is 25% higher. The Chancellor further reported that he had just been notified that the campus will receive a federal grant for the

establishment of a Small Business Development Center. It is expected that a half million dollars will be received in the first year and one million each year thereafter. Chancellor Koffler announced that beginning on June 22, the American Society of Engineering Education will meet at the Amherst campus with three to four thousand engineers and their families in attendance.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan began his report by introducing Professor Daisy Tagliacozzo, the UM/Boston Faculty representative to the Board of Trustees, and interim Chancellor for Student Affairs, Charles Desmond. He announced that Leon Zaborowski has been appointed the new director of Continuing Education and that an offer for the position of Provost is expected to be made June 6. He reported that there had been 1,250 graduating students at the Harbor campus ceremonies and, as at Amherst, enrollment projections for the fall are slightly better than last year. He called attention to the media coverage of the Nantucket Program and CPCS'S gerontology study on the impact of fuel costs on the elderly. Chancellor Corrigan announced that there would be a conference on Saturday on Public Housing which will be jointly sponsored by the University and the Columbia Point Tenants Association. He said that Professor James Blackwell of the Sociology Department has recently been named to the College Board's newly established advisory panel on minority concerns, and that the Colonial Penn Group Inc. has just donated two scholarships of $1,000 each for students over 50 years of age. Finally, the Chancellor reported that UM/Boston is about to receive notice of a Title II grant which will allow them to hire emeritus faculty to carry out long-range planning programs.

UM/Worcester--Chancellor's Remarks

Among Chancellor Tranquada's announcements were that Professor George Wright has accepted the permanent position of Dean of Graduate Students; Dr. Allan Jacobson has been awarded a $385,000 five-year grant from the National Institute of General Medical Sciences; Joel Feinblatt, Associate Dean of Students at the Worcester campus, has been chosen an American Council on Educational Governmental Fellow and will spend a year of leave in Washington D.C. at the NIH; Neil Blacklow has been elected to the membership in the highly prestigious American Society for Clincial Investigation. He also informed the Board that the Medical Center will celebrate Women's Week from June 9th to the 13th with workshops on such topics as Stress in the Workplace and Burnout. The President of the Shanghai First College of Medicine will conclude the visit to the University with a small ceremony at the Worcester campus where an agreement will be signed which establishes a mechanism for faculty exchange between the two institutions. Members of the Board are invited to attend the reception on Friday afternoon.

Report of Committee on Faculty and Educational Policy

In his report on the Faculty and Educational Policy Committee, Trustee Troy said that President Knapp had indicated an

interest by the Alumni Council to sponsor a conference which would focus on major issues facing the University in the 1980's. Although the Committee supported the concept of the conference, they advised that its implementation should await a clearer indication of the direction of the statewide reoganization.

UM/Amherst--B.S. in Sport Management (Doc. T80-036)

The Committee reviewed the proposed B.S. in Sport Management; this new major consists entirely of presently existing courses. There being no discussion, it was moved, seconded and

VOTED: To approve the establishment of an undergraduate major in Sport Management at the University of Massachusetts at Amherst as described in Doc. T80-036; said proposal to be submitted to the Board of Higher Education for its review and approval, to be implemented as soon as possible.

Trustee Troy reported that Chancellor Koffler had indicated to the Committee that he would like to initate a discussion and examination of the campus' overall core curricula with the Faculty Rules Committee because there appeared to be a lack of conformity in this area among the departments.

UM/Amherst--Name Change for the Engineering Research Institute (Doc. T80-037)

The Committee concurred in the recommended Name Change for the Engineering Research Institute--UM/Amherst to the Applied Technology Center. The Committee hoped that with the new director, Professor David Navon, and a new name, much needed life would be given to the Institute; the motion to approve was seconded and

VOTED: To redesignate the Engineering Research Institute at Amherst as the "Applied Technology Center, School of Engineering, University of Massachusetts at Amherst." (Doc. T80-037)

UM/Boston--Appointment of William Hansard as Associate Professor of Art with Tenure (Doc. T80-038)

Trustee Troy reported that after careful discussion the Committee voted to approve the appointment of Professor Hansard who, he said, combines very significant professional experience in the making of films and video productions. He noted that this is an affirmative action appointment, and the proposed a motion which was seconded and

VOTED: To concur in the appointment by the President of William W. Hansard as Associate Professor of Art with tenure at the University of Massachusetts at Boston. (Doc. T80-038)

Trustee Burack voted negatively since she opposes, as a matter of principle, initial appointments with tenure.

UM/Amherst and Worcester--Awards of Tenure

Trustee Troy indicated that the Committee reviewed the Awards of Tenure--UM/Amherst and UM/Worcester for the six faculty members whose appointments were not included in the last month's vote. It was moved, seconded and

VOTED: To concur in the awards of tenure by the President to those faculty members at UM/Amherst and UM/Worcester named in Doc. T80-039.

Report of Committee of Long-Range Planning

Trustee Marks reporting for the Long-Range Planning Committee concurred with President Knapp's update report earlier in the meeting that little could be concluded on budgetary implications of the reorganization or on the Reorganization Commission itself. Trustee Marks indicated that he felt it was important for the Trustees to make a statement strongly emphasizing the unity of the University system and circulated a proposed resolution to the Board for consideration. There was some discussion about the wisdom of including the Board's reactions to other recent reorganization issues; however, Trustee Marks asserted that to include those issues at this time would weaken the statement's impact. It was agreed that Chairman Healey would write a letter to accompany the resolution strongly stating the Board's position and its opposition to the direction to which the reorganization is rumored to be going. Some minor editorial changes were made to the resolution and it was moved, seconded and

Resolution on Unified Statewide University System

RESOLVED: Whereas the Board of Trustees of the University of Massachusetts has, for over a quarter of a century, followed the mandate of the General Court of the Commonwealth to develop and direct a state-wide university system which offers education, research and public service of the highest quality to the citizens of the Commonwealth; and whereas the unified excellence of the University system and concern for the public interest derives from the governance policies established by the Board and implemented by a strong, effective central administration; therefore, be it resolved that the Board of Trustees of the University of Massachusetts reaffirms its commitment to govern a statewide public university worthy of the name, composed of strong units which complement and strengthen the whole, coordinated and administered centrally with efficiency, accountability and integrity.

Report on Committee on Student Affairs

Trustee McNeil reported that the Committee on Student Affairs met on May 28. The Committee reviewed the University Child Care Policy. She noted that the guidelines contained in the policy

have been in effect for some time; the approval will establish the policy in a more formal way. She noted that while the guidelines may be applied to all three campuses of the University, they allow for some flexibility at all the centers. Five major issues were considered: (1) the ages of children to served; (2) enrollment priorities; (3) the ways in which centers should be funded; (4) the financial resources that individual campuses should be responsible to child care centers. A motion was made, seconded and

University Chid Care Policy

VOTED: To approve Child Care Policy set forth in Doc. T80-042.

UM/Amherst--Prince House Housing Contract

The next item on the Student Affairs Committee agenda was the Prince House Housing Contract--UM/Amherst. Trustee McNeil informed the Committee that Prince House is a graduate student residence in Amherst. Since graduate students have a special payment schedule and a summer residence option, Prince House was omitted from the general housing contract approved by the Board earlier this year. Though the residents of Prince House had been involved in the discussion and development of a new contract, the Graduate Student Senate had not formally reviewed the contract in time for the May 28 meeting. Trustee McNeil reported that the Executive Council of the Student Senate had since had a chance to review the contract and had, in fact, made three minor changes in the wording. There being no discussion, the motion to approve the amended contract was made, seconded and

VOTED: To approve the Prince House Housing Contract at UM/Amherst. (Doc. T80-045A)

Report on Committee on Budget and Finance

Policy on the Allocation of Trust Fund Interest

(Doc. T80-43A)

Trustee Crain reported that the Committee on Budget and Finance reviewed the proposed Policy on the Allocation of Trust Fund Interest and after some discussion advised that the special trust fund accounts covered in the policy be funded with the interest earned the preceding year. He said the Committee also found a need to tighten up the language associated with the President's Program Fund. The motion being made and seconded, it was

VOTED: To approve the statement of purpose contained in the policy on Trust Fund Interest Allocation for the Trustee Reserve Fund, the Special and Community Activities Fund, and the On-Going Activities Fund, as set forth in Doc. T80-043A. Further, to approve the purpose of the President's Program Fund, provided that the language in the statement of purpose contained in Doc. T80-043A is clarified.

UM/Amherst and Worcester--Increases in Child Care Fees

Trustee Crain also said that his Committee had reviewed the Child Care Policy. After considerable discussion on Proposed Increases in the Child Care Fees for UM/Amherst and UM/Worcester,

the Budget and Finance Committee asked the administration to develop a standard format for presentation regarding fee structures across the University so that they could be more easily compared. The Committee also requested each campus to provide the Committee with a rationale for their fees for child care. The following was moved, seconded and

VOTED: To approve the increases in child care fees at UM/Worcester and UM/Amherst and to reaffirm the child care fees at UM/Boston, all as set forth in Doc. T80-046.

UM/Amherst--Stockbridge School Student Activities Tax (Doc. T80-044)

The Committee also reviewed the proposed increases in the Stockbridge School Student Activities Tax--UM/Amherst. It was moved, seconded and

VOTED: To approve the $20 increase in the Stockbridge School Student Activities Tax. (Doc. T80-044)

Transfer of Funds (Doc. T80-030, Addendum A)

Trustee Crain then recommended a Transfer of Funds amounting to $65,000 from accounts 02, 03 and 15 to accounts 11, which will enable the Boston campus to utilize the state resources at the end of this fiscal year. There being no discussion, it was moved, seconded and

VOTED: To approve the funds transfers at UM/Boston listed in Doc. T80-030, Addendum A.

Continuing Resolution

As a housekeeping item to allow expenditures to be made prior to formal Board acceptance of the FY81 budget, a continuing resolution was moved, seconded and

RESOLVED: That the President be authorized to approve and adopt the policies and procedures governing the expenditure of state and non-state funds by the three campuses, the University Administration and the Institute for Governmental Services from July 1, 1980 until such time as the Board of Trustees adopts the Operating Budget for Fiscal Year 1981. The approval of expenditure of said funds shall be consistent with the applicable state statutes governing the FY81 appropriations and in accordance with trustee policy.

UM/Amherst, Boston and Worcester--Revenue and Fee Based Budgets

Trustee Crain reported that the Committee had reviewed in detail the Revenue and Fee Based Budgets for UM/Amherst, UM/Boston and UM/Worcester. It had also concurred with the President's recommendation that the approval of the establishment of the Auxiliary Enterprises Trust Fund on the Amherst campus be deferred until a more detailed program summary has been developed. Further, the

Committee deferred consideration of the reclassification requests contained in the Revenue Based Budget Summary (Doc. T80-018) and the University Conference services to a later date. He then made a motion which was moved, seconded and

VOTED: To approve the fee based budgets at UM/Boston, UM/Worcester and further to approve the revenue based budget at UM/Amherst, with the exception of the Reclassification Requests (Section I, pages 11-14) and the budget for University and Conference Services (Section VI, page 21) and the establishment of the Auxiliary Enterprises Trust Fund (Section VI page 3).

Trustee Crain ended his report by thanking his Committee for their efforts and time in reviewing in such detail the many items on the agenda.

Before adjourning the meeting, Chairman Healey explained that though the Board does not usually meet during July, an exception may be made since several critical issues may require Board action. He said that should problems arise special meetings may be called for the Buildings and Grounds Committee, the Executive Committee and/or the Board of Trustees.

The meeting adjourned at 3:30 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

June 4, 1980; 9:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Trustees Baldwin and Krumsiek; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary; Ms. Wood, Recorder

Absent Committee Member: Trustee Knowles

Other Trustees: Trustees LaVoice and Shearer

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Preston, Acting Associate Vice President for Academic Affairs; Mr. Stine, Assistant Vice President

UM/Amherst: Chancellor Koffler; Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Fenstemacher, Director of Institutional Planning and Budget

UM/Worcester: Chancellor Tranquada; Mr. Thompson, Associate Vice Chancellor for Community Relations, Planning and Development; Mr. Bice, Hospital Director and Vice Chancellor for Administration and Finance

University Child Care Policy (Doc. T80-042)

Chairman Crain called the meeting to order at 9:12 a.m. Mr. Preston presented the University Child Care Policy. He informed the Committee that no formal policy had been provided since 1971, when the University Child Care Centers were first established on the Boston and Amherst campuses. Over the years several issues related to child care have been raised both at the Trustee level and on the campuses, resulting in the proposed policies. Among the isses were (1) age groups of children to be served; (2) enrollment priorities for parent factions (students, faculty, staff, community); (3) distribution and amount of University and non-University resources; and (4) projected expansion of the centers in terms of size. He pointed out the flexibility provided in the policy which allows each center to determine its own distribution of resources according to its own specific needs. In conducting a telephone survey of 19 institutions of higher education, his office found that 18 of those provided day care service and that 14 of the 19 receive some kind of subsidy from the institution. He noted

that UMass is the third of the 18 to establish formal policy on child care.

In response to Trustee Krumsiek's question about the financial support from the Worcester campus Trust Fund, Mr. Thompson said that because the hospital benefits so greatly from the Center they make an annual gift of $11,500 toward its support. He also pointed out that in exchange for housing one of the child care programs, the Glavin Center, a mental health facility, requires that 25% of the enrollment be special needs children.

Child Care Fee Schedules (Doc. T80-046)

In reviewing the Child Care Fee Schedules, Chairman Crain expressed displeasure over the difficulty in making assessments across the campuses due to the lack of uniformity in which the schedules are presented. He also showed concern over the apparent differentials in fees and questioned the ability of University spokesmen to defend, in all good conscience, those discrepancies. In summary, the President made two administrative requirements for Committee review in the fall: (1) to provide a uniformity of format and presentation; and (2) to provide a justification of differentials on fees, in light of the variety of requirements on the individual campuses.

Trustee Shearer addressed the issue of expansion in terms of space at the Harbor campus child care center. She reported that a group of interested people are working on a plan whereby children who live a long distance from the campus would receive day care in family day care homes near their residence. This would eliminate the necessity for long distance transportation, and, at the same time, free up space for children who live close to campus. She indicated that these family day care homes would be registered under the Harbor campus facility. There being no further discussion on child care, the Committee moved, seconded and

VOTED: To recommend that the Board approve the Child Care Policy set forth in Doc. T80-042;

and,

VOTED: To recommend that the Board approve the increases in child care fees at UM/Worcester and UM/Amherst, and to reaffirm the child care fees at UM/Boston as set forth in Doc. T80-046.

Policy on the Allocation of Trust Fund Interest (Doc. T80-043A)

President Knapp explained the rationale for the development of the proposed Policy on the Allocation of Trust Fund Interest. The document defines by explicit purpose four different "funds" allocated from trust fund interest. The Trustee Reserve, the Special and Community Activities Funds, and the Fund for On-Going Activities have existed previously, but have never explicitly defined by Trustee policy in terms of permitted usage. The President's Program

Development Fund was allocated for the first time in FY79 and the document proposes to regularize this fund in order to support, at the President's discretion, program development and start-up costs on a regularized basis. Another matter to be discussed, the President continued, is the disposition of approximately $1.55 million achieved in FY80 of trust fund earnings which have not been budgeted. He suggested that the amount be split 1/3 to the President's Program Fund and 2/3 to the Trustee Reserve Fund.

After some discussion, the Committee agreed that it would be advisable to take advantage of the excess trust fund earnings in FY80 and prefund the special accounts next year from this year's trust fund income. Several editorial changes were made in the document presented to the Committee and it was agreed that the language with respect to the President's Program Development Fund be tightened. In further discussion of this latter fund, President Knapp stressed the one-time nature of expenditures from this account and noted that no time would expenditures froms this fund be used for on-going commitments. It was also suggested that a specific dollar amount for individual projects be established which could be allocated by the President at his discretion. The President would regularly report all such allocations to the Committee. Allocations from the President's Program Development Fund over that fixed amount, would require Board approval. The Committee then

VOTED: To recommend that the Board approve the statement of purpose contained in the policy on Trust Fund Interest Allocation for the Trustee Reserve Fund, the Special and Community Activities Fund, and the On-Going Activities Fund, as set forth in Doc. T80-043A. Further, to approve the purpose of the President's Program Fund, provided that the language in the statement of purpose contained in Doc. T80-043A is clarified.

FY81 Revenue and Fee-Based Trust Fund Budgets (Doc. T80-018, 047A&B

Ms. Bradin provided an overview of the FY81 Revenue and Fee-Based Trust Fund Budgets and asked that discussions be deferred on the Amherst Auxiliary Enterprises and Conference Services Trust Fund Budgets since they need further administrative review; these budgets will be presented for approval at the next Committee meeting. She indicated that the 7% increase in personnel costs included in the trust fund budgets related to collective bargaining is an estimate; revisions to the budgets may be required when the collective bargaining contracts are settled. In addition, she pointed out that there was a change in the Amherst Student Activities Trust Fund and referred to several concerns about the budgets as presented. Mr. Madson explained the specific changes in the SATF budget: (1) the fee revenue has been increased to reflect the summer fees; and (2) the interest earnings of $9000 reflected in the

earlier budget has been deleted since the fund does not have the permanent reserves to generate the interest. He noted that should the students elect to establish a permanent reserve they would be eligible to receive interest income.

The Committee reviewed the budgets in detail and asked for clarification of several items. Trustee Krumsiek indicated his concern that the requests for many of the new positions and reclassifications contained in Section I were not adequately justified. He also indicated that the summary did not include cost information on fringe benefits associated with the new positions nor savings anticipated from the deleted positions. There was some discussion specifically in regard to hiring weekend custodial personnel for the dormitories and the possibility of using work-study students; Chairman Crain requested that a status report be provided for the Committee in the fall on the structure of the work force to implement the weekend housekeeping program.

Trustee Krumsiek also suggested that action on the reclassification requests be deferred until the state collective bargaining settlement. Chairman Crain thanked the Committee for being so diligent in their examination of the budget. There being no further discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the fee based budgets at UM/Boston, UM/Worcester and further to approve the revenue based budget at UM/Amherst, with the exception of the Reclassification Requests (Section I, pages 11-14) and the budget for University Conference Services (Section VI, page 21) and the establishment of the Auxiliary Enterprises Trust Fund (Section VI, page 3).

Stockbridge School Activities Tax (Doc. T80-044)

Vice Chancellor Madson explained that the request for a $20 increase in the Stockbridge School Activities Tax is due to a decrease in the number of student participants, and therefore an increase of $20 per student is required to maintain the level of programming. It was moved, seconded and

VOTED: To recommend that the Board approve the $20 increase in the Stockbridge School Student Activities Tax. (Doc. T80-044)

In order to allow the institution to operate from the start of the fiscal year until the Trustees approve the operating budget, a continuing resolution was moved, seconded and

Continuing Resolution

RESOLVED: That the President be authorized to approve and adopt the policies and procedures governing the expenditure of state and non-state

funds by the three campuses, the University Administration and the Institute for Governmental Services from July 1, 1980 until such time as the Board of Trustees adopts the Operating Budget for Fiscal Year 1981. The approval of expenditure of said funds shall be consistent with the applicable state statutes governing the FY81 appropriation and in accordance with trustee policy.

UM/Boston--Year-End Tranfers (Doc. T80-030, Add.A)

The Committee also reviewed Year-End Transfers on the Boston campus and it was moved, seconded and

VOTED: To recommend that the Board approve the fund transfers at UM/Boston listed in Doc. T80-030, Addendum A.

The Third Quarterly Report for FY80 of Small Business/Minority Women-Owned Business Purchasing Report was distributed to the Committee. Ms. Bradin said that the University has made significant progress in this area and she hoped it would achieve 100% of the goal by June 30.

The meeting adjourned at 11:30 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
AD HOC COMMITTEE ON LABOR RELATIONS

June 4, 1980; 4:00 p.m.
Twelfth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Krumsiek; President Knapp; Trustees Crain and McNeil; Ms. Hurd, Administrative Secretary

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Veith, Director of Labor Relations and Personnel

Chairman Krumsiek convened the meeting at 3:45 p.m. and asked for a motion to enter Executive Session in order to discuss matters pertaining to collective bargaining, in accordance with Article II, Section 6(c) of the Trustee By-Laws (Doc. T76-051,D78).

Upon motion made and seconded, it was

VOTED: To enter Executive Session. Executive Session

Chairman Krumsiek, President Knapp and Trustees Crain and McNeil voted for the motion.

At approximately 4:40 p.m. it was

VOTED: To end Executive Session;

the meeting promptly adjourned.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUILDINGS AND GROUNDS

June 18, 1980; 1:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE:

Committee and Committee Staff: Chairman Donlan; Mr. Callahan representing Trustee Anrig; Ms. Hurd, Administrative Secretary; Ms. Wood, recorder

Absent Committee Members: Trustees Atkins, Burack, Robsham and Winthrop

University Administration: Ms. Bradin, Vice President for Management; Mr. Burke, Executive Assistant to the President; Mr. Meehan, Senior Consultant

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Mr. Prince, Director of Planning and Development

UM/Worcester: Ms. Wyatt, Assistant Vice Chancellor for Administration and Finance; Mr. Quinlan, Director of Physical Plant

UM/Amherst--U.S. Fish and Wildlife Service

Chairman Donlan convened the meeting at 1:10 p.m. Chancellor Koffler explained briefly the U.S. Fish and Wildlife Service has requested the use of University-owned property in South Deerfield for the construction of a holding and stock-out facility for Atlantic salmon. In order to determine if the site is suitable for such a facility, the Fish and Wildlife Service must drill to ascertain the supply of ground water. Should the tests indicate that all requirements for the facility are met, a fully documented proposal will be submitted to the Committee for the long-term lease of the land to the federal government for the construction and maintenance of the facility.

BRA Redevelopment Plan for Columbia Point

Chairman Donlan opened the discussion of the issues that led to the vote taken at the June 4 meeting of the Board on the BRA Redevelopment Plan for Columbia Point. The vote at that meeting had authorized the President to inform the BRA, the Mayor, and the City Council of the Board's strong objections to the BRA's plans to take jurisdiction over land on Columbia Point under a provision that would designate it as "blighted." The President was also authorized to taken any legal steps necessary to protect the interests of the University regarding the land. Chairman Donlan indicated that the need to take such a vote had arisen very quickly and that the Buildings and Grounds Committee had not had an opportunity to discuss any of the issues involved. Mr. Prince updated the Committee on the status of the BRA plan, indicating that the BRA had withdrawn the

enviromental notification notice from the state's Office of Environmental Affairs. The BRA has been requested to exclude University-owned property from its plan. At the current time, the University is not engaged in active discussions with the BRA, although it is in close contact with the tenant's group.

Chancellor Corrigan reported that the Conference on Public Housing co-sponsored by UM/Boston and the Tenant's Council provided a forum for him to express the plans under discussion for the redevelopment of Columbia Point. Chairman Donlan, who participated in panel discussions along with former Trustee Sawtelle, commended Chancellor Corrigan for his speech at the conference and described for the Committee his perception of the positive impact the conference had on those attending. He indicated that the University's involvement in the conference demonstrated UM/Boston's intentions to not only be a good neighbor but also its interest in fulfilling its obligations to insure viable and physically integrated community housing on the point. Chancellor Corrigan indicated that a strong liaison remains between UM/Boston and the communities of Savin Hill, South Boston and Dorchester.

Location of the State Archives on the Harbor Campus

A lengthy and detailed discussion ensued over the proposed Location of the State Archives on the Harbor Campus. Ms. Bradin explained that after Site B had been chosen by the Secretary of State's office and had been approved by earlier votes of the Board, it was discovered that the four acre site was not large enough. Therefore, the Committee is being asked to rescind the portion of the earlier votes specifying Site B and to consider Site C, a 5.5 acre parcel of land adjacent to and the west of the Kennedy Library. Mr. Prince provided the Committee with a map showing the available options regarding the exact configuration of the site, and the Committee discussed the advantages of each.

After considerable discussion, the Committee agreed that Site C was acceptable given that certain provisions were met. It was agreed that the boundary lines of the conveyance will be specified in the vote to be presented to the Board of Trustees.

The Committee also advised any instrument of transfer for the property should explicitly include provisions to protect the needs of the University and of Columbia Point in respect to easements of access and use and respect to conditions of use. To this end, there was detailed discussion of such provisions and it was moved, seconded and

VOTED: To recommend that the Board rescind those portions of the Board votes on December 5, 1979 and March 5, 1980, regarding the location of the State Archives Building at Columbia Point which refer to Site B;

and

To recommend that the Board resolve as follows:

As the Trustees have been asked to agree to an increase in the amount of land to be transferred to the State Archives, it is the sense of the Board that several conditions should be stated in any agreement of transfer between the University and the State Archives. These conditions include but are limited to the following:

1) The height of the Archives Building shall be limited to a maximum acceptable to the Trustees.

2) Public pedestrian access shall be maintained continuously, especially access to and along the shore, consistent with overall plans for such access as may be established from time to time by the University.

3) The Archives facility shall be so designed and built as to provide on-premise parking for all those who use the Archives.

4) The University shall be reimbursed for all costs incurred by the Archives resulting from its use of property on Columbia Point.

5) The Trustees reserve the right to normal easements to the transferred property;

and further,

VOTED: To authorize the President to continue discussions with the Secretary of the Commonwealth concerning the location of the State Archives Building which shall be located on not more than 5.5 acres on Site C, within the context of the resolve stated above.

UM/Worcester--Proposed Parking Management Program

Ms. Bradin presented an overview of the Proposed Parking Management Program--UM/Worcester. She stressed that further study is needed for a complete report and any final recommendation to the Committee; she was hopeful that this presentation would be ready in July.

Mr. Quinlan noted with the increase in the number of patients and their visitors, and the increase in both ambulatory and outpatients, that the demand for a total of 2,800 parking spaces did not seem out of line. The Committee reminded him that due to present circumstances in construction and to environmental factors, a new garage as initially suggested could not be considered. Some

alternatives were suggested to ease the parking congestion, including a shuttle system. After much discussion, the Committee concurred that more time was needed to study the problem and to develop some feasible alternatives to building at this time.

Ms. Bradin reported that those items on Capital Outlay would most likely be scheduled for a meeting in July. There being no further business, the meeting adjourned at 3:55 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON AUDITS

June 19, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; Trustees Crain and LaVoice; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin and King

University Administration: Ms. Bradin, Vice President for Management; Mr. Manigault, Director of Auditing; Mr. Hogan, University Controller

UM/Amherst: Ms. McDemmond, Director of Budgeting

UM/Boston: Mr. Drinkwater, Controller

UM/Worcester: Mr. Fosselman, Director of Fiscal Affairs

Audits by External Firms during FY81

Chairman Dennis convened the meeting at 2:10 p.m. and asked the Committee to review the list of the areas on the campuses that are recommended for Audits by External Firms during FY81. The Committee reviewed the list as presented taking into consideration the capabilities of the internal audit operation. The list included a recommendation that the trust fund audits on the Amherst campus be awarded to Peat, Marwick, Mitchell & Co., the firm which has been involved in these audits during the last two years. However, there was some question whether this audit project ought to be put out for bid.

Trustee LaVoice asked whether the Student Activities Trust Fund (SATF) audit could be bid separately. The Committee discouraged this since, as Chairman Dennis noted, there is a continuing interest in reducing the number of different outside auditors and in moving toward a consolidated financial statement for the institution. Separating out a particular trust fund at this time would be counter to the progress. It was agreed, however, that students be given an opportunity to review the format or scope of the audit in the proposals under consideration by the evaluation panel to ensure that the particular concerns related to the SATF are met. Chairman Dennis added that particular emphasis could be placed on the SATF at the pre-award conference.

Trustee LaVoice also expressed concern that the Student Automated Services Trust Fund had not been audited by an outside firm since its establishment. Mr. Manigault indicated that that trust fund was not high on the campus priority list at this time, but that he would investigate its status and determine whether it is appropriate to include it in the list for outside auditing.

After considerable discussion, it was the consensus of the Committee that the Amherst campus trust fund audits go out to bid with the understanding that the internal audit operation would be responsible for the inventory work; it is hoped that the work will be relied upon by the firm finally awarded the contract.

It was also agreed that Mr. Manigault should have the flexibility to determine whether the Survey Research Program at the Boston campus should be included in the A-21 project or should be audited by an outside firm. In addition, the Committee agreed that Ernst & Whinney continue to audit the Group Practice Plan and the Medical School Teaching Hospital at Worcester. It was then moved, seconded and

VOTED: To authorize the Director of Auditing to include the Survey Research Program at the Boston campus within the University A-21 project or to recommend an external firm to the Committee (Doc. T80-049);

and further,

VOTED: To confirm the Committee's previous approval of the auditing of the FY80 and FY81 accounts of the Group Practice Plan and the Teaching Hospital at Worcester; further, to authorize the Director of Auditing to award the contract for these audits to the firm of Ernst & Whinney. (Doc. T80-049)

FY79 and FY80 Financial Aid Programs Audit

Mr. Manigault then reported that the bidders' conference related to the Request for Proposals for Audits of the FY79 and FY80 Financial Aid Programs went well. The Committee had agreed that this audit would be a minority set-aside procurement, and requests for proposals went to fifteen minority-firms. Seven firms sent representatives to the conference, and bids are due on June 27. It is important for the Committee to meet to approve the award of this audit, and it was tentatively agreed to schedule the meeting on July 16.

UM/Worcester--Evaluation of Campus Response to Ernst & Whinney Management Letters for FY79 Audits

Mr. Manigault reviewed the University Administration's Evaluation of UM/Worcester Responses to Ernst & Whinney's Management Letters of the Medical Center for FY79 and responded to specific questions raised by the Committee. He indicated that basically there was no disagreement with the recommendations, and most of them are in the process of being adopted. A directory listing all recommendations in process is being compiled to track the status of all recommendations along with the implementation dates.

It was suggested that the reasons why a recommendation was "not applicable" at the campus level should be included in the evaluation summary sheet along with the anticipated implementation

dates. It was also suggested that the campus respond to recommendations which were overlooked and received "no comment" from the campus. It was noted that the Committee on Budget and Finance ought to be apprised of specific problems identified in the audits.

Chairman Dennis indicated that he was generally satisfied with the work but suggested that since he had not had an opportunity to review the recommendations in process of adoption for the Medical School Teaching Hospital, review of this item would be deferred until a later meeting. There being no further discussion, the meeting was adjourned at 3:12 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

June 27, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Beaubien and Dennis; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Burack, Morgenthau, Popko and Robsham

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Professor Allen, Acting Provost; Professor Hayes (SBDC)

UM/Boston: Mr. Broderick, Deputy Chancellor

UM/Worcester: Chancellor Tranquada; Provost Smith

UM/Amherst--Appointment of Loren Baritz as Vice Chancellor of Academic Affairs and Provost (Doc. T80-050)

Chairman Troy convened the meeting at 10:15 am. Chancellor Koffler explained that the Appointment of Loren Baritz as Vice Chancellor of Academic Affairs and Provost--UM/Amherst represents the culmination of a nation-wide search. Dr. Baritz was clearly one of the best candidates; he is a a very productive and well-established historian, as well as an experienced and successful administrator. There being no further discussion, it was moved, seconded and

VOTED: To recommend that the Board concur with the President in the appointment by the Chancellor of Loren Baritz as Vice Chancellor and Provost at the University of Massachusetts at Amherst. (Doc. T80-050);

and,

VOTED: To recommend that the Board concur in the appointment by the President of Loren Baritz as Professor of History with tenure at the University of Massachusetts at Amherst. (Doc. T80-050)

Mr. Lynton noted that this would be Dr. Allen's last meeting as Acting Provost. Chairman Troy expressed sincere appreciation for his generous service to the University during the transition period.

UNIVERSITY OF MASSACHUSETTS

UM/Boston--Appointment of Robert Greene as Vice Chancellor of Academic Affairs and Provost (Doc. T80-054)

President Knapp indicated that the Appointment of Robert Greene as Vice Chancellor of Academic Affairs and Provost--UM/Boston is recommended by the Chancellor also after an extensive search. The recommendation comes with considerable enthusiasm from the Chancellor. Acting Provost Broderick added that his tenure appointment in the English Department was also very well received. The motion was made, seconded and

VOTED: To recommend that the Board concur with the President in the appointment by the Chancellor of Robert A. Greene as Vice Chancellor for Academic Affairs and Provost at the University of Massachusetts at Boston. (Doc. T80-054);

and further,

VOTED: To recommend that the Board concur in the appointment by the President of Robert A. Greene as Professor of English with tenure at the University of Massachusetts at Boston. (Doc. T80-054)

The Committee paused to extend their best wishes and appreciation to acting Provost Broderick as he returns to his teaching position at UM/Boston.

UM/Worcester--Appointments with Tenure (Doc. T80-051)

The Committee next reviewed two Appointments with Tenure--UM/Worcester. Dr. Sally Leeman is currently Associate Professor of Physiology at Harvard. Chancellor Tranquada noted that she is an outstanding physiologist and is considered an innovator in the area of neuro-physiology.

Dr. Carl D'Orsi is recommended for appointment as Professor of Radiology with tenure. He would come as the Associate Chairman of the Department and Director of Diagnostic Radiology along with Dr. Edward Smith whose appointment was recently approved. He is one of the outstanding clinicians in the Boston area, having done original work in several areas including ultra-sound guided biopsy, breast cancer and mammography, and the use of x-ray to estimate bone density.

The Committee noted the excellence of both appointments. Trustee Dennis inquired about the practice whereby a new department chairman recruits former colleagues without a search process. Provost Smith explained that it was not unusual for eminent scholars recruited as department heads to bring individuals who will strenthen their ability to build the department and to allow them to continue ongoing research activities. He did assure Trustee Dennis, however, that all such appointments are carefully screened in order to determine whether the individuals are qualified for the position. It was then moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Susan Leeman as Professor of Physiology with tenure and Carl D'Orsi as Professor of Radiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-051)

President Knapp commented that the University has had a remarkably good year in the recruitment of faculty and people in key positions at the Worcester campus and that Chancellor Tranquada and his colleagues should be commended for moving so rapidly on so many distinguished and excellent appointments.

UM/Boston--John F. Kennedy Professorship

UM/Boston--Appointment with Tenure (Doc. T80-055)

The Committee then reviewed the proposal to establish the John F. Kennedy Professorship of American Civilization--UM/Boston and the recommended Appointment with Tenure of Professor Irving to said professorship. The Committee was assured that no new resources were required. The professorship will provide focus for American studies which is one of the planned "areas of excellence" on the Boston campus. Professor Bartlett is an internationally known figure in the field of American civilization and has proven to be an innovator in curriculum as well as a traditional scholar. Professor Bartlett was the founding President of Cape Cod Community College where he recruited a strong faculty and oversaw the building of the College's physical plant. He is currently Chairman of History and Philosophy at Carnegie-Mellon University. After a brief discussion, it was moved, seconded and

VOTED: To recommend that the Board establish the John F. Kennedy Professorship in American Civilization at the University of Massachusetts at Boston;

and,

VOTED: To recommend that the Board concur in the appointment by the President of Irving Bartlett as the John F. Kennedy Professor of American Civilization with tenure at the University of Massachusetts at Boston. (Doc. T80-055)

In a general discussion of tenure policy and procedures at the University, it was suggested that a report on initial faculty appointments be provided to the Committee to give the new members, in particular, an idea of the volume of junior appointments, tenure and non-tenure track, made on each campus. It was also suggested that a report on the number of faculty considered for tenure each year also be completed.

UM/Amherst--Small Development Center (Doc. T80-053)

The Committee next considered the proposal for a Small Business Development Center which, Chancellor Koffler said, would be

managed by the School of Business Administration at UM/Amherst and funded by the state as well as a grant from the U.S. Small Business Administration. There was general consensus that the Center's establishment would be one of the very good ways in which the University can extend its service to the Commonwealth. After distributing a fact sheet, Mr. Hayes responded to questions raised by members of the Committee involving requirements of the contract, director's search and salary, in-kind contributions and faculty involvement. Trustee Dennis indicated his interest in the program and asked that he be kept informed about the Center's development. A motion was made, seconded and

VOTED: To recommend that the Board establish upon receipt of a grant from the U.S. Small Business Administration, the Small Business Development Center within the School of Business Administration at the University of Massachusetts at Amherst. (Doc. T80-053)

UM/Amherst--Undergraduate Major in Women's Studies (Doc. T80-052)

The Committee considered the Undergraduate Major in Women's Studies--UM/Amherst which has been offered to students on the Amherst campus for several years with limited Trustee approval. Permanent approval of the program is now recommended along with a change in the degree title (from the BDIC to the BA). The program is highly regarded nationally; students who complete the program have been successful in pursuing graduate work in various fields as well as in seeking employment.

There was discussion about the Women's Studies Program and about interdisciplinary programs at the University in general. The current organizational structure calls for interdisciplinary or special programs (there are 17 such programs on the campus) to report directly to the Provost. Provost Allen indicated that this was not an entirely satisfactory arrangement and that organizational alternatives are being explored. Specifically, he continued, the Women's Studies Program may appropriately fit within the Faculty of Social and Behavioral Sciences or the Faculty of Humanities and Fine Arts, and he has encouraged the Director of the program to discuss these possibilities with the Deans. There being no further discussion, it was moved, seconded and

VOTED: To recommend that the Board establish an undergraduate major in Women's Studies at the University of Massachusetts at Amherst as described in Doc. T80-052; said proposal to be submitted to the Board of Higher Education for its review and approval, to be implemented as soon as possible.

President Knapp presented the recommendation for the Appointment of Richard S. Stein to the Charles A. Goessman Professorship of

Chemistry--UM/Amherst. The Goessman Professorship was established in 1910 and has been vacant since 1968. Professor Stein joined the faculty in 1950 and for years has been regarded as the University's most distinguished scholar in the sciences. He is responsible for the development at the University of one of the two most outstanding polymer science programs in the country. Because of his reputation and the current significance of polymer science, Professor Stein is on interest to other universities seeking to build strength in his field of expertise. The awarding of the title of Goessman Professor and the recommended increase in salary are appropriate ways in which the University can express its appreciation to Professor Stein for his continuing efforts on behalf of the University. It was moved, seconded and

UM/Amherst--Appointment of Richard S. Stein to the Charles A. Goessman Professorship of Chemistry (Doc. T80-059)

VOTED: To recommend that the Board appoint Professor Richard S. Stein to the Charles A. Goessman Professorship of Chemistry at the University of Massachusetts at Amherst. (Doc. T80-059)

The personnel action for Professor Stein will be considered by the Executive Committee.

Chairman Troy then asked for a motion to enter Executive Session in accordance with Article II, Section 6(c) of the Trustee By-Laws in order to discuss an Award of Tenure--UM/Boston. At approximately 11:45 a.m. it was moved, seconded and on roll call, unanimously

Executive Session

UM/Boston--Award of Tenure (Doc. T80-056)

VOTED: To enter Executive Session.

Trustees Beaubien, Dennis, Knapp and Troy voted for the motion. Trustees Breyer, Burack and Morgenthau were absent as were Trustees Popko, Robsham and Winthrop.

At 12:05 p.m. it was moved, seconded and

VOTED: To end Executive Session and reconvene in open session.

It was then moved, seconded and

VOTED: To recommend that the Board concur in the award of tenure by the President to Diana Burgin as Associate Professor of Russian at the University of Massachusetts at Boston. (Doc. T80-056)

Trustee Dennis voted against the motion.

There being no further business to come before the Committee, the meeting was adjourned at 12:10 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

July 2, 1980; 2:00 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Beaubien, Burack, Crain, Donlan, LaVoice, Marks, Morgenthau and Troy; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary; Ms. Wood, recorder

Absent Trustees: Trustees Atkins, Baldwin, Breyer, Dennis, Frechette, King, Knowles, Krumsiek, McNeil, Okin, Popko, Robsham and Shearer

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Chairman Healey called the meeting to order at 2:20 p.m. In line with the earlier discussion in the Executive Committee session, Trustee Troy presented the recommendations of the Faculty and Educational Policy Committee in regard to the Appointment of Loren Baritz as Provost--UM/Amherst and the Appointment of Robert Greene as Provost--UM/Boston. Trustee Crain asked for clarification on comments made about Mr. Greene's administrative style in one of his letters of recommendation. President Knapp and Chancellor Corrigan said that independently they had spoken with various colleagues who all gave Mr. Greene high recommendations both as an administrator and as a scholar. The Chancellor reported that when Mr. Greene was the Dean of the Faculty of Arts and Sciences at the University of Toronto, the departments were exceptionally strong. Mr. Greene took a low profile in running the College which, it was felt, enhanced his effectiveness as Dean.

UM/Amherst--Appointment of Loren Baritz as Provost (Doc. T80-050)

UM/Boston--Appointment of Robert Greene as Provost (Doc. T80-054)

In response to Trustee LaVoice's question regarding established criteria for overscale salaries, President Knapp indicated that present legislation allows Provosts and Academic Deans to be overscale appointments. Further, he said that the University had to deal with a very competitive marketplace in attracting people of high calibre; the maximum of the salary scale, which is roughly $37,000 would not attract a highly qualified person to the level of responsibility which is required in the position of Provost.

Chairman Healey noted that the recommendations were the result of a thorough and complete search process. Although he

understood Trustee Burack's opposition to the timing of these overscale appointments, he supported the recommendations since the University can not afford to lose these distinguished scholars at this critical stage in the University's life. There was general agreement that the Board should proceed with the appointments and upon motion made and seconded, it was

VOTED: To concur with the President in the appointment by the Chancellor of Loren Baritz as Vice Chancellor and Provost at the University of Massachusetts at Amherst (Doc. T80-050);

and

VOTED: To concur in the appointment by the President of Loren Baritz as Professor of History with tenure at the University of Massachusetts at Amherst (Doc. T80-050);

and further,

VOTED: To approve the personnel action for Loren Baritz set forth in Doc. T80-050A.

Trustee Burack voted against the motion concerning the academic appointment with tenure and the personnel action. A motion was then made regarding the appointment of Robert Greene as Provost at UM/Boston. It was seconded and

VOTED: To concur with the President in the appointment by the Chancellor of Robert A. Greene as Vice Chancellor for Academic Affairs and Provost at the University of Massachusetts at Boston (Doc. T80-054);

and

VOTED: To concur in the appointment by the President of Robert A. Greene as Professor of English with tenure at the University of Massachusetts at Boston (Doc. T80-054);

and further,

VOTED: To approve the personnel action for Robert A. Greene set forth in Doc. T80-054A.

Trustees Burack and Crain voted against these motions.

Establishment of the John F. Kennedy Professorship of American Civilization

Trustee Troy reported that the Faculty and Educational Policy Committee had voted to recommend the Establishment of the John F. Kennedy Professorship of American Civilization--UM/Boston and the Appointment of Irving Bartlett as JFK Professor of American Civilization with Tenure. Trustee Troy explained that the concept of using a named chair as a focus and catalyst for the development of an area of academic excellence has been discussed many times;

Professor Bartlett is a person well qualified to organize and develop a strong program in American Civilization which will bring together the presently scattered talent in various departments. Trustee Burack stated her opposition to the simultaneous creation of the named chair and the appointment to fill the chair as well as her continuing conviction that initial appointments should not be made with tenure.

UM/Boston--Appointment of Irving Bartlett as JFK Professor of American Civilization (Doc. T80-055)

She also indicated her objections to the Personnel Action for Professor Bartlett, which was also recommended for Board approval. Following a brief discussion, it was moved, seconded and

VOTED: To establish the John F. Kennedy Professorship in American Civilization at the University of Massachusetts at Boston;

and

VOTED: To concur in the appointment by the President of Irving Bartlett as the John F. Kennedy Professor of American Civilization with tenure at the University of Massachusetts at Boston (Doc. T80-055);

and further,

VOTED: To approve the personnel action for Irving Bartlett set forth in Doc. T80-054A.

Trustee Burack voted against all three motions.

UM/Amherst--Appointment of Richard S. Stein as the Charles F. Goessmann Professor of Chemistry (Doc. T80-059)

Trustee Troy also reported that the Committee supported the Appointment of Richard S. Stein as the Charles F. Goessmann Professor of Chemistry--UM/Amherst. Professor Stein has been a distinguished member of the faculty since 1950; his work with the Polymer Science Department has been instrumental in making this program one of the strongest and well-respected in the nation. The Goessmann Professorship in Chemistry was established in 1911 and has remained vacant since 1968. The Board also reviewed the Personnel Action for Professor Stein and noting Trustee Burack's objections to overscale appointments at this time, moved, seconded and

VOTED: To appoint Professor Richard S. Stein to the Charles A. Goessmann Professorship of Chemistry at the University of Massachusetts at Amherst (Doc. T80-059);

and further,

VOTED: To approve the personnel action for Richard S. Stein set forth in Doc. T80-059A.

Trustee Burack voted against the personnel action.

Trustee Troy then recommended the Appointments with Tenure of Dr. Susan Leeman, a distinguished physiologist known for her

discovery of new hormones, and Dr. Carl D'Orsi who will be working with the new Chairman of the Physiology Department at UM/Worcester. Dr. Tranquada indicated that Dr. D'Orsi had distinguished himself in several fields of radiology as well as having developed, together with Dr. Edward Smith, the new technique of ultra-sound biopsy. Without discussion, it was moved, seconded and

UM/Worcester--Appointments with Tenure of Dr. Susan Leeman and Dr. Carl D'Orsi (Doc. T80-051)

VOTED: To concur in the appointmemt by the President of Susan Leeman as Professor of Physiology with tenure and Carl D'Orsi as Professor of Radiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-051)

Trustee Troy said that the Committee reviewed the proposal for a Small Business Development Center--UM/Amherst which he said would be managed by a director under the School of Business Management. Citing the President's support statement, he said that the Center will provide an important extension of the public service role of the University, offering much needed services to small businesses in the Commonwealth. There being no further discussion, it was moved, seconded and

UM/Amherst--Small Business Development Center (Doc. T80-053)

VOTED: To establish upon receipt of a grant from the U.S. Small Business Administration, the Small Business Development Center within the School of Business Administration at the University of Massachusetts at Amherst. (Doc. T80-053)

Trustee Troy reported that the Committee had reviewed the Proposal for the Establishment of a Major in Women's Studies--UM/Amherst. The program has been available to interested students for several years; students completing the program requirements have earned the B.A. in Individual Concentration. The concensus on campus is that the program is very effective and of high academic quality. There being no further discussion, the motion was made, seconded and

UM/Amherst--Proposal for the Establishment of a Major in Women's Studies (Doc. T80-052)

VOTED: To establish an undergraduate major in Women's Studies at the University of Massachusetts at Amherst as described in Doc. T80-052; said proposal to be submitted to the Board of Higher Education for its review and approval, to be implemented as soon as possible.

Trustee Troy said the Committee entered Executive Session to discuss a recommendation in the Russian Department at UM/Boston and concluded its deliberations by concurring in the Award of Tenure to Diana Burgin. There being no discussion, it was moved, seconded and

UM/Boston--Award of Tenure to Diana Burgin (Doc. T80-056)

VOTED: To concur in the award of tenure by the President to Diana Burgin as Associate Professor of

Russian at the University of Massachusetts at Boston. (Doc. T80-056)

Trustee Burack asked that the minutes state that her negative votes are intended to express her long-standing opposition as a matter of principle to the practice of making initial appointments with tenure and are not meant to reflect a negative opinion with regard to the quality of the appointments or the qualifications or competency of the individuals involved. Similarly, her opposition to the personnel actions only reflects her disagreement with the timing of the overscale salary appointments.

Location of the State Archives Building on Columbia Point

Trustee Donlan reported on the discussion regarding the Location of the State Archives Building on Columbia Point. The Secretary of State had decided that Site B was not suitable for the Archives and had expressed an interest in an alternate and larger site. He reported that at the conclusion of a very detailed deliberation, the Buildings and Grounds Committee voted to rescind the portion of the earlier vote specifying Site B, and to present to the Board for its consideration a 5.5 acre portion of Site C with specific provisions which protect the needs of the University and Columbia Point in terms of access and conditions of use. Further, he noted that the Committee believes this proposal to be in the best interest of the University.

Discussion ensued over the proposed location as well as the justification for the proposal itself. Trustee Burack expressed her opposition to the Board responding to the Secretary's changing requests and recommended tabling the vote for further deliberation. However, Trustee Donlan alerted members to the fact that the Legislature would be deciding on the site in the immediate future and that it is important for the Board to make its position understood.

Trustee Donlan assured the Board that a high degree of communication is being maintained with the Kennedy Library, the immediate neighborhoods at Columbia Point, the communities of South Boston and Dorchester, and the state. He also stressed the importance of sustaining the liaison both for the community's information and for gathering University support. It was moved, seconded and

VOTED: To rescind those portions of the Board votes on December 5, 1979 and March 5, 1980, regarding the location of the State Archives Building at Columbia Point which refer to Site B;

and,

To authorize the President to continue discussions with the Secretary of the Commonwealth concerning the location of the State Archives Building which shall be located on not more that 5.5 acres on Site C; said discussion to

be conducted within the context of the following resolution:

As the Trustees have been asked to agree to an increase in the amount of land to be transferred to the State Archives, it is the sense of the Board that several conditions should be stated in any agreement of transfer between the University and the State Archives. These conditions include, but are not limited to, the following:

1) The height of the Archives Building shall be limited to a maximum acceptable to the Trustees.
2) Public pedestrian access shall be maintained continuously, especially access to and along the shore, consistent with overall plans for such access as may be established from time to time by the University.
3) The Archives facility shall be so designed and built as to provide on-premise parking for all those who use the Archives.
4) The University shall be reimbursed for all costs incurred by it resulting from the use of property on Columbia Point by the Archives.
5) The Trustees reserve the right to normal easements to the transferred property.

President Knapp made several announcements including that James Martin, Chairman and Chief Executive of the Massachusetts Mutual Life Insurance Company, will be named Chairman of the Board of Regents; and that Governor King had vetoed Section 10 of the Budget Act. (Section 10 put a freeze on all personnel vacancies except those related to patient care.)

UM/Worcester--Establishment of Hospital Trust Fund

As a final item of business and upon recommendation of the Executive Committee, a motion was made and seconded to approve the Establishment of the Hospital Trust Fund, and it was

VOTED: To establish, as of July 1, 1980, the University Hospital Trust Fund at the University of Massachusetts at Worcester, which shall have as its purpose the maintainance and operation of the Hospital.

There being no further business, the meeting was adjourned at 3:10 p.m.

Ann S. Hurd
Administrative Secretary
to the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE
EXECUTIVE COMMITTEE

July 2, 1980; 2:00 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Healey; President Knapp; Trustees Burack, Crain, Donlan, Marks and Troy; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary; Ms. Wood, Recorder

Absent Committee Members: Trustees Dennis, McNeil and Shearer

Other Trustees: Trustees Alberto, Beaubien, LaVoice and Morgenthau; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop

University Administration: Mr. Lynton, Senior Vice President for Academic Affairs; Ms. Bradin, Vice President for Management; Mr. Lyons, Acting Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Chairman Healey convened the meeting at 2:10 p.m. and explained that the budget items which were originally on the agenda for today, have been deferred until the August meeting to allow full discussion by the Budget and Finance Committee. The Chairman further indicated that the remaining items are those which he and the President determined could not be postponed.

UM/Worcester--University Hospital Trust Fund

Addressing the first item, President Knapp explained that authorization by legislation in the Appropriation Act moves the Hospital Trust Fund from the position of a state trust fund to that of a University Trust Fund, and that today's vote will formally establish the Hospital Trust Fund under the aegis of UM/Worcester. There being no discussion, the Committee moved, seconded and

VOTED: To recommend that the Board establish as of July 1, 1980 the University Hospital Trust Fund at the University of Massachusetts at Worcester, which shall have as its purposes the maintenance and operation of the Hospital.

UM/Amherst--
UM/Boston--
Appointments of the Provosts

President Knapp explained that the Committee on Faculty and Educational Policy had already acted on the academic features of the Appointments of Provosts at UM/Boston and UM/Amherst. Personnel

actions authorizing overscale salaries require approval of the Executive Committee. Trustee Burack stated her opposition to overscale salaries being offered at the present time. She said that considering the recent State Budget Act, the Board would appear to be acutely insensitive and irresponsible in making such offers. President Knapp explained that having investigated salaries offered in other similar public institutions to people with comparable qualifications and responsibilities as the two Provosts in question, he determined that the proposed salaries are completely within the norm. He indicated that salaries below these levels would make it difficult for the University to compete in the academic marketplace.

In concurrence with the Chairman's suggestion to continue the discussion by the full Board, the meeting was adjourned at 2:20 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON AUDITS

July 16, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; Trustee LaVoice; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin, Crain, King and Knapp

Other Trustees: Trustee Alberto

University Administration: Mr. Hogan, University Controller; Mr. Manigault, Director of Auditing

UM/Amherst: Ms. McDemmond, Director of Budgeting; Mr. Apodaca, Director of Financial Aid

UM/Boston: Mr. Hartnagel, Dean of Admissions

UM/Worcester: Mr. Fosselman, Director of Fiscal Affairs

Updated Response to the Ernst & Whinney Management Letter for FY79 Medical Center Audit

Chairman Dennis convened the meeting at 2:10 p.m. and asked Mr. Manigault to explain the Updated Response to the Ernst & Whinney Management Letter for the FY79 Medical Center Audit, which included a report on progress made since the June 19th meeting in implementing the recommendations in the management letters. Mr. Manigault indicated that in initial evaluations based on written responses from management at UM/Worcester and discussions with them, many of the recommendations have been satisfactorily adopted; the next step is to make test checks to insure that the recommendations have, in fact, been adopted. A follow-up audit report will be done at a future date evaluating the implementation's effectiveness.

The Committee reviewed the list of recommendations in process of adoption for the Medical School Teaching Hospital and was provided with explanations and clarifications as requested. There were two areas for which responses for recommendations in process were not included in the supporting material, and Mr. Fosselman addressed them specifically. Ernst & Whinney had recommended that the Hospital undertake efforts to increase its utilization; Mr. Fosselman indicated that several outreach programs are underway to educate the community as to health care services and facilities available at the Hospital.

Ernst & Whinney had also recommended that Personnel Services maintain a log of attendance exception sheets and prepare control

totals; Mr. Fosselman acknowledged that this was a recommendation that had not been implemented upon the auditor's recomendation previously but assured the Committee that action is being taken to rectify this situation. Mr. Hogan indicated that this recommendation reflects upon some of the major deficiencies with the payroll system which will be corrected with the development and implementation of the planned human resources system. In a discussion of the recommendations regarding the financial statement presentation, issues related to fringe benefits reimbursements, particularly as they affect the hospital and Amherst trust funds were discussed. Chairman Dennis asked that the Committee on Budget and Finance be kept aware of the developments in this area.

Mr. Manigault also informed the Committee that his office was setting up a "Special Interest Items" system that will highlight recommendations that require high priority management attention. Two items emerging from the Medical Center Teaching Hospital audit have been included in this category, accounts receivable reconciliation and accounts receivable turnover.

Mr. Manigault indicated that the Legislative Post Audit and Oversight is currently reviewing inventory control at the Medical Center and the Harbor campus; the Committee will be kept apprised of their progress.

Proposals for Audit of Federal Student Financial Aid Programs for FY79 and FY80

The Committee then considered the Proposals for Audit of Federal Student Financial Aid Programs for FY79 and FY80. The Committee had agreed that this audit would be a minority set-aside procurement and proposals were requested from 15 minority firms in the adjacent states and Washington D.C. Seven firms sent representatives to the bidders' conference and three submitted proposals for consideration. The Audit Protocols adopted by the Board in April require that the Director of Auditing review proposals and recommend a firm to the Committee.

A Technical Committee composed of Mr. Manigault, Mr. Apodaca (Amherst Director of Financial Aid) and Mr. Hogan reviewed the proposals; particular attention was given to the qualifications of the proposed audit team, to the man-hours estimated to conduct the audit and to the firm's related financial aid and university experience. It was the unanimous recommendation of the Technical Committee that the firm of Banks, Finley, White & Co. be awarded the financial aid audit. There was brief discussion, and upon motion made and seconded, it was

VOTED: To authorize the Director of Auditing to contract with the firms of Banks, Finley, White & Co., to conduct the FY1979 and FY1980 of the Student Financial Aid Programs of the University.

As a final item of information, it was reported that the Student Automated Trust Fund at UM/Amherst will be audited this

year as part of the Amherst Trust Fund audits and will be included in the request for proposals. Trustee LaVoice asked whether the University might develop a policy to insure that minority and small firms are used either as a subcontractor or as the principal auditor for University audits. Chairman Dennis agreed this was good idea. There being no further business, the meeting adjourned at 3:20 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
AD HOC COMMITTEE ON LABOR RELATIONS

Wednesday, July 30, 1980; 12:30 p.m.
Trustees' Lounge
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Krumsiek; President Knapp; Trustee Crain; Ms. Hurd, Administrative Secretary

Absent Committee Member: Trustee McNeil

Other Trustees: Trustee LaVoice

University Administration: Ms. Veith, Assistant Vice President for Labor Relations and Personnel

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

Chairman Krumsiek convened the meeting at 12:45 p.m. and immediately asked for a motion to enter Executive Session to review the status of collecting bargaining, in accordance with Article II, Section 6(c) of the Trustee By-Laws (Doc. T76-051, D78). The motion was made and seconded and on roll call it was

VOTED: To enter Executive Session. Executive Session

Chairman Krumsiek and Trustees Crain and Knapp voted for the motion; Trustee McNeil was not present.

The Committee reconvened in open session at 1:55 p.m. and adjourned.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

July 30, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Trustees Knowles and Krumsiek; Mr. Callahan representing Trustee Anrig; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin and Frechette

Other Trustees: Trustees Alberto and LaVoice

University Administration: Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

FY81 Budget for the University Administration

Chairman Crain convened the meeting at 2:04 p.m. President Knapp reviewed the FY81 Budget for the University Administration and stated that, as presented, he believed the budget is inadequate for the needs of the administration of a multi-campus system. He provided background to the Committee outlining the events which led to a final appropriation of only $500,000 for the University Administration office. The Budget Act also contains language prohibiting the use of any other source of funds to support the operation of the office, this restrictive language had not been included in the conference committee version seen by the University. After exploring several options on how to deal with the severely reduced budget and discussing the situation with the Chairman of the Board, it was agreed that a budget must be developed within the state appropriation.

The recommendations provide for a very small staff, significantly reducing the scope of activities of the central office. Professional personnel to handle University planning functions, academic affairs, University budgeting and personnel and labor relations would remain, as well as the University legal counsel, the director of public relations and the President's immediate support staff. Legal services would be handled on each of the campuses under the general supervision of the University Counsel. A total of 24.5 positions would be eliminated from the FY80 budget.

Trust Fund Interest Allocations

The budget for the University Administration as recommended would affect the budgeting of Trust Fund Interest Allocations in several areas. Of particular concern to the Committee was the recommendations that funds from trust fund interest be allocated for

severance pay and accrued vacation pay for employees terminated without notice as a result of the budget reduction.

Discussion revolved around how this matter could best be handled. There was general agreement that the concept of providing payments to the terminated employees was appropriate given the lack of any notice, however, there was some discussion on the terminology and particularly the legal implications of the use of trust fund interest.

After considerable deliberation, the Committee generally agreed with the proposed budgets for the University Administration and for the trust fund interest allocations on the condition that Mr. Searson provide the members of the Committee with a written legal opinion on the validity of the proposed trust fund interest accounts. In addition, it was suggested that the term "severance pay" was inappropriate although it was agreed that money should be allocated to pay terminated employees for accumulated benefits. Chairman Crain indicated that he would make a positive committee recommendation to the Board on August 6 if these conditions were met. It was then moved, seconded and

VOTED: To approve in principle the University Administration budget as outlined in the President's memorandum of July 24, 1980;

and further,

VOTED: To approve in principle the Trust Fund Interest Allocations as outlined in the President's memorandum of July 24, 1980.

UM/Amherst--Establishment of the James Underwood Crockett Horticultural Award Fund

The Committee then reviewed the proposal for the Establishment of the James Underwood Crockett Horticultural Award Fund--UM/Amherst. Without discussion, it was moved, seconded and

VOTED: To recommend that the Board establish the James Underwood Crockett Horticultural Award Fund from gifts donated for the purpose to provide an annual award of the full income earned during the preceding fiscal year to a senior enrolled at the University of Massachusetts Amherst campus in the Associate Science Degree program in the Stockbridge School of Agriculture or, if no student is eligible, a regularly enrolled senior in the College of Food and Natural Resources; further, that recipient should be involved in the study of a science relative to plants of beauty and usefulness which appropriately include those specialties in which Jim Crockett was engaged: garden flowers, ornamental shrubs and trees

vegetables and fruits for the home garden, house plants and landscape design/ and further, that the Dean of the Stockbridge School shall appoint a Selection Committee consisting of three faculty members of the Stockbridge School of Agriculture and two faculty members of the College of Food and Natural Resources who deal directly with students and are capable of evaluating a student's individual merit based on commitment, motivation and vision, with a promise of fulfilling some outstanding purpose because of encouragement and inspiration this award might generate in him or her.

There was no further business and the meeting adjourned at 3:57 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUILDINGS AND GROUNDS

August 6, 1980; 12:00 noon
Room 308
Harbor Campus
University of Massachusetts/Boston

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustees Burack and Robsham; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Member: Trustee Atkins

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director of Planning

UM/Worcester: Chancellor Tranquada; Mr. Quinlan, Director of Physical Plant

Chairman Donlan convened the meeting at 12:15 p.m. President Knapp introduced the FY82 Capital Outlay Budget Request indicating that the substantive presentations would be made by the campuses since the major budget reduction in the President's Office forced the departure of key staff people in the facilities planning and coordination area.

FY82 Capital Outlay Requests (Doc. T80-048,ABCD)

Chancellor Koffler first reviewed the Status of FY81 Capital Outlay items which he had summarized in a memorandum to the President dated August 5, 1980 and distributed to the members of the Committee. The memo also included a revision of the five-year Capital Outlay Request for the Amherst campus reflecting the impact of the FY81 appropriation on the FY82 Requests which Mr. Beatty itemized for the Committee.

Chancellor Corrigan provided a brief overview of the FY82 Capital Outlay Request for UM/Boston which had also been developed before the Legislature had acted on the FY81 requests. Several critical projects had not been funded in FY81 and were again included in the current request. Mr. Baxter explained each item on the list. The Committee expressed serious concern about the masonry repairs for the Library and the waterproofing for the roof of the Utility Building on the Harbor campus; both problems were the result of construction deficiencies and represented serious potential danger to personal safety. It was agreed in discussion that items which presented life threatening situations should be isolated from the more routines capital outlay requests; funding to correct those emergency projects should be pursued expeditiously and, perhaps, outside of the regular Capital Outlay procedure.

There was also considerable discussion about the Phase I Appropriation for the Arts and Sciences Building and it was agreed that the request for additional funding be deleted; a justification to retain the $2.5 million already appropriated, however, would be submitted.

Mr. Quinlan reviewed for the Committee the Capital Outlay Request for UM/Worcester in the "most urgent" category of priorities to be submitted. It was suggested that the language contained in the first priority item in the Capital Outlay Request be changed to specify that the furnishings requested is medical equipment necessary to open the next 76 new beds in the Hospital.

President Knapp explained that the $770,000 in the "urgent" category for the University Administration, covers renovation and repairs to 250 Stuart Street to include masonry and roof work, the replacement of the elevator control system, renovation of the first floor student jounge and eating facilities, and the remodelling of the large lecture hall on the second floor; it represents the first part of a four-stage renovation program planned for the building. This project had also been included in the FY81 Capital Outlay Request, but was not funded. There was no discussion and it was moved, seconded and

VOTED: To reocmmend that the Board approve the FY1982 Capital Outlay Request set forth in Doc. T80-048, ABC&D, as modified.

Trustee Burack abstained because, she said, she could not support a request for capital funds for projects beyond emergency repairs. Mr. Colby also abstained.

Office Space for the State College System (Doc. T80-061)

President Knapp explained that the deficiency budget for FY80 contained a section which authorized and directed the University of Massachusetts Board of Trustees to provide 10,000 square feet of Office Space to the Board of Trustees of the State Colleges. The building in which the State College System central offices were located is being demolished and they were requested to vacate the space by August 1. President Knapp explained that the large student lounge on the ground floor would be made available as well as vacant office space on the eleventh floor. The Student Lounge would be temporarily moved into the Community Gallery.

Mrs. Burack expressed her displeasure that she had not been informed earlier, as a Trustee, of the plans to provide office space for the central offices of the State College system. There was no further discussion and it was moved, seconded and

VOTED: To recommend that the Board, pursuant to the provisions of Chapter 354 of the Acts and Resolves of 1980, to provide, through March 1, 1980 10,000 square feet more or less, of office space at 250 Stuart Street, to the

Board of Trustees of State Colleges.
(Doc. T80-061)

President Knapp then reported that action of the General Court has directed the Board to place under the control of the Secretary of State a parcel of land known as Site A for the construction of the State Archives Facility. This site is different from the site agreed upon and approved for transfer at the last meeting of the Board. Members of the Committee, given previous understandings, questioned whether Site A was indeed the site desired by the Secretary of State. In addition it was felt that major questions with regard to the transfer, including agreements with regard to height and sightlines, utilities, traffic and parking, and other easements of concern to the University, need to be communicated to the Secretary of State and it was suggested that these be enumerated in the Board vote. It was moved, seconded and

State Archives Facility (Doc. T80-063)

VOTED: To recommend that the Board, pursuant to the provisions of Chapter 389 of the Acts and Resolves of 1980, to transfer to the care and control of the Department of the Secretary of State a certain parcel of land at Columbia Point, containing 5.030 acres, more or less, for the purpose of constructing a State archives facility; said parcel to conform to the metes and bounds, and easements set forth in said Chapter 389. (Doc. T80-063)

Without discussion it was moved, seconded and

VOTED: To recommend that the Board rename the Catherine Forbes Clark Physical Education Center, the Catherine Forbes Clark Athletic and Recreation Center. (Doc. T80-062)

Catherine Forbes Clark Physical Education Center (Doc. T80-062)

There being no further business, the meeting adjourned at 1:55 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

August 6, 1980; 2:00 p.m.
Chancellor's Conference Room
Harbor Campus
University of Massachusetts/Boston

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Baldwin, Beaubien, Burack, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Marks, Morgenthau, Popko, Robsham, Shearer and Troy; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Mr. Lenhardt representing Trustee Frechette; Ms. Ostroff representing Trustee Okin; Treasurer Brand; Ms. Hurd, Administrative Secretary; Mr. Miller, recorder

Absent Trustees: Trustees Alberto, Atkins, Breyer, King and McNeil

University Administration: Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Greene, Provost, Vice Chancellor for Academic Affairs

UM/Worcester: Chancellor Tranquada

Approval of Minutes of Prior Meetings

Chairman Healey called the meeting to order at 2:05 p.m. He asked if there were any additions or changes to the minutes of the two most recent meetings of the Board. There were none and it was moved, seconded and

VOTED: To approve the minutes of the June 4, 1980 and the July 2, 1980 meetings of the Board of Trustees.

President's Comments

President Knapp reported that the reorganization of Higher Education is going forward on many fronts. Mr. James Martin, Chairman of the new Board, has consulted with many of those who will be affected and is developing a process to select a Chancellor.

Mr. Searson, as well as staff from other segments, have been analyzing the reorganization bill and it is already apparent that clarifications and modifications to the bill will be necessary.

The President reported that the three campuses had done fairly well in the FY81 budget, but the budget of the University Administration was cut severely--$400,000 less than FY80 and the language of the budget act limited the University's flexibility in allocating non-state funds. As a result 14.5 positions have transferred to other parts of the University; a further 10 positions were eliminated leaving the Administration with 19 positions. Although these reductions will reduce the capacity of the office to

serve the Trustees, the campuses and other agencies, every effort will be made to ensure that the University remains strong and the quality of the institution is not diluted.

President Knapp noted that Vice President Lynton and Vice President Bradin had resigned since both were convinced that the reductions would make their jobs all but impossible. He asked that the record show his deep gratitude to them for their efforts in the past. Chairman Healey said this echoed the sentiment of the Board.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler reported that enrollment for the fall is up slightly; there could be as many as 400 additional students enrolled for the upcoming academic year which is extremely encouraging in the face of declining enrollments nationally. The Amherst campus hosted two very successful gatherings--one a meeting of the American Society for Engineering Education, the other a series of workshops for architects, designers and landscape architects.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan introduced Robert Greene, newly appointed Vice Chancellor for Academic Affairs and Provost at Boston. He noted that enrollment on his campus also went against the national trend; applications and deposits were up 13% over 1979/80.

The Chancellor said he had received a report on faculty hiring for the period January through July; 37.5% of those hired are members of minority groups and 46% of those joining the faculty are members female. This is an unprecedented achievement and is the result of dedicated work on the part of the Deans, the department chairs and Mr. Robert Johnson, Director of Affirmative Action.

UM/Worcester--Chancellor's Remarks

Chancellor Tranquada reported that substantial grants had been received for work in emergency services and clinical pharmacology and the development of pediatric residencies. Professors Bergman and Marks have developed a mini-course in death and dying which is arousing great interest in the medical profession. Harvard and the Texas Medical Center have asked that the course be presented at their campuses.

Chancellor Tranquada concluded his remarks by noting that 25 graduates of the Medical School are now practicing physicians. Of these, 17 are practicing in the Commonwealth, an above average "retention" rate; 16 of the 25 are primary care physicians which is far above the national average.

Before the Board proceeded with the established agenda Trustee Krumsiek proposed that the Board make some statement regarding the devastation of the University Administration budget and their objection to restrictive language depriving the University of flexibility in the use of non-state funds.

Trustee Krumsiek's suggestion prompted considerable discussion. There was general agreement with his position; however, many Trustees questioned the wisdom and/or worth of taking a public

position at this time. A resolution was drafted and it was decided that formal action on it would be deferred to the next meeting to allow Trustee Troy, and others to review it carefully and possibly amend it.

Report of the Committee on Budget and Finance

FY81 University Administration Budget (Doc. T80-065)

Trustee Crain reported that the Committee on Budget and Finance met on August 5 and reviewed the proposals for the University Administration FY81 Budget and Trust Fund Interest Allocation. The members of the Committee carefully considered the budget and identified those categories of expenses which, despite the restrictive language in the budget, could be lawfully charged to Trust Fund Interest. After a brief discussion, it was moved, seconded and

VOTED: To approve the University Administration Budget for FY81, outlined in the President's letter of July 31, 1980. (Doc. T80-065);

and further,

Trust Fund Interest Allocation (Doc. T80-064)

VOTED: To approve the Trust Fund Interest Allocations for FY81 outlined in the President's letter of July 31, 1980. (Doc. T80-064)

UM/Amherst--James Underwood Crockett Horticultural Award (Doc. T80-060)

Trustee Crain said the final item, James Underwood Crockett Horticultural Award Fund is worthy and fully explained in the text of the proposed vote. Without discussion, it was moved, seconded and

VOTED: To establish the James Underwood Crockett Horticultural Award Fund from gifts donated for the purpose to provide an annual award of the full income earned during the preceding fiscal year to a senior enrolled at the University of Massachusetts Amherst campus in the Associate Science Degree program in the Stockbridge School of Agriculture or, if no student is eligible, a regularly enrolled senior in the College of Food and Natural Resources; further, that recipients should be involved in the study of a science relative to plants of beauty and usefulness which appropriately include those specialties in which Jim Crockett was engaged: garden flowers, ornamental shrubs and trees, vegetables and fruits for the home garden, house plants and landscape design; and further, that the Dean of the Stockbridge School shall appoint a Selection Committee consisting of three faculty members of the Stockbridge School of Agriculture and two faculty members of the College of Food and Natural Resources who deal directly with students and are capable of evaluating a student's individual merit

based on commitment, motivation and vision, with a promise of fulfilling some outstanding purpose because of encouragement and inspiration this award might generate in him or her. (Doc. T80-060)

Report of the Committee on Buildings and Grounds

FY82 Capital Outlay Requests (Doc. T80-048,ABC&D as amended)

Trustee Donlan then reported for the Committee on Buildings and Grounds. The Committee had just met prior to the Board meeting and discussed FY82 Capital Outlay Request at some length. As is standard practice, the requests are categorized as being "urgent," "essential" and "long-range." The Committee amended the requests and the Board was being asked to consider "urgent" requests from Amherst totalling some ten and half million dollars, two and one half million at Boston and eight million at Worcester.

Trustee Burack said she would abstain from voting on the request because of the many uncertainties about the future. However, she did feel that it is imperative for the Board to consider a fourth category of requests; that is, an "emergency" category, to include projects that must be funded since they represent building deficiencies and conditions that are extremely hazardous and pose major threats to human safety. Trustee Donlan said the Committee had agreed that these projects needed to be funded immediately and suggested that they be broken out of the routine capital outlay procedures. President Knapp noted that legislation directed specifically to these hazardous conditions may have to be sought. There was no further discussion and it was moved, seconded and

VOTED: To approve the FY1982 Capital Outlay Request set forth in Doc. T80-048,ABC&D as amended.

Trustee Burack and Mr. Colby representing Trustee Winthrop voted against the motion as did Mr. Lenhardt representing Trustee Frechette.

Office Space for the State College System (Doc. T80-061)

The Board then considered the action regarding Office Space for the State College System. The legislation mandated that 10,000 square feet in 250 Stuart Street be provided for the State College System in the FY80 Deficiency Budget that was signed by the Governor on July 2. The large student lounge on the first floor and office space on the eleventh floor have been allocated for the State College System's use. Trustee Burack stated that she felt that the Board and the students should have been consulted. It was then moved, seconded and

VOTED: Pursuant to the provisions of Chapter 354 of the Acts and Resolves of 1980, to provide, through March 1980 10,000 square feet more or less, of office space at 250 Stuart Street, to the Board of Trustees of State Colleges. (Doc. T80-061)

In discussing State Archives Site at Columbia Point a consensus developed to the effect that since the Legislature had selected a site which was at variance with the site recommended by all those directly connected with the project, and since the Board had 90 days in which to act, action on the matter should be postponed and further efforts should be made to find a more suitable site for the Archives. It was also suggested that the President discuss the matter with the Secretary of State to ascertain his position with regard to the siting of the Building. It was further agreed that the proposed vote be redrafted to include specific provisions including easement requirements that had been specified in earlier votes passed by the Board.

State Archives Site at Columbia Point

There was no discussion on the name change of the Catherine Forbes Clark Physical Education Center and it was moved, seconded and

VOTED: To rename the Catherine Forbes Clark Physical Education Center, the Catherine Forbes Clark Athletic and Recreation Center. (Doc. T80-062)

UM/Boston--Catherine Forbes Clark Physical Education Center (Doc. T80-062)

Trustee Beaubien then said that since he had been appointed to the Board of Regents of Higher Education this would be his last attendance at a Board meeting as a Trustee. He thanked the Trustees for their kindness and was in turn thanked by the Trustees for his contribution.

Chairman Healey, noting that there was no further business to come before the Board complimented the Trustees for their yeomanlike industry in the face of a very difficult position. The meeting adjourned at 3:55 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE JOINT MEETING OF THE TRUSTEE COMMITTEES ON LONG-RANGE PLANNING AND FACULTY AND EDUCATIONAL POLICY

August 20, 1980; 12:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committees and Committee Staff: Chairmen Marks and Troy; President Knapp; Trustees Dennis, Popko and Robsham; Ms. Ostroff representing Trustee Okin; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Alberto, Breyer, King, Knowles, Morgenthau, Shearer and Winthrop

Other Trustees: Trustee LaVoice

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs; Ms. Napora, Staff Associate

UM/Amherst: Chancellor Koffler; Provost Baritz

UM/Boston: Provost Greene; Professor Tagliacozzo, Faculty Representative

UM/Worcester: Dr. Howe, Academic Dean/Chief of Staff

UM/Amherst--Planning for the Eighties

Trustee Marks, Chairman of the Long-Range Planning Committee convened the joint meeting of Long-Range Planning and Faculty and Educational Policy at 12:50 p.m. President Knapp prefaced Chancellor Koffler's report on Planning for the Eighties--UM/Amherst with several comments regarding the University's planning process. He noted that there is general agreement that there will be significant changes in higher education in the 1980's and stressed that it is encumbent upon the University to begin aggressively planning and to make decisions that will keep the University viable throughout the next decade. He indicated that the planning document under discussion was part of the process of developing a five-year master plan for the University by December, 1981 as required by reorganization legislation.

As an initial step in the development of this plan, the Academic Affairs Office has been asked to prepare a "Prospective for the Future" which will outline the basic assumptions under which the University-wide planning will proceed, as well as the critical decisions that must be made over the coming years. This document will take into consideration priorities and goals already established by the Board and should be presented to the Long-Range Planning Committee early in the fall.

UNIVERSITY OF MASSACHUSETTS

Chancellor Koffler explained that Planning for the Eighties sets forth the criteria and procedures by which the Amherst campus will develop a long-range plan. He stressed that the document was designed to initiate lively dialogue within the academic community to stimulate the development of creative approaches to the new challenges facing the University. He summarized some of the difficult issues underlying the basic assumptions for the planning process and emphasized the need to integrate into that process the individuality, talents and interests of a diverse faculty. He further stressed the critical need to support creative individual endeavors while encouraging campus citizenship and mission.

Committee members discussed the planning document and asked for clarifications especially regarding how the end result would be used in the development of the University five-year master plan for the Board of Regents. It was explained that although the process itself requires the collection of detailed information from each academic department, the information thus gathered will be an extremely valuable tool not only to manage the campus, but also to assist in shaping the campus' mission during these difficult financial times.

The members present generall agreed with Trustee Troy's assessment that the document represented a competent and imaginative planning process. There was no further discussion and the meeting adjourned at 2:15 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

August 20, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Burack, Dennis, Popko and Robsham; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Morgenthau and Winthrop

Other Trustees: Trustee LaVoice

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Provost Baritz

UM/Boston: Provost Greene

UM/Worcester: Dr. Howe, Academic Dean/Chief of Staff

UM/Worcester--Name Change for the Department of Microbiology (Doc. T80-069)

Trustee Troy convened the Faculty and Educational Policy Committee meeting at 2:20 p.m. Dr. Howe explained that the Name Change for the Department of Microbiology--UM/Worcester is requested because the present department title inaccurately describes its teaching activities and creates considerable confusion within the Medical Center with the Teaching Hospital's Microbiology Laboratory. There was little discussion and on motion made and seconded, it was

VOTED: To recommend that the Board redesignate the Department of Microbiology at the University of Massachusetts at Worcester as the Department of Molecular Genetics and Microbiology, as set forth in Doc. T80-069.

UM/Amherst--Change of Degree for Joseph J. Biviano (Doc. T80-066)

Chancellor Koffler presented the request for a Change of Degree for Joseph J. Biviano--UM/Amherst. The Committee was assured that Mr. Biviano had satisfied all the requirements of the Bachelor of Mechanical Engineering. Mr. Biviano believes that the change would enhance his professional credientials since the Bachelor of Science in Aerospace Engineering, which he currently holds, is not an accredited degree. It was moved, seconded and

VOTED: To recommend that the Board grant Mr. Joseph J. Biviano the Bachelor of Science in Mechanical Engineering, in lieu of his present Bachelor of Science in Aerospace Engineering, as outlined in Doc. T80-066.

UNIVERSITY OF MASSACHUSETTS

UM/Amherst--UM/Boston--Requests for Exemption from the Sabbatical Leave Requirement (Doc. T80-067, Doc. T80-070, Doc. T80-071)

The Committee reviewed three Requests for Exemption from the Sabbatical Leave Requirement. It was explained that in each case, the exemption from the requirement that the faculty member return immediately after the sabbatical leave would allow them to pursue opportunities for professional enrichment which would also be beneficial to the University. Professor Richard R. Kofler of the Department of Physics--UM/Amherst has requested the exemption in order to continue the high-energy physics experiments begun during his sabbatical year. Professor William Irvine of the Department of Physics and Astronomy--UM/Amherst has been asked to accept a position as Acting Director of the Radio Astronomy Observatory at the Chalmers Institute in Sweden. Professor Philip Finkelpearl of the English Department--UM/Boston has been offered a visiting professorship at Wellesley College for the fall semester 1980-81. Each individual has provided the University with a written statement of his intention to return to the University at the end of the year's leave without pay in accordance with Trustee policy. Upon motion made and seconded, it was

VOTED: To recommend that the Board exempt Richard R. Kofler from the requirement of returning immediately to the University upon completion of his sabbatical leave, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-067;

and,

VOTED: To recommend that the Board exempt William R. Irvine from the requirement of returning immediately to the University upon completion of his sabbatical leave, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-071;

and further,

VOTED: To recommend that the Board exempt Philip Finkelpearl from the requirement of returning immediately to the University upon completion of his sabbatical year, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-070.

UM/Amherst Awards of Tenure (Doc. T80-068)

The Awards of Tenure--UM/Amherst were then reviewed. The Committee expressed displeasure at the lateness with which these cases were presented. It was explained that the cases had been difficult ones, requiring the solicitation of additional referees and extended review. After a general discussion of each tenure candidate, it was moved, seconded and

VOTED: To recommend that the Board concur in the awards of tenure by the President to Virginia Scott, Associate Professor of Theater; Jose

N. Ornelas, Assistant Professor of Spanish and Portuguese; and Robert S. Feldman, Assistant Professor of Psychology at the University of Massachusetts at Amherst, as set forth in Doc. T80-068.

Trustee Burack did not concur with the President's award of tenure to Professor Ornelas.

There being no further business, the Committee adjourned at approximately 3:30 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

August 27, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary; Mr. Miller, recorder

Absent Committee Members: Trustees Baldwin, Knowles and Krumsiek

Other Trustees: Trustee LaVoice

University Administration: Mr. Stine, Assistant Vice President for Budget

UM/Amherst: Chancellor Koffler; Ms. McDemmond, Director, Office of Planning and Budget; Mr. Moore, Professor, School of Business Administration

UM/Boston: Mr. Fenstemacher, Director of Institutional Planning and Budget

UM/Worcester: Chancellor Tranquada

Chairman Crain convened the meeting to order at 2:05 p.m. and called for discussion on the proposed State Data Center. Mr. Moore said that the proposal is an off-shoot of the 1980 federal census and had been suggested by Governor King. State Data Center (Doc. T80-073)

The State Data Center will be a centralized depository for all census information. Discussions with staff on the three campuses, the Computer Center and community leaders throughout the state showed that the Center will be a worthwhile undertaking. Nineteen other states are in the process of establishing such centers; twenty-seven others, including Massachusetts, are considering doing so.

The proposed budget for the Center, Mr. Moore continued, would provide start-up funds. The Legislature will be asked to support the Center in subsequent years.

Mr. Callahan noting that the Center would be associated with the Cooperative Extension Service, asked if consideration had been given to making it part of the Institute for Governmental Services. President Knapp said this had been considered; however, it became apparent that the services the Center would provide were more in keeping with the talent and interests of those in the Extension

Service. Parenthetically he noted that the relationship among the Extension Service, the I.G.S. and the Center for Studies in Policy and Public Interest is a matter that should be addressed in the future.

Tri-River Health Center (Doc. T80-072)

Chairman Crain then asked if there were any questions or comments concerning the proposed modifications of the Tri-River Health Center. There were none. The Committee then discussed FY81 University Operating Budget.

FY81 University Operating Budget (Doc. T80-040)

President Knapp said that efforts had been made to delineate the priorities on which the Operating Budget was based in the documentation prepared for the Committee. He noted the restrictions on the transfer of 01 (permanent salaries) and 08 (utilities) funds; the restrictions on administrative positions; the conversion of the Hospital Trust-Fund to a University fund; and the fact that no monies had been allocated to cover the cost of salary increases resulting from ongoing collective bargaining. These increases would be covered by retroactive funding in the FY82 budget.

President Knapp concluded his remarks by noting that Amherst and Boston, despite a contrary national trend, would have increased enrollment in September. This had to be viewed in the context of decreased financial aid for students.

In response to Chairman Crain's question concerning the requested fund transfers in the UM/Boston and the Institute for Governmental Services budgets, Mr. Stine said that the transfers requested by I.G.S. resulted from a variety of factors--although the Institute had grown during FY80, the FY81 appropriation had not increased, and the regular budget officer was unavailable at the time the budget was assembled. The transfers are not large and will result in a reduction in stipends for consultants and an increase in the equipment and maintenance and repairs accounts.

In the matter of the requested Boston transfers, Mr. Stine said that the budget staff had been unaware of the fact that the deficiency budget had provided $94,000 in carryover funds from the FY80 budget. This unusual occurance had meant a minor restructuring of the FY81 budget.

Mr. Fenstemacher further explained that the campus is requesting a transfer of $94,000 from the 01 (permanent) salary account to the 02 (temporary) salary account in order to allow greater flexibility in personnel decisions during FY81. Boston must reduce its administrative staff by nine positions by February 1, 1981. In order to do this in a programmatic basis, it will be necessary to put people in temporary positions. Also, the Legislature has authorized six professional and ten classified positions for the Clark Athletic and Recreation Center; however, the Department of Administration and Finance has yet to act on this authorization. Since it is desirable to

open the facility as quickly as possible, these positions will be filled immediately and funded from the 02 account pending A&F authorization. They will not be carried over in the 02 account in any future budget.

Trustee LaVoice asked why the budget line for the Vice Chancellor of Student Affairs operations at UM/Amherst had been increased rather dramatically while all other lines had been reduced. Ms. McDemmond said that the Vice Chancellor had reorganized certain areas under his control and the increase was to provide for emergencies that might arise in matters such as campus safety and student financial aid. In response to Trustee LaVoice's further concern, Ms. McDemmond assured him that student committees will have ample time to examine the FY82 budget request.

Chancellor Koffler noted that while the budget for UM/Amherst increased almost every year, the increase has never matched the inflation rate. In 1974 the student population reached 24,000; it has stayed at that level ever since. Now, however, because of inflation the campus operates with 20% less purchasing power. Further, there has been a shift in student interest and enrollment to more "expensive" majors like engeneering. The campus can not simply shift resources to accommodate enrollment shifts. Much of the instruction of engeneering students is provided by the Arts and Sciences faculty so an increase of majors in one discipline does not necessarily reduce the teaching load of instructors in other disciplines. The cumulative effect of all this could eventually lead to a lessening of the quality of education.

Since a quorum was not present, Chairman Crain said he would bring all action items to the Board and ask for approval. He thanked the staff for the quality of the back-up material and the promptness with which they had been sent to the Trustees. The meeting adjourned at 2:45 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

September 10, 1980; 2:00 p.m.
Faculty Conference Room
Medical Sciences Building
University of Massachusetts/Worcester

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Breyer, Burack, Crain, Dennis, Donlan, LaVoice, Marks, Morgenthau, Robsham, Shearer and Troy; Mr. Callahan representing Trustee Anrig; Ms. Clausen representing Trustee King; Ms. Ostroff representing Trustee Okin; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Trustees: Trustees Atkins, Baldwin, Beaubien, Frechette, Knowles, Krumsiek, McNeil and Popko

University Administration: Ms. Veith, Assistant Vice President for Labor Relations and Personnel; Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler; Professor Frank, Faculty Representative

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Approval of Minutes of Prior Meeting

Chairman Healey called the meeting to order at 2:15 p.m. There were no corrections or additions to the minutes of the prior meeting of the Board; it was moved, seconded and

VOTED: To approve the minutes of the August 6, 1980 meeting of the Board of Trustees.

Chairman's Comments

Chairman Healey then welcomed Ms. Clausen to her first meeting of the Board as Chancellor of the Board of Higher Education and as Trustee King's designated representative. He announced that the Governor had asked Trustee Beaubien to continue to serve on the Board until the "new" Board is appointed in addition to serving on the Board of Regents of Higher Education.

President's Comments

President Knapp in his remarks commended the staff and students for their remarkably sensible reaction to the temporary water crisis on the Amherst campus. Support for the campus during the crisis had come from many quarters including parents of students and government officials.

The United States Senate, in an unexpected move, rejected the Higher Education Bill. This is a major setback as the bill was the basic authorization for many student aid programs. Efforts are now underway to seek Senate reconsideration.

UNIVERSITY OF MASSACHUSETTS

Collective bargaining is proceeding President Knapp continued. He announced that Mr. D'Amico, chief negotiator for the University in bargaining with faculty union, had resigned because the delay in the receipt of the faculty union proposals and the number of proposals put forth had carried the process to the fall when Mr. D'Amico had other commitments which would prevent his full involvement in the University's affairs. The situation was discussed with the Chancellors and the Ad Hoc Labor Relations Committee, and Associate Counsel Lennox agreed to replace Mr. D'Amico.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler devoted his remarks to the water situation at the Amherst campus. The campus receives all of the approximately 2.25 million gallons of water it uses each day from the Town of Amherst. This amount is needed for everyday purposes and to fill four large storage tanks on campus, which provide the pressure necessary to make the system function.

Because of a prolonged drought and unseasonable heat, the reservoir/well system of the town was below capacity. Over the Labor Day weekend, town officials reduced the flow of water to the campus by one half. This caused the storage tanks to drain and the pressure in the campus water system to fall. On Wednesday there were reports of lack of water in several buildings on the eastern, more elevated side of the campus. Eventually 25 buildings were affected as were several private houses and buildings in that area.

On Wednesday evening it was apparent that if the water pressure did not build up over night, evacuating the campus would have to be considered. On Thursday, the evacuation of the campus began. Without four hours some 10,500 students had left the campus. A new town well, with a capacity of 1.6 million gallons per day--would soon be operating which will provide a temporary solution to the problem. More permanent solutions will have to be considered.

The Chancellor concluded his remarks by thanking all those students, staff and townspeople, who had performed so commendably during a trying time.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan reported that preliminary figures indicate increased enrollment, mostly in the College of Arts and Sciences.

The Chancellor noted that Charles Nelson, Associate Professor of Anthropology, recently published results of research which gave evidence that cattle had been domisticated some 15,000 years ago. This contradicted the previously accepted figure of 8,000 years. The findings have created significant interest nation-wide and have brought attention to the scholarly activities of the faculty at Boston.

He announced that Gary Siperstein, Assistant Professor at the CPCS has received a $200,000 grant to do research on the social acceptance of handicapped children.

Three additional black faculty members have been appointed in the past month; about 9.6% of the faculty at Boston are members of minority groups.

UM/Worcester--Chancellor's Remarks

Chancellor Tranquada reported that the Teaching Hospital now provides helicopter service; the possibility of making the service statewide is being discussed.

The Chancellor noted that 47 of the 101 new students just enrolled in the Medical School are women; this proportion is above the national average. The students hail from 67 cities and towns throughout the Commonwealth. Also, 8 students are enrolled in the Ph.D. program, making a total of 15 doctoral students.

Chancellor Tranquada concluded by noting that Margaret Booker, Director of Affirmative Action at Worcester, has recently been elected to her second term as President of the Affirmative Action Officers for Higher Education in Massachusetts.

Labor Relations

Professor Frank read a statement from the Executive Committee of the UMass Chapter of the Mass. Society of Professors, concerning the collective bargaining situation and urging the Trustees to appoint a successor to Mr. D'Amico quickly so that the process can continue expeditiously.

In response to several questions raised by student Trustees, Trustee Crain, speaking for the Ad Hoc Labor Relations Committee in the absence of Trustee Krumsiek, said that the Board has established clear guidelines for its bargaining teams and negotiators; the Committee meets frequently to ensure that these guidelines are being followed. Further, Trustee Crain underscored the Committee's enthusiasm and support for Associate Counsel Lennox's appointment as the University's chief negotiator. He asked that the Board endorse the Committee's stand on this regard. Without discussion, it was moved, seconded and

VOTED: To express the Board's full confidence and support for Associate Counsel Lennox in her efforts as the chief negotiator in the collective bargaining process.

Trustee Alberto abstained.

Report of the Committees on Faculty and Educational Policy and Long-Range Planning

Trustee Marks then reported on the August 20th joint meeting of the Committees on Faculty and Educational Policy and Long-Range Planning. The primary purpose of the meeting was to hear a preliminary report on a document soon to be assembled by the Amherst campus entitled "Planning for the Eighties."

Chancellor Koffler and his staff outlined for the Committees the structure of the document and the process by which it would be developed. The Committees agreed that the campus had de-

vised an eminently reasonable and thorough process which served as an auspicious beginning to what would eventually be a detailed and complex document.

UM/Worcester--Change of Department Title (Doc. T80-069)

Trustee Troy then reported on the F&EP portion of the August 20th meeting. The first item dealt with by the Committee was Change of Department Title--UM/Worcester. The change was requested because the new title would more accurately reflect the nature of the Department of Microbiology and would eliminate the confusion between the Department and the Microbiology Laboratory in the Hospital. Without discussion, it was moved, seconded and

VOTED: To redesignate the Department of Microbiology at the University of Massachusetts at Worcester as the Department of Molecular Genetics and Microbiology, as set forth in Doc. T80-069.

UM/Amherst--Change of Degree for Joseph J. Biviano (Doc. T80-066)

The next item was Change of Degree for Joseph J. Biviano--UM/Amherst. Mr. Biviano had completed all the work for a B.S. in Mechanical Engineering and believed that this degree would increase his career opportunities. Without discussion, it was moved, seconded and

VOTED: To grant Mr. Joseph J. Biviano the Bachelor of Science in Mechanical Engineering, in lieu of his present Bachelor of Science in Aerospace Engineering, as outlined in Doc. T80-066.

Exemptions from Sabbatical Leave Requirement (Docs. T80-067, 070, 071)

Trustee Troy said the Committee had discussed three requests for Exemption from Sabbatical Leave Requirement. Each of the faculty members requesting exemption had agreed in writing to return to the University after the year's leave. Each of the requests was reasonable and would be rewarding to the faculty members and thus would work to the benefit of the University.

Trustee Burack urged once again that cases such as these be seen as an opportunity to bring in visiting professors to provide enrichment for students and to try out professors the University is thinking of hiring. There was no further discussion and it was moved, seconded and

VOTED: To exempt Richard R. Kofler from the requirement of returning immediately to the University upon completion of his sabbatical year, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-067;

and,

VOTED: To exempt William R. Irvine from the requirement of returning immediately to the University upon completion of his sabbatical year, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-071;

and further,

VOTED: To exempt Philip Finkelpearl from the requirement of returning immediately to the University upon completion of his sabbatical leave, and to allow him to take a year of leave without pay on the conditions set forth in Doc. T80-070.

UM/Amherst--Awards of Tenure (Doc. T80-068)

The last item dealt with was Awards of Tenure--UM/Amherst, which had been delayed because of the need for further information. The Committee had reviewed each case and recommended that the Board concur with the President's decision. There was no further discussion and it was moved, seconded and

VOTED: To concur in the awards of tenure by the President to Virginia Scott, Associate Professor of Theater; Jose N. Ornelas, Assistant Professor of Spanish and Portuguese; and Robert S. Feldman, Assistant Professor of Psychology at the University of Massachusetts at Amherst, as set forth in Doc. T80-068.

Trustee Burack voted against the motion regarding Professor Ornelas.

Report of the Committee on Budget and Finance

FY81 University Operating Budget (Doc. T80-040)

Trustee Crain then reported that the Committee on Budget and Finance met on August 27th, and spent most of its time discussing the FY81 University Operating Budget. Because the backup materials had been received in good time, the Trustees were able to examine the budget carefully and had agreed to recommend it for approval. Without discussion, it was moved, seconded and

VOTED: To approve the FY81 University Operating Budget summarized in Doc. T80-040, including the fund transfers among subsidiary accounts requested by the Institute of Governmental Services and the University of Massachusetts at Boston, with the understanding that the transfer from the 01 account at Boston is subject to approval by the appropriate state agencies.

UM/Worcester--Lease Agreement for the Tri-River Family Health Center (Doc. T80-072)

The proposed modification of the Lease Agreement for the Tri-River Family Health Center--UM/Worcester was a housekeeping matter which is explained in the text of the proposed vote. Without discussion, it was moved, seconded and

VOTED: To modify the lease agreement between the Tri-River Family Health Center Development Corporation and the University of Massachusetts Medical Center (Doc. T78-036) by striking the words "Additionally, the Tenant may sub-lease or assign its interest in the lease," in section 7.2 of said lease, and substituting therefor the words "Additionally, with the approval of the Farmers

Home Administration of the U.S. Department of Agriculture, the Tenant may sublease or assign its interest in the lease." (Doc. T80-072)

State Data Center

Trustee Crain reported that the establishment of a State Data Center is an opportunity to cooperate with state agencies and the federal government in providing, through the University, a single center, which would provide data from the 1980 census to state and other agencies. The center will enhance the involvement of the University with state agencies and its service activities. Without discussion it was moved, seconded and

VOTED: To establish the State Data Center within the University for the purposes described in Doc. T80-073; further, to allocate $40,000 from the President's Program Fund for the establishment of the Center.

Report of the Committee on Buildings and Grounds

State Archives Site (Doc. T80-080)

Trustee Donlan reported for the Committee on Buildings and Grounds. While the Committee had not met since the last meeting of the Board, he and the President had separately discussed the matter of the State Archives Site with Secretary of State and had found that his choice for the Site was Parcel A; moreover he was "inexorably" opposed to either Parcel B or C. The Secretary of State had, however, expressed his willingness to cooperate in the working out of the many details which would have to be settled in any memorandum of understanding regarding the conveyance of the land. These details include such matters as sightlines, traffic and parking problems, design review, and easements.

There was some discussion regarding the wording of the proposed vote, particularly the lack of specificity related to potential shared costs by the Archives and the University. Trustee Donlan said that the vagueness of the language in the vote was deliberate, and, given the time constraints, it was also unavoidable. The University is legally bound to act and further delay would only cause rifts with the Secretary of State. The agreement as it now stands is not ideal but it is the best possible at this time. There was no further discussion, and it was moved, seconded and

VOTED: Pursuant to the provisions of Chapter 389 of the Acts and Resolves of 1980, to transfer to the care and control of the Department of the Secretary of the State a certain parcel of land at Columbia Point, containing 5.030 acres, more or less, for the purpose of contructing a State archives facility; said parcel to conform to the metes and bounds, and easements set forth in said Chapter 380 (Doc. T80-063); provided that the instrument of transfer shall contain a condition requiring the Secretary of State and the

University to enter into a memorandum of understanding within six months of said transfer providing for the necessary matters appurtenant to the occupation of such site by the State archives facility, such memorandum to be consistent with Doc. T80-080 and to provide, among other things, for the undertaking by the Secretary of State to be responsible, on a fair share basis, for the costs incurred by the University which are attributable to general institutional uses at Columbia Point; and further,

To authorize the President and the Chairman of the Buildings and Grounds Committee, acting on behalf of the Board of Trustees, to enter into negotiations with the Secretary of State to develop the memorandum of understanding concerning the design, construction and operation of the State archives facility to include specific agreements with regard to height and sightlines, parking and traffic, utilities, University easements, and design review as set forth in Doc. T80-080 and in the Board vote of July 2, 1980.

Report of the Committee on Audits

Trustee Dennis reported that the Committee on Audits met earlier in the day. It held an entrance conference/progress report with auditors from the firm of Banks, Finley & White, which is auditing the financial aid accounts. The audit is going well and should be completed by the deadline.

After discussion, Trustee Dennis continued, the Committee agreed to contract with the consortium of Peat, Marwick, Mitchell & Co.; Steward, Benjamin & Brown, P.C.; and Watson, Rich & Co. to conduct the FY80 audit of certain trust fund operations at Amherst. Trustee Dennis said this is the first time the University has been able to convince a large C.P.A. firm to form a consortium with smaller minority owned firms to perform audits. This is important not only for the University's affirmative action goals, but also as an indication to the educational world in general that such cooperation is possible. Trustee Dennis concluded by noting that the Committee had also discussed the FY81 Annual Audit Plan. Final action on the plan will be taken at the next meeting.

Trustee Crain noted that clear progress had been made in the auditing process, due in no smaller measure to Mr. Manigault, Director of Auditing.

Hospital Management Board

Under the heading of other business, Chairman Healey noted that action was needed on certain appointments and regularizations of terms on the Hospital Management Board. Without discussion, it was moved, seconded and

VOTED: To appoint Raul A. Laborde, John F. Scott and William P. Densmore to the Hospital Management Board (terms to expire March 1, 1984);

and,

VOTED: To appoint Joseph S. Benedict and Kathleen M. Popko as Chairman and Vice Chairman, respectively, of the Hospital Management Board (terms to expire March 1, 1981);

and further,

VOTED: To approve the terms of office of members of the Hospital Management Board as set forth in Doc. T80-079.

Report of the Delegate to the BHE

Trustee Donlan reported as delegate to the Board of Higher Education, noting that the BHE had been assigned the functions of the newly defunct office of Educational Affairs. At his invitation, Chancellor Clausen of the BHE briefly remarked on this change. This year the BHE will hold hearings on the budget requests of the various segments, next year the Board of Regents would discharge this function.

With the consent of the Board and since Trustee Krumsiek was not present, Chairman Healey tabled a discussion of a resolution proposed by Trustee Krumsiek regarding the University Administration FY81 budget until the next meeting.

There was no further business to come before the Board and the meeting adjourned at approximately 3:50 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON AUDITS

September 10, 1980; 11:30 a.m.
Room SF1-4
Medical Sciences Building
University of Massachusetts/Worcester

ATTENDANCE: Committee and Commitee Staff: Chairman Dennis; Trustees Crain and LaVoice; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin, King and Knapp

Other Trustees: Trustee Alberto

University Administration: Mr. Manigault, Director of Auditing

UM/Amherst: Ms. McDemmond, Director, Office of Planning and Budget

UM/Worcester: Mr. Fosselman, Director of Fiscal Affairs

Guests: James White and Jimmy Harville, Banks, Finley, White & Co.

Entrance Conference for the FY80 Financial Aid Audit

Chairman Dennis convened the meeting at 11:50 a.m. and asked Mr. Manigault to introduce Mr. White and Mr. Harville from Banks, Finley, White & Co., who were present for the Entrance Conference for the FY80 Financial Aid Audit. Although the Audit Protocols (Doc. T80-019) require an entrance conference before the beginning of the audit, time constraints had made scheduling the entrance conference difficult for this particular audit; Banks, Finley, White & Co. had already started their work.

Mr. White indicated that thus far the audit was going well. There have been delays, however, getting certain operational reports which will make it impossible to complete the field work until after October 15. (The contract calls for completion of the field work by September 30.) The November 30 completion date for the audit will not be affected, however. In discussing the audit process as outlined in the audit protocols and, particularly, the need for timely submission of information from the campuses to the auditors, Chairman Dennis emphasized that the auditors report through the Director of Auditing to the Audit Committee, not through any other administrative mechanism. Should it become necessary for the auditors to approach the Committee with any problems or difficulties, the Committee would be happy to facilitate a meeting. Mr. Manigault noted that the specifics of the audit protocols had been included in the Request for Proposals; Mr. White said he was completely comfortable with the protocols as established. Accordingly, Chairman Dennis reminded the auditors that the final report should be submitted directly to the Audit Committee and simultaneously to the University Administration and the Federal Government

by the deadline specified in the contract. Further, any exit conference would be arranged with the Audit Committee within thirty days of the final report's submission, by which time the Committee would also have the administration's response for review. There was no further discussion, and Chairman Dennis thanked Mr. White and Mr. Harville.

UM/Amherst--Selection of an External CPA Firm for the Audit of Certain Trust Funds (Doc. T80-075)

The Committee next addressed the Selection of an External CPA Firm for the Audit of Certain Trust Funds--UM/Amherst. Mr. Manigault reviewed for the Committee the selection procedure and the criteria by which the proposals were judged. The proposals were reviewed by a Technical Committee, composed of Vice Chancellor Beatty, Assistant Vice Chancellor Benedict, Mr. Hogan, Ms. McDemmond, and Mr. Manigault, which came to a unanimous decision to recommend to the Audit Committee a consortium consisting of Peat, Marwick, Mitchell & Co.; Stewart, Benjamin & Brown, P.C.; and Watson, Rice & Company, Inc. Committee members were positively impressed with the thoughtful review process as well as the thorough presentation to the Committee. Members also expressed their strong support of the consortium approach undertaken by Peat, Marwick, Mitchell & Co.

In response to a question from Chairman Dennis, Ms. McDemmond explained that there was sufficient balances bases on the FY81 budget in the trust funds to be audited to pay for the audit. She noted that the Amherst campus has not always budgeted for audits, but a new procedure will be instituted with the FY82 budgets requiring funds to be budgeted for audit expenses within each trust fund. She indicated that there were a few trust funds which did not have available balances, but in speaking with the appropriate vice chancellor she had been assured that those trust funds had reserves from which the projected cost of the audit can be met.

Trustee LaVoice expressed his concern about the Student Activities Trust Fund being expected to cover the full expenses of its share of the audit. Ms. McDemmond agreed this matter would be discussed with Mr. Wallace, SGA Treasurer, and Vice Chancellor Madson to determine the source of the funding. There was no further discussion and it was moved, seconded and

VOTED: To authorize the Director of Auditing to contract with the consortium of Peat, Marwick, Mitchell & Co.; Stewart, Benjamin & Brown, P.C.; and Watson, Rice & Co. to conduct the FY80 Audit of Selected Amherst campus trust fund operations set forth in Doc. T80-075.

Annual Audit Plan for FY81

Mr. Manigault began to review the Annual Audit Plan for FY81. Since there was little time remaining, however, the Committee decided to table this item until the next meeting of the Audit Committee so that it could be more thoroughly reviewed.

It was suggested that matters for the attention of the Budget and Finance Committee should be formally referred by

memorandum from the Director of Auditing to Glen Stine. A copy of the memorandum should be sent to the Administrative Secretary.

The meeting adjourned at 2:00 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

September 17, 1980; 1:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Beaubien, Burack, Dennis and Robsham; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Breyer, Morgenthau, Popko and Winthrop

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler; Mr. Baritz, Vice Chancellor for Academic Affairs and Provost;

UM/Boston: Chancellor Corrigan; Mr. Greene, Vice Chancellor for Academic Affairs and Provost; Ms. Fergusson, Assistant Chancellor

UM/Worcester: Mr. Smith, Provost

UM/Amherst--Appointments to Emeritus Status (Doc. T80-078)

Chairman Troy convened the meeting at 1:10 p.m. Before reviewing the specific Appointments to Emeritus Status--UM/Amherst, Chairman Troy stated that he was concerned about the lack of a policy regarding the awarding of emeritus status throughout the University. Chancellor Koffler indicated that currently the decision is based primarily on merit as judged by the nominating unit, but that he too is concerned about the lack of consistent policy. It was suggested that the issues involved, including whether the awarding of emeritus status should be automatic upon retirement, whether it should continue to be awarded only by vote of the Board and whether specific qualifications should be applied, be discussed by the Chancellors in order to develop a recommendation with regard to a policy for the granting of emeritus status for submission to the Committee for consideration. There was little discussion with regard to the individual appointments under immediate review, and it was moved, seconded and

VOTED: To recommend that the Board name the following individuals at the University of Massachusetts at Amherst (Doc. T80-078) to the rank of Emeritus:

F.R. Crossley, Professor Emeritus of Civil Engineering;
D.J. Dickinson, Associate Professor Emeritus of Mathematics and Statistics;

S.N. Gaunt, Professor Emeritus of Veterinary and Animal Sciences;

J. Maki, Professor Emeritus of Political Science;
J.H. Noyes, Professor Emeritus of Forestry and Wildlife Management;
M.L. Riggs, Associate Professor of Emeritus of Physical Education;
M.H. Stone, Professor Emeritus of Mathematics and Statistics;
C.L. Vendien, Professor Emeritus of Physical Education.

UM/Amherst--Appointment of Dr. Randolph W. Bromery as Commonwealth Professor of Geophysics (Doc. T80-081)

President Knapp explained that the Appointment of Dr. Randolph W. Bromery as Commonwealth Professor of Geophysics--UM/Amherst had been originally discussed at the time of Dr. Bromery's resignation as Chancellor. At that time, in light of the Board's decision to phase out the Commonwealth Professorships, the recommendation had not been advanced to the Trustees. However, since the former chancellors who has served concurrently with Dr. Bromery all hold Commonwealth Professorships, it seems appropriate and consistent to name Dr. Bromery a Commonwealth Professor as an exception, in this one instance, to the Trustees' earlier decision. Trustee Burack stated her strong disagreement with the recommendation; she felt the issues related to the naming of Commonwealth Professorship had not been fully resolved and an exception should not be made at this time. There was no further discussion, and it was moved, seconded and

VOTED: To recommend that the Board name Randolp W. Bromery Commonwealth Professor of Geophysics at the University of Massachusetts. (Doc. T80-081)

Trustee Burack voted against the motion.

UM/Amherst--Award of Tenure to Professor Richard Gold (Doc. T80-077)

The Committee then reviewed the recommendation regarding the Award of Tenure to Professor Richard Gold--UM/Amherst. Provost Baritz explained that Professor Gold had received a negative recommendation from acting Provost Allen. After Professor Gold met with Provost Allen and others to discuss his tenure case in accordance with academic personnel policy, the questions raised by Provost Allen were satisfactorily resolved and his decision was reversed. After a brief discussion, and upon motion made and seconded, it was

VOTED: To recommend that the Board concur in the award of tenure by the President to Richard Gold, Associate Professor of Psychology at the University of Massachusetts at Amherst. (Doc. T80-077)

As an information item, Chancellor Koffler reported that the Amherst campus is in the process of establishing the Center for University of Massachusetts/Industry Research on Polymers(CUMIRP).

He explained that the Center is a cooperative effort involving the University's Polymer Science and Engineering Department, the National Science Foundation and initially 13 major industrial companies and polymer manufacturers.

UM/Boston--Establishment of the Master of American Civilization (Doc. T80-076)

Chairman Troy asked Ms. Fergusson to provide background information regarding the Establishment of the Master of American Civilization--UM/Boston. She explained that the proposed program build upon strengths of the Boston campus, taking full advantage of the expertise of existing faculty and of the cooperation with the Kennedy Library and the planned state archives. The program is geared to in service professionals including high school and community activists and will initially enroll only a small number of students. Chancellor Corrigan noted that the program is exceptionally well-conceived in terms of the Boston environment and draws upon resources unique to the Columbia Point peninsula. The Committee generally agreed that the program has significant merit and that it is an exciting and appropriate addition to the offerings at the Boston campus. Trustee Beaubien indicated that he strongly supported the project component of the program and suggested that the projects for students be chosen from real-life situations. In discussing a possible doctoral program as an outgrowth of the Masters degree, Trustee Burack strongly urged the University to encourage and formalize cooperative arrangements with other institutions in the Boston area with established programs and library collections in American Studies. It was then moved, seconded and

VOTED: To recommend that the Board establish the Master of Arts in American Civilization Program at the University of Massachusetts at Boston as described in Doc. T80-076.

UM/Worcester--Appointment of John Howe, III, M.D. as Vice Chancellor/Academic Dean (Doc. T80-082)

President Knapp reported that the Appointment of John Howe III, M.D. as Vice Chancellor/Academic Dean--UM/Worcester completes an organizational change begun last January with his appointment as Academic Dean on an acting basis. The change would involve Dr. Howe's stepping down as Chief of Staff of the Hospital and devoting his full energies to administrative responsibilities within the Medical School. President Knapp indicated that he strongly supports Chancellor Tranquada's recommendation. Upon motion made and seconded, it was

VOTED: To recommend that the Board concur along with the President in the appointment by the Chancellor of John P. Howe, III, as Vice Chancellor/Academic Dean of the Medical School at the University of Massachusetts at Worcester. (Doc. T80-082)

Without discussion, a motion to approve the September Graduation Lists--UM/Amherst was made and seconded; it was

UNIVERSITY OF MASSACHUSETTS

VOTED: To recommend that the Board approve the preliminary graduation lists at UM/Amherst (Doc. T80-083) subject to completion of all requirements as certified by the Recorder of the Campus.

The meeting adjourned at approximately 2:15 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

September 24, 1980; 2:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Crain; President Knapp; Trustee Krumsiek; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin and Knowles

Other Trustees: Trustee LaVoice

University Administration: Mr. Stine, Assistant Vice President for Budget

UM/Amherst: Chancellor Koffler; Ms. Strother, Director, OBIS

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

FY82 Summary Maintenance Budget Request

The meeting was convened by Chairman Crain at approximately 2:30 p.m. Chairman Crain asked Mr. Stine to review for the Committee the FY82 Summary Maintenance Budget Request. Mr. Stine noted that the maintenance budget request reflected a much greater degree of effort this year than ever before. The budget development process (that is, a set of guidelines issued by the President's Office followed by presentations by the three campuses) was similar to last year and it went smoothly offering an opportunity for a good exchange between the campuses and the central administration. The budget document also focuses on some of the major university-wide budget issues; each campus section focuses primarily on the major new program priorities, explaining them carefully since they are critical to the ongoing nature of the University.

The central university-wide narrative was written also for an external audience to give them an idea of the nature of the University. Along with a sense of how the institution has changed over a five-year period, it also attempts to outline the major programs and priorities of the University and to present some of the University's goals.

The total request for FY82 is $165,613,953, which represents an increase of approximately $33 million over the FY81 appropriation. Over $23 million of the increase is a salary adjustment figure for current employees (this figure is an estimate since collective bargaining negotiations are still underway); $6.2 million is

related to inflation in other accounts; and about $3.5 million is budgeted for program increases.

In discussions with the campuses, Mr. Stine continued, the upgrading of libraries and equipment emerged as critical priorities of the University. At the conclusion of Mr. Stine's summary, Chairman Crain commented that he found the budget document to be extremely well organized. He noted that the portion dealing with energy was particularly well presented and could be used effectively publically to show the University's commitment to energy conservation and efficiency.

The members of the Committee asked for clarifications on several items as well as questions about budget strategies. Trustee LaVoice raised a question about the incidence of transferring state-funded personnel positions to student trust fund accounts. Chancellor Koffler indicated he was not aware of any such transfers. Since Trustee LaVoice did not have detailed information to support his contention, Chairman Crain suggested that Trustee LaVoice obtain clarification from the Chancellor when he is able to be more specific.

Trustee Krumsiek spoke of his concern about the continuing problem the University has experienced with regard to obtaining the release of appropriated funds from the Bureau of Building Construction (BBC) for maintenance projects. Noting that with the inflation rate, actual construction costs would soon outstrip the appropriation currently available, members of the Committee asked if the Trustees might be able to assist in this problem. It was suggested that it might be useful if a group of Trustees met with Mr. Lesser from the BBC to convey the University's sense of urgency in this regard. Mr. Stine offered to put together a presentation for this purpose.

Mr. Lenhardt commented that he felt it would be helpful to show clearly in the budget presentation the increase in tuition covering a greater percentage of the cost of the student's education. It was generally agreed that this would be persuasive data, but tuition had not been set for FY82. It was suggested, however, that a paragraph on the tuition review procedure and perhaps a chart showing the increased proportion of tuition into the general fund over the last two years, might be included in the budget document. It was also suggested that this data could be supportive enough to publish.

President Knapp explained that the budget request for the University Administration is slightly in excess of $1,000,000; although that level is higher than the state-appropriated budget in FY80, it is significantly below the administration's budget for previous years. It primarily addresses more realistic staffing levels in the administration necessary to perform critical functions. It also emphasizes the need to restore certain senior level leadership

positions and to return certain University-wide services to a centralized budget base.

Chancellor Koffler provided background to the Amherst request emphasizing that increases which have occurred in the budget over the last decade have not kept pace with inflation. Enrollments have remained high and the campus has had to do much more with much less. Faculty salary levels, especially at the upper ranks, are particularly affected by this erosion as is the ability to purchase books for the library and to maintain and replace equipment.

Although the quality of education has not as yet suffered, careful management of existing resources and strong efforts to maintain and increase budget support must continue. He reviewed the specific needs of the campus and outlined the new academic initiatives planned for FY82 along with the institutional support and physical plant programs included in the budget request.

Chancellor Corrigan reviewed the UM/Boston budget request with the Committee taking special note that this is a crucial year for the Boston campus in terms of moving toward the position of being a true university center. He explained the process by which the budget request was developed and outlined the campus priorities as well as the rationales for the new position requests. He referred to the special need for additional academic support personnel in areas such as financial aid to handle the increased number of part-time students, who still require the full range of academic support services even though they do not carry a full academic load. Chancellor Corrigan also emphasized his concern that UM/Boston maintain its commitment to graduate and professional education in order to achieve true university status in the Boston area.

Chancellor Tranquada summarized the budget request for UM/Worcester. He highlighted the importance for the Medical School to address programmatic needs for its increased size and its expanded constituency, which now includes over 3000 community physicians, nurses and other health care professionals. This increased capacity was not projected a decade ago. He referred to the dramatic reduction in the proportion of the state appropriation supporting the Medical School. In 1976, 93% of the Medical School budget was state funds; in FY82, only 37% will be state appropriated. Similarly, in 1976, 90% of the Hospital budget was state funded; in FY82 it will be zero; the hospital will be self-sufficient. The new program initiatives in the budget request, he continued, are essential in order to meet new needs which literally did not exist ten years ago. He explained the rationale behind each request.

Chancellor Tranquada pointed out an increase of $978,000 to support the Family Health Centers. These Centers had been previously funded through the Hospital State appropriation. Since they

essentially provide an educational service supporting the School's primary care and family medicine mission, they can not be charged to the Hospital and have rightfully transferred to the Medical School budget.

There was no further discussion and it was moved, seconded and

VOTED: To recommend that the Board approve the FY82 Maintenance Budget Request of the University as summarized in Doc. T80-041.

UM/Amherst--New Position Request and Reclassification for Research Trust Funds (Doc. T80-018, Addendum 1 Revised)

The Committee reviewed the New Position Request and Position Reclassification for Research Trust Funds--UM/Amherst. A revised document (Doc. T80-018, Addendum I Revised) was circulated containing additional information on the proposed salary changes. In discussion, several apparent inconsistencies were identified. The Committee decided to table the matter in order to allow the campus an opportunity to obtain further information on the grading and step system in order to clarify the questions that were raised.

Before the meeting adjourned, Trustee LaVoice raised a question with regard to the involvement of the Amherst campus police in an incident involving a picket line disturbance at the Amherst Nursing Home. It was explained that the campus police and the Amherst town police operate under a mutual assistance agreement, and the campus police had been summoned to the nursing home in an emergency situation under the conditions of that agreement. Trustee Krumsiek also explained certain points of labor law which related to the situation. It was suggested that Chancellor Koffler look into the specific authorization for the agreement.

There being no further business, the Committee adjourned at 4:37 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

October 1, 1980; 2:00 p.m.
Memorial Hall
University of Massachusetts/Amherst

Reconvened October 31, 1980; 3:00 p.m.
Trustees Lounge
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Atkins, Baldwin, Breyer, Burack, Crain, Dennis, Knowles, Krumsiek, LaVoice, Marks, McNeil, Popko, Robsham and Troy; Mr. Callahan representing Trustee Anrig; Mr. Lenhardt representing Trustee Frechette; Mr. Colby representing Trustee Winthrop; Treasurer Brand; Ms. Hurd, Administrative Secretary

Absent Trustees: Trustees Beaubien, Donlan, King, Morgenthau, Okin and Shearer

University Administration: Mr. Stine, Assistant Vice President for Management; Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Dr. Howe, Academic Dean/Chief of Staff

The meeting was called to order at 2:10 p.m. Chairman Healey informed the Trustees that at the close of the meeting he would ask for a motion to recess the meeting subject to the call of the Chair rather than asking for a motion to adjourn. He then asked if there were any additions or changes to the minutes of the previous meeting. There were none and it was moved, seconded and

Approval of Minutes of Prior Meeting

VOTED: To approve the minutes of the September 10, 1980 meeting of the Board of Trustees.

President's Remarks

President Knapp, in the course of his remarks, said that he and Chairman Healey had appeared before the Board of Regents. Both had made statements to the Regents regarding the issues which faced the Board of Regents and discussions of how the new Board should operate. Copies of the statements would be sent to the Trustees as well as copies of a speech that the President had made at the three campuses. The President concluded his remarks by noting that the Board of Higher Education, in its role as analyzer/advisor to the Board of Regents on budgeting matters, would soon hold hearings on the budget requests of the various segments of higher education.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler began his remarks by introducing Mr. Baritz, newly-appointed Vice Chancellor for Academic Affairs and

Provost at Amherst. He then noted that enrollment at Amherst had increased by 743; 178 graduate students and 565 undergraduates above expectations. The Amherst campus had hosted a two day symposium to mark the opening of the William E.B. DuBois papers. Chancellor Koffler announced that the National Science Foundation had devised an experimental mechanism to shorten the time lag between the completion of polymer research and its application; the Amherst campus was to test it under a five-year grant from the federal government and industry.

He also announced that Professor George Armelagos and his associates in the Department of Anthropology had received very favorable publicity for the discovery of the remains of people who lived in the Nile Valley some 1,400 years ago. What made the discovery unique was the further finding that these people had access to food containing beneficial amounts of tetracycline, a broad spectrum antibiotic, and thus led relatively disease free lives.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan reported that enrollment at Boston had also increased and now totalled 8,400 full and part-time students, or just over 7,000 FTE. Most of the increase had been in the College of Arts and Sciences.

More than 20,000 people had visited the Harbor campus during a recent two-day energy fair. There were displays, workshops and many demonstrations of alternate sources of energy. On September 26 the campus had sponsored colloquium on American Character and Culture in the Eighties. The event was well planned and successful. Chancellor Corrigan also announced that UM/Boston had been admitted to the East Coast Athletic Conference and to the National Collegiate Athletic Association.

UM/Worcester--Chancellor's Remarks

Dr. Howe, in Chancellor Tranquada's absence, made several announcements about recent activities on the Worcester campus. The Liaison Committee on Graduate Medical Education had accredited the Medical Center's residency program in neuropathology. The Office of Public Relations is cooperating with the Teleprompter Corporation in making an informational series entitled "To Your Health," dealing with such matters as death and dying and breast cancer. Sarah Chessman, Assistant Professor of Medicine, had received a research fellowship from the Charles A. King Foundation, the first of the younger faculty members to do so. He also reported that a division of psychology within the Department of Psychiatry had been initiated.

Report of the Committee on Faculty and Educational Policy

Trustee Troy reported that the Committee on Faculty and Educational Policy met on September 17. The Committee discussed the Naming of Professors Emeritii--UM/Amherst, particularly the need for a University policy in this area. It was suggested that the Chancellors discuss policy issues among themselves, including whether there should be specific criteria for this honor, and bring

recommendations to the Committee at a future meeting. There was no question, Trustee Troy continued, that the individuals recommended by the Amherst campus had earned recognition. Without discussion, it was moved, seconded and

VOTED: To name the following individuals at the University of Massachusetts at Amherst (Doc. T80-078) to the rank of Emeritus:

F.R. Crossley, Professor Emeritus of Civil Engineering;
D.J. Dickinson, Associate Professor Emeritus of Mathematics and Statistics;
S.N Gaunt, Professor Emeritus of Veterinary and Animal Sciences;
J. Maki, Professor Emeritus of Political Science;
J.H. Noyes, Professor Emeritus of Forestry and Wildlife Management;
M.L. Riggs, Associate Professor Emeritus of Physical Education;
M.H. Stone, Professor Emeritus of Mathematics and Statistics;
C.L. Vendien, Professor Emeritus of Physical Education.

UM/Amherst--Appointment of Dr. Randolph W. Bromery as Commonwealth Professor of Geophysics (Doc. T80-081)

The Committee reviewed the Appointment of Dr. Randolph W. Bromery as Commonwealth Professor of Geophysics--UM/Amherst. Shortly before Chancellor Bromery resigned, the Board voted to phase out the awarding of the title of Commonwealth Professor as a recognition of administrative service. However, Dr. Bromery's former colleagues hold the title and it was felt that it would be appropriate and consistent to award it to Dr. Bromery. This exception to approved policy would be the last. Without discussion, it was moved, seconded and

VOTED: To name Randolph W. Bromery Commonwealth Professor of Geophysics at the University of Massachusetts. (Doc. T80-081)

Trustee Burack voted against the motion on the basis that it violates Board policy.

UM/Boston--Master of Arts in American Civilization (Doc. T80-076)

The Committee recommended approval of the Master of Arts in American Civilization--UM/Boston, which is a interdisciplinary program drawing on faculty from the areas of History, English, Political Science, Sociology and Anthropology. The program also takes advantage of the resources of the JFK Library and the State Archives and is designed for in-service professionals in teaching, government and community activities. The Committee was impressed by the originality and scope of the program and the quality of the faculty which would be involved. The BHE had indicated first stage favorable judgement. Without discussion, it was moved, seconded and

VOTED: To establish the Master of Arts in American Civilization Program at the University of Massachusetts at Boston as described in Doc. T80-076.

UM/Amherst--Award of Tenure to Dr. Richard Gold (Doc. T80-077)

The Committee agreed to recommend concurrence in the Award of Tenure to Richard Gold. Without discussion, it was moved, seconded and

VOTED: To concur in the award of tenure by the President to Richard Gold, Associate Professor of Psychology at the University of Massachusetts at Amherst. (Doc. T80-077)

UM/Amherst--Establishment of the Center for UMass Industry Research on Polymers

The Committee heard a report from Chancellor Koffler on the Establishment of the Center for UMass Industry Research on Polymers and were much impressed by the significance and value of the Center.

UM/W--Appointment of Dr. John Howe as Vice Chancellor/Academic Dean (Doc. T80-082)

The next item requiring Board action was the Appointment of Dr. John Howe as Vice Chancellor/Academic Dean--UM/Worcester. This appointment was strongly recommended by the campus and the University Administration and met the approval of the Faculty and Educational Policy Committee. Without discussion, it was moved, seconded and

VOTED: To concur along with the President in the appointment by the Chancellor of John P. Howe III, as Vice Chancellor/Academic Dean of the Medical School at the University of Massachusetts at Worcester. (Doc. T80-082)

Personnel Action for Dr. Howe (Doc. T80-082A)

Chairman Healey asked if there were any objections to acting on the Personnel Action for Dr. Howe. There were none and it was moved, seconded and

VOTED: To approve the personnel action for John P. Howe III, set forth in Doc. T80-082A.

UM/Amherst--Graduation Lists (Doc. T80-083)

The Committee recommended approval of Graduation Lists--UM/Amherst. A total of 895 degrees were to be awarded, 706 undergraduate and 189 graduates. Without discussion, it was moved, seconded and

VOTED: To approve the preliminary graduation lists at UM/Amherst (Doc. T80-083) subject to completion of all requirements as certified by the Recorder of the Campus.

Report of the Committee on Budget and Finance

Trustee Crain reported that the Committee on Budget and Finance met on September 24 and discussed the FY82 Maintenance Budget Request. The total request for FY82 is $165,613,953, which

FY82 Maintenance Budget Request

represents an increase of approximately $33 million over the FY81 appropriation. Over $23 million of the increase is a salary adjustment figure for current employees (this figure is an estimate, since collective bargaining negotiations are still underway); $6.2 million is related to inflation in other accounts; and about $3.5 million is budgeted for program increases.

Trustee Crain reported there was considerable discussion of the various components of the budget as well as budget strategies. The Committee urged the Administration to work closely with the BHE in the budget process and to give thought to alternatives should the state not find itself in a position to fund the University at requested levels. Given these cautionary notes, the Committee recommended approval of the budget and it was

MOVED: To approve the FY82 Maintenance Budget Request of the University as summarized in Doc. T80-041.

Trustee LaVoice raised questions about the Student Services portion of the budget, particularly the incidence of the transfer of certain state-funded personnel to student trust fund accounts. Concerned that these transfers were taking place without specific Board approval he suggested that action be deferred on the budget and

MOVED: That any proposed transfer of positions presently funded by state monies to trust funds unless specifically the Board of Trustees has appraised the change and the rationale behind these moves made clear.

It was generally agreed that the question of state fund/trust fund transfers, which Trustee LaVoice had earlier raised at the Committee meeting, should be specifically addressed. Trustee Crain emphasized that he would pursue this matter within the Budget and Finance Committee. Trustee LaVoice rephrased his motion to read

MOVED: Than any proposed transfer of full-time positions presently funded by state monies to student fee-based trust funds will not take place.

Chairman Healey said this matter would be referred to the Committee on Budget and Finance with the understanding that it would appear on the agenda of the November meeting of the Board of Trustees and Trustee LaVoice's motions were tabled. He then asked for consideration of Trustee Crain's move to approve the FY82 Maintenance Budget Request.

Trustee Burack said that if this matter was voted on at this meeting she would not vote. Given the present economic and political climate the request was unrealistic. There was no further discussion and it was moved, seconded and

VOTED: To approve the FY82 Maintenance Budget Request of the University as summarized in Doc. T80-041.

Trustee Burack abstained.

Resolution Regarding the FY81 Budget for the University Administration

As an item of old business, Chairman Healey asked for consideration of the Resolution Regarding the FY81 Budget for the University Administration originally proposed by Trustee Krumsiek August 6 and tabled at the September meeting; it was

MOVED: That the Board of Trustees direct the President of the University to correspond directly with the Governor, the President of the State Senate, the Speaker of the State House of Representatives, the Chairman of the Senate Committee on Ways and Means, and the Chairman of the Board of Regents and advise each of them of the following:

1. The Office of the President of the University cannot, in fiscal year 1981, continue effectively to provide the breadth and depth of services to the University and to the public at large which it has in the past because of action taken by the Legislature with respect to the President's Office of the University, which action was taken as part of the legislative development of the University's budget for fiscal year 1981 and which resulted in funding of the Office of the President only in the amount of $498,000 when this Board had determined that proper funding for the Office of the President of the University for fiscal year 1981 would require total funds in excess of $1,300,000. Not only did the Legislature fail to authorize fundings at levels deemed necessary by this Board, it inserted statutory language which prohibits this Board from providing supplemental funding to the Office of the President from any other source.

2. It is the judgement of this Board of Trustees that a central President's Office for this University, and one which is fully funded and staffed, is essential if the Commonwealth is to have a quality state-wide public University system.

3. That this Board of Trustees establishes the proper funding of the President's Office of the University as this Board's highest priority in conjunction with the development of the fiscal year 1982 budget which will be

submitted to the Legislature for its consideration within the next few months.

4. That this Board of Trustees regreats the manner in which the University's budget, and particularly the budget for the Office of the President of the University, was handled in the 1980 session of the Legislature, and particularly regrets that, without any notification whatsoever and without any satisfactory explanation, the restrictive language was added to the budget bill which has effectively precluded this Board from dedicating financial resources at its disposal to supplement the state funds allocated to the Office of the President of the University and which has necessitated the abrupt termination of staff and the cancellation of efforts which this Board feels are of paramount importance to the long range future of the University and to its ability to continue to provide quality public higher education to the citizens of this Commonwealth and to others who rely upon this esteemed University for education and service.

There was extended discussion about the motion. There was general agreement that a strong President's Office is essential to the smooth and coordinated management of the three campus University system and that the adequate funding of the University Administration should be a main budget priority for FY82. This position had been stated publicly and was already on record, most recently in the remarks made by Chairman Healey before the Board of Regents. However, there was a difference of opinion with regard to the necessity of taking formal action on such a statement, and particularly the appropriateness of its timing. There was some discussion about amending the motion to include only paragraphs two and three of Trustee Krumsiek's draft. The question was brought to a vote, and the MOTION WAS DEFEATED. Trustee Popko asked to be recorded as having voted in favor of the motion; Trustee Burack asked to be recorded as having been opposed.

Chairman Healey indicated that he would repeat his remarks to the Board of Regents in a written statement to emphasize the Board's strong position that the Commonwealth should have a quality state-wide public university system with an adequately funded and staffed University Administration.

Trustee Atkins then reported on the status of the water crisis at Amherst. He first thanked the University community for their cooperation and then assured the Trustees that the situation is now under control.

UNIVERSITY OF MASSACHUSETTS

Chairman Healey then recessed the meeting subject to the call of the Chair. The time was 4:19 p.m.

Chairman Healey reconvened the meeting on October 31, 1980 at 3:05 p.m. There being no new business, the meeting was adjourned at 3:10 p.m.

Ann S. Hurd
Administrative Secretary
to the Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON LONG-RANGE PLANNING

October 15, 1980; 10:00 a.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Marks; President Knapp; Trustees Shearer and Troy; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Alberto, Beaubien, King, Knowles, Okin and Popko

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada; Provost Smith

Guests: Ms. Bailey, representing Ms. Clausen, Chancellor of the Board of Higher Education

Chairman Marks convened the meeting at 10:14 a.m. President Knapp indicated that his Statement on Planning to the Board of Regents highlights ongoing planning processes at the University and attempts to give a context within which the planning process is taking place. Developed in consultation with the campuses, the statement sets out basic assumptions about the external environment and relates them to the priorities and objectives in areas such as research and scholarship, graduate and professional education, public and technical assistance, and management and planning. The document further identifies critical planning questions which will be addressed by the University over the coming years. Statement on Planning to the Board of Regents

The Committee generally agreed with the President's statement noting that it is a good educational document for the Board of Regents as they begin to address their planning responsibilities.

Chairman Marks turned to the question of Boston Reorganization, particularly addressing to what extent should the Board of Trustees amend, if at all, its position on reorganization in the Boston area as voted in "A Possible Framework for the Reorganization of Public Higher Education in the Boston Area" (Doc. T79-086) and as further articulated in the April 1, 1980 "Position Paper on Reorganization" (Doc. T80-023). Discussion centered around a position with regard to the Massachusetts College of Art (MCA) and its possible relationship to the University. It was the general consensus of the Committee that the Board's original position on the Boston Reorganization

MCA was moderate and should not be substantially changed. It was suggested that the possibility of developing a comprehensive arts program in the Boston area might be introduced into discussion and that the economic factors related to the MCA's affiliation with UM/Boston be highlighted.

Proposed Amendments to the Reorganization Statute

President Knapp reviewed a draft list of Proposed Amendments to the Reorganization Statute, which was developed by University Counsel Searson at the President's request. The amendments attempt to clarify the reorganization statute and to bring Chapter 75, the "University of Massachusetts Statute," into accordance with the Board of Regents system. The President highlighted basic areas in the reorganization legislation which the amendments would clarify: (1) fiscal and management autonomy for the University and the Board of Regents; (2) personnel and labor relations authority; (3) rule-making and policy-making authority; (4) open hearing process with matters of consolidation and/or transfer of existing functions; (5) legal authority with regard to property. He also reviewed the amendment proposed for the expansion of the University's Board of Trustees and the proposed changes which would allow the Board of Regents authority over its own staff and to set the Chancellor's salary.

President Knapp further explained that the Council of Public Presidents is working to develop an "omnibus" bill which will incorporate as many clarifications to existing statute as possible and will pursue passage of this bill through the Board of Regents and the Governor.

The Committee discussed the proposed composition of the "expanded" Board of Trustees for the University and agreed it was appropriate. A list of amendments, categorized into subject matter headings, will be prepared for the Trustees' review as soon as it is finalized.

UM/Worcester--Status of the Planning Process

Provost Smith reviewed the Status of the Planning Process--UM/Worcester, explaining that the campus has been involved in planning activities since its inception 10 years ago when the basic mission of the school was first articulated. The mission has not changed substantially, but the new master plan for the campus will incorporate elements of the original plan modified to reflect national trends in medical education and health care. Provost Smith outlined various planning efforts which had been undertaken over the last ten years, including a Faculty Plan which was done in 1976 to determine the size of faculty needed to achieve departmental goals; the accreditation self-study undertaken during the academic year 1977-78; the report of the Task Force on the Humanities which examined the role of the humanities in medical education; and the Allied Health Task Force report reported independently on the Medical Center's involvement in allied-health programming.

Chancellor Tranquada noted several other task forces currently undertaking studies of specific areas related to planning.

The mechanism is in place for coordinating and updating the base of existing reports with those which will be developed, and it is hoped that a coherent plan will be completed for submission and consideration by the University Administration and the Board next spring.

Chancellor Corrigan explained that UM/Boston completed a long range plan just prior to his arrival on the campus and that he saw in the next year an opportunity to involve the colleges and university community in bringing a greater degree of specificity to that general plan. He reported that he is in the process of appointing a special committee, in conjunction with the University Assembly, to review the existing planning document. This body will report to the Assembly on a Five-Year Plan which will be submitted to the Chancellor by April 15; a final plan will be developed over the summer. Chancellor Corrigan stressed that several critical issues need to be resolved on the campus with regard to UM/Boston's mission. He noted the difficulties of planning for UM/Boston given the move for reorganization of public higher education in the Boston area, but indicated that he sees planning primarily as an opportunity to reach consensus on these critical issues on the campus to seek acceptance of the mission by the Board and its inclusion in the University-wide plan.

There was no further discussion; the meeting adjourned at 11:50 a.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON BUDGET AND FINANCE

October 22, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Acting Chairman Krumsiek; President Knapp; Trustee Baldwin; Mr. Callahan representing Trustee Anrig; Mr. Brand, Treasurer; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Crain, Frechette and Knowles

Other Trustees: Trustee LaVoice; Ms. Clausen representing Trustee King

University Administration: Mr. Stine, Assistance Vice President for Budget

UM/Amherst: Chancellor Koffler; Mr. Madson, Vice Chancellor for Student Affairs; Ms. Strother, Director, OBIS; Mr. Goldman, Chairman, Distinguished Visitors Program; Mr. Wallace, Treasurer, SGA

UM/Boston: Chancellor Corrigan

UM/Worcester: Dr. Howe, Vice Chancellor/Academic Dean

Trustee Krumsiek, acting for Chairman Crain who was absent, convened the meeting at 2:10 p.m. A quorum was not present, so Trustee Krumsiek stated his intention to have Committee members present review all items on the agenda and to report to the Board for action.

Executive Compensation (Doc. T80-085)

President Knapp indicated that Executive Compensation had been under discussion for several years. Recent legislation has allowed greater flexibility in awarding overscale salaries to senior level personnel, so he felt it would be appropriate to move ahead with an executive compensation policy which would establish salary ranges for upper level positions on the campuses and in the University Administration.

The salary ranges set forth in Doc. T80-085 were developed after considerable review of salary data available from comparable institutions. The document also proposes a mechanism for adjusting the ranges to allow them to grow appropriately year to year without the necessity of redoing the entire study. He noted that current salaries are generally encompassed within the recommended ranges although they are toward the lower end of the range thus allowing for growth of current personnel within their ranges.

There was general discussion of the document. Trustee Krumsiek suggested that executive salary information from the other

New England public universities be included in the comparative data and asked if possible this information be made available to the Board. He further expressed some question about the automatic adjustment mechanism, particularly the lack of specific Trustee review of the adjusted ranges. President Knapp indicated he would amend the proposal to provide a mechanism for ongoing review of adjustments to the salary ranges at the Board level. At the end of this discussion, the need to consider the entire compensation package including fringe benefits for senior level personnel was noted and it was agreed that this would be addressed in the future.

UM/Amherst--New Position Request and Position Reclassification (Doc. T80-018, Addendum II)

The Commitee next reviewed the New Position Request and Position Reclassification--UM/Amherst which had been tabled at the last meeting in order to clarify some apparent discrepancies in the background materials. Ms. Strother explained that the different salary levels which appeared in the documentation for positions with the same title and grade were a function of different dates of hire for the incumbents and were stipulated by collective bargaining agreements. There were no further questions, and Trustee Krumsiek said he would report to the Board that the questions raised by the Committee had been satisfactorily answered.

The Committee then turned to Trustee LaVoice's motion which was tabled at the October 1 Board meeting. Trustee LaVoice explained that his motion with regard to the transfer of state funded personnel to trust fund accounts arose from his serious concern that the Trustees were not specifically made aware of changes in the source of funds, particularly the transfer of state-funded personnel positions to student trust fund accounts. He had discussed his concerns with Vice Chancellor Madson, and they had agreed on a procedure to address this situation. That is, under the "justification" on the "New Position Form" (formerly T-BUD form, now Form 7), it would specify that the position had previously been funded with state monies. The notation would also include a justification for the transfer, thereby bringing Trustee and student attention to the proposed transfer.

In discussing whether to take formal action as proposed by Trustee LaVoice, Trustee Krumsiek said that he did not see the need for Trustee action since this matter could be addressed procedurally within the existing budget process. He asked, however, that the minutes clearly reflect the Trustees' desire that changes in funding sources be brought to the attention to the Board in a manner deemed appropriate by the Administration. There were no objections to this approach.

Progress Report on the Student Activities Accounting System

The Committee then discussed the Progress Report on the Student Activities Accounting System. Mr. Madson reported that the system became effective on July 1, and that excellent progress has been made in terms of all dimensions of accounting. The proposal called for the development of sub-systems in order to respond to the unique needs within the student activities area. Two sub-systems

have been developed and have been adopted after being reviewed by the Student Government Association and staffs of Administration and Finance and Student Affairs. It was noted that the progress report had been distributed to the entire Board, so that members of the Audit Committee will have an opportunity to read it.

UM/Amherst--Distinguished Visitors Program Endowment Fund (Doc. T80-086)

Mr. Madson reviewed the proposed plan for the use of the interest generated by the Distinguished Visitors Program Endowment Fund--UM/Amherst. The plan basically proposes to increase the endowment fund principal to $100,000 and to use the interest earned by the principal to supplement the program offerings. The proposal was developed by the student leadership of the DVP and has been reviewed and approved by the Student Government Association, the campus Administration and Treasurer Brand. Mr. Goldman indicated that there was an amendment to page 2 of Doc. T80-086; that is, the addition of the following language, "6. The Distinguished Visitors Program Committee reserves the right to return unused earned income to the principal." There were no objections to the change, and Trustee Krumsiek said he would include it in his report to the Board.

For the Committee's information, Dr. Howe gave a presentation of the Status of the Opening of the Hospital at UM/Worcester.

At approximately 4:15 p.m. the meeting was adjourned.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE AUDIT COMMITTEE

October 30, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; President Knapp; Trustees Crain and LaVoice; Ms. Hurd, Administrative Secretary

Committee Members Absent: Trustee Baldwin

Other Trustees: Trustee Alberto

University Administration: Mr. Manigault, Director of Auditing

UM/Amherst: Ms. Strother, Associate Director, Office of Budgeting and Institutional Studies; Mr. Page, Director, Financial Affairs

UM/Worcester: Mr. Fosselman, Director of Financial Affairs

UM/Amherst--FY80 of Certain Trust Funds

Chairman Dennis convened the meeting at 3:17 p.m. He began discussion of the Entrance Conference with the Consortium of Peat, Marwick, Mitchell; Stewart, Benjamin & Brown; and Watson, Rice for the FY80 Audit of Certain Trust Funds--UM/Amherst, by reviewing sections of the Audit Protocols, particularly as the Protocols related to affirmative action.

Trustee Crain noted that the auditors should be aware that they were to report to the Audit Committee and that they should feel free to consult with the Committee at any time. Chairman Dennis noted the need for a timely completion of the audit; Mr. Manigault then described certain changes in the University's audit procedures, which were designed to insure that the University would act promptly in all phases of the process.

It had been suggested to the consortium, Mr. Manigault continued, that the reports of each member be combined and submitted as a package, rather than three separate reports.

Representatives of the consortium said that they were fully aware of their relationship to the Committee and of the concerns of the Committee regarding the timeliness and reporting.

UM/Amherst--Exit Conferenc and FY79 Trust Fund Audits

At the request of the Chairman, representatives of Peat, Marwick, Mitchell began discussions of Exit Conference and FY79 Trust Fund Audits--UM/Amherst. Fifteen trust funds had been audited. In four of these the auditors had disclaimed an opinion: the Geology Microprobe Trust Fund, because of lack of evidence as to the completeness of recorded revenues; Office of Registered Student Organization, because of questions of the propriety of charges to individual groups and an unreconciled difference of $40,483 between

the records of the RSO system and that of the University (this appeared to be a bookkeeping problem, not a loss of funds); Transcript Services, because of lack of evidence as to the completeness of recorded receipts; and Office of Residential Resource Management, because of the question of the legal propriety of borrowing funds acquired to construct one building and using such funds to furnish another building (counsel had refused to issue an opinion as to the legality of these loans). It was noted that the auditors had found little evidence of significant cooperation between the UMass Building Authority and the University.

UM/Amherst--FY79 Trust Fund Audits, Response to Management Letters

The Committee then discussed FY79 Trust Fund Audits--UM/Amherst, Response to Management Letters. Trustee LaVoice, speaking of the Office of Registered Student Organization audit, said that a new accounting system had been adopted which would solve many problems. There was, however, a continuing problem stemming from the staff ignoring established rules and procedures, which Mr. Manigault said, would be solved by educating the staff. Also, the matter of accountability between the Student Government Association and the campus administration was somewhat hazy.

Trustee Crain said this matter should be looked into. Also, there was evidence that certain recommendations by auditors were ignored. The campus administration should insure that the auditors recommendations were responded to, either by implementation or demurrer.

In response to Chairman Dennis's question, the representatives of Peat, Marwick, Mitchell said that there had been a significant improvement in the operational management and fiscal responsibility in the area of trust funds over the past few years. The University would soon be able to have a single system-wide audit, rather than the account by account audits that are now necessary.

Annual Audit Plan for FY81 (Doc. T80-074)

The Committee then discussed Annual Audit Plan for FY81. Mr. Manigault said the plan is ambitious, but is based on the assumption that there will be funds available to hire two additional auditors. If new auditors cannot be hired, however, the plan is divided into two categories--those audit functions which could be performed by the staff now on board, and those which would have to be delayed if additional staff is not available.

New government regulations, Mr. Manigault continued, mandate a biennial audit of federal student financial aid programs. Though not stated, it is apparent that the government was mainly interested in paybacks. For this reason Mr. Manigault recommended that part of the initial audit be done by an outside firm in order lend greater credibility to the audit.

After discussion it was then moved, seconded and

VOTED: To approve the Annual Audit Plan for FY81 as set forth in Doc. T80-074.

Audit Committee 10/30/80

Status of Medical Center for FY80 Audit

In the matter of Status of Medical Center FY80 Audit, Mr. Manigault said that the external auditors had asked that the Committee be informed that they are having difficulty in getting the necessary schedules and details and have asked for a second extension of the deadline for completing the audit.

In the discussion which followed it was apparent that the problems stemmed from lack of staff and inadequate systems at the Medical Center. It was the consensus of the Committee that the deadline should be extended for one month.

There was no further businss to come before the Committee and the meeting was adjourned at 5:37 p.m.

John F. Miller
Assistant to the Secretary

UNIVERSITY OF MASSACHUSETTS

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

November 5, 1980; 2:00 p.m.
Chancellor's Conference Room
Administration Building
Harbor Campus
University of Massachusetts/Boston

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Baldwin, Breyer, Burack, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Popko, Robsham, Shearer and Troy; Mr. Callahan representing Trustee Anrig; Ms. Clausen representing Trustee King; Mr. Colby representing Trustee Winthrop; Mr. Lenhardt representing Trustee Frechette; Ms. Hurd, Administrative Secretary

Absent Trustees: Trustees Atkins, Beaubien, Marks, McNeil, Morgenthau and Okin

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs; Ms. Veith, Assistant Vice President for Labor Relations and Personnel; Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Approval of the Minutes of Prior Meeting

The meeting was called to order at 2:08 p.m. Chairman Healey asked if there were any corrections or additions to the minutes of the prior meeting of the Board. There were none and it was moved, seconded and

VOTED: To approve the minutes of the October 1, 1980 meeting of the Board of Trustees as circulated.

The Chairman introduced Charles Bowen, Associate Professor of English, who had asked to address the Trustees on behalf of the UM/Boston Faculty Staff Union. Mr. Bowen referred to a letter from the Union, which had been distributed to the Trustees on entering the meeting room, and explained in some detail the Union's dissafisfaction with the progress of the collective bargaining negotiations.

President's Comments

The Board then turned to the formal agenda. President Knapp reported he had recently established a committee to examine the role of telecommunications in the future of the University since, given the number of adult students, it is necessary to find better uses for such devices. He had told the Board of Regents of this action and had received a positive response. President Knapp added that he continues to keep the Regents informed of prospective actions by the University in matters such as long-range planning and tuition policy.

UNIVERSITY OF MASSACHUSETTS

The Regents continue to be active. A committee has been organized to examine reorganization in Boston. Two Regents will visit UM/Boston in early December; and discussions are underway about the possibility of a Board of Regents meeting at Amherst in the spring of 1981. The President concluded by noting that the Regents have given every indication of an interest in the University and its quality.

UM/Amherst--Chancellor's Remarks

Chancellor Koffler reported that the Halloween weekend had been peaceful on the Amherst campus as a result of careful planning by the Student Government and the staff, and by the very responsible attidude adopted by the Board of Editors of the Collegian. Members of the sororities and the fraternities had also served as early morning clean-up crews.

Turning to other matters, Chancellor Koffler said the Small Business Development Center is funded with $200,000 from the federal government and $100,000 from the state. The Center is yet another example of how the campus serves the Commonwealth. Also, the campaign to fund the Equine Center has received a major gift of $50,000 from Dr. Robert Lawrence of the Class of 1922. David Porter of the English Department, the Chancellor continued, arranged an Emily Dickinson symposium to commermorate the 150th anniversary of her birth. The symposium, as the New York Times had reported, attracted international attention and was very successful. The Campus Center hosted a meeting on solar energy which approximately 3000 people attended; again, the event was favorably received.

UM/Boston--Chancellor's Remarks

Chancellor Corrigan reported on Enrollment at UM/Boston--8,640 head count students, or 7,097 full-time equivalents, representing a significant increase over last year. Despite a projected decline in enrollment, one third of the increase is in the College of Arts and Sciences reversing a two year trend.

Graduates of the Class of 1980, the Chancellor continued, are doing well. Members of the class are attending at least thirty prestigious graduate schools, including some of the top schools of law and medicine in the country. Also, the campus has for the first time awarded merit scholarships to three incoming students, and awarded two Colonial Penn Life Insurance Company Elder Scholarships.

Chancellor Corrigan reported that a campus advisory panel had been appointed to deal with the problem of sexual harrassment. He informed the Trustees on an on-going series of lectures, supported by the S&H Foundation, on the City of Boston and of the Annual Harbor Gallery Exhibition of Student Art, which is now open. Chancellor Corrigan concluded his remarks by noting that he had been asked to serve on the National Advisory Board for the production of an Everywoman's Guide to Colleges and Universities.

Chancellor Tranquada reported that 29 graduates of the Medical School are now practicing medicine; 17 of these established

practice in the Commonwealth and 19 are in primary care. Both figures represent percentages above the national averages.

UM/Worcester--Chancellor's Remarks

The Medical Center had, for the third time, renegotiated the contract for the operation of the Area Health Education Centers. The $1.8 million budget will support the five Centers now in operation.

Chancellor Tranquada reported that the Massachusetts Post-Secondary Education Commission awarded the Medical Center's Gerontology Planning Project a grant of $48,000 for the funding of a regional homemaker/home health aide training cooperative. Concluding his remarks, the Chancellor noted that at the Annual Employees Award Dinner, 40 employees received recognition of five years service and five received 10 year awards--clear evidence of the Worcester campus' maturity.

Report of the Long-Range Planning Committee

In the absence of Trustee Marks, Trustee Troy reported on the October 15 Long-Range Planning Committee. The Committee first discussed relationships with the Board of Regents and what the University sees as the basic priorities in the planning process at the three campuses.

Reorganization of Public Higher Education

The Committee also discussed reorganization in Boston, particularly the two documents previously considered by the Board, A Possible Framework for the Reorganization of Public Higher Education in the Boston Area (Doc. T70-086, approved 8/29/79), and Position Paper on Boston Reorganization (Doc. T80-023A). The Committee generally agreed that the University's position as reflected in these documents continues to be appropriate.

The Committee discussed proposed amendments to the reorganization statute which would clarify several basic areas in the legislation including fiscal management autonomy of the University and the Board of Regents; personnel and labor relations authority; rule and policy making authority; open hearing processes for matters on consolidation and/or transfer of existing functions; and legal authority with regard to property. The Committee reviewed the proposal for an expanded Board for the University which is considered a critical matter since a nine-member Board could not function on a committee system; the Committee also generally agreed that amendments granting the Board of Regents authority over its own staff and to set the Chancellor's salary were appropriate. Trustee Troy said the Committee also heard reports on the planning process at Worcester and Boston.

At the conclusion of Trustee Troy's report, there was some discussion regarding the proposed amendments to the reorganization statute. Trustee Burack expressed her concern that the development and discussion of proposed amendments to the reorganization legislation outside the University implied Board approval. President Knapp indicated that at no time in the course of these

discussions had it been suggested that the amendments carry formal Board approval; rather, discussion of the proposed amendments among the segments was intended to help clarify the new legislation in order to facilitate a smooth transition and an efficient operation under the Board of Regents system. It was noted that keeping the Long-Range Planning Committee apprised of the status of these discussions was appropriate; a final draft of proposed amendments would be provided to the Trustees for their consideration when formal action is required in accordance with Board procedure.

Report of Committee on Budget and Finance

Executive Compensation

Trustee Crain reported for the Committee on Budget and Finance. The Committee had deferred action on Executive Compensation pending the submission of additional documentation. Also, Trustee Krumsiek, who had chaired the meeting in the absence of Trustee Crain, had asked that the proposed vote be revised to read as follows:

> To approve the salary ranges for major executives listed in Attachment I to Doc. T80-085; further, to approve the factors described in such document as relevant assessment devises with respect to the adjustment of such ranges when such adjustments are deemed appropriate by the Board of Trustees, normally annually or more frequently.

This rewording, Trustee Crain continued, would eliminate the automatic adjustment provision found in the original proposed vote. The Committee will consider the matter at its next meeting.

UM/Amherst--New Position Requests and Position Reclassifications (Doc. T80-018, Addendum II)

The Committee dealt with the matter of New Position Requests and Position Reclassifications, Revenue Based Trust Funds--UM/Amhert. This was deferred from the September meeting in order to clarify apparent discrepancies in the documentation. All questions had been resolved and the Committee recommended Board action. It was then moved, seconded and

> VOTED: To approve the New Position Requests and the Position Reclassifications for Revenue Based Trust Funds at UM/Amherst described in Doc. T80-018, Addendum II.

UM/Amherst--Distinguished Visitors Program Endowment Fund (Doc. T80-086A)

The Committee had also discussed and recommended approval of the proposal on the Distinguished Visitors Program Endowment Fund--UM/Amherst. Without discussion, it was moved, seconded and

> VOTED: To approve the plan for the disbursement of the interest on the Distinguished Visitors Program Endowment Fund at UM/Amherst described in Doc. T80-086A.

Trustee Krumsiek noted that the Committee had also heard a well presented and lucid report on the continuing improvement of patient capacity of the University Hospital.

Report of the Committee on Audits

Trustee Dennis reported that the Audits Committee met on October 30 and held an entrance conference with the consortium of Peat, Marwick, Mitchell & Co.; Stewart, Benjamin & Brown, P.C.; and Watson, Rice & Co. on the FY80 Trust Fund Audits.

The Committee also held an exit conference with the auditors of FY79 Trust Fund Accounts. The auditors stated that the University had made significant improvements in its accounting system over the past few years and may soon be in a position to have a single system-wide audit rather than the current account-by account audits. A single audit had long been a goal of the Committee. Finally, the Committee approved the FY81 Audit plan submitted by Mr. Manigault, Director of Auditing. Chairman Healey praised Trustee Dennis and his colleagues on the Committee for their commendable performance of a seemingly unglamorous and sometimes thankless task.

Report of the Delegate to the BHE

Trustee Donlan reported that at its last meeting, the Board of Higher Education had made tentative adjustments on budgeting; more definite adjustments would follow. The BHE also voted to disapprove a doctoral program proposed by Nova University. Trustee Donlan said he was impressed by the depth of analysis of the proposal by the BHE staff and searching discussion before action was taken.

State Archives Building Site

Speaking as Chairman of the Buildings and Grounds Committee, Trustee Donlan reminded the Board that he and President Knapp had been authorized to discuss with the Secretary of State the process of conveyance of a site to the Secretary for the location of the State Archives. In the course of these discussions, the Secretary seemed amenable to proceeding within the context the Board had established, including a commitment to share the cost of mutually incurred expenses. There was also a preliminary agreement regarding a memorandum of understanding. Both sides realize that some items in the memorandum of understanding will have to be developed as the Archives building proceeds.

Hospital Management Task Force

Chairman Healey then asked for discussion on Hospital Management Task Force. Chancellor Tranquada said that as the Hospital approaches maturity at an increasingly more rapid rate, there is a need to examine the current governance structure. The Hospital Management Board has agreed with staff that this should be done. Without discussion, it was then moved, seconded and

VOTED: To establish a hospital governance task force, composed of members of the Board and the Hospital Management Board, as well as members of the Medical School faculty, legal staff and representatives of the University and Hospital Administration, to review and evaluate the governing structure of the Teaching Hospital and to advise the Board of recommended changes

further, to authorize Chairman Healey to appoint members to the task force.

Chairman Healey asked any Trustees who were willing to serve on the task force to contact Ms. Hurd.

Earlier in the meeting Trustee LaVoice had spoken of the anticipated crisis in financial aid for students at UM/Amherst as a result of the decrease in federal funding for financial aid programs. He had indicated that student groups were organizing to lobby for increased appropriations and, at the Chairman's suggestion he had drafted a resolution to be passed by the Board in support of the student's efforts. Without discussion it was moved, seconded and

RESOLVED: Whereas Education is the path to both personal and professional advancement; and
Whereas the high cost of education is hindering the ability for low income students to receive quality education; and
Whereas financial aid affords the opportunity for these students to receive a low-cost quality education,
Be it resolved that the University of Massachusetts Board of Trustees hereby requests that the Congress of the United States fund HR 7998 at the levels articulated by the American Council of Education, the National Association of State Universities and Land-Grant Colleges and a coalition of approximately 21 additional Higher Education Groups.

Chairman Healey said that the reorganization legislation provides that the new Board of Trustees be appointed on or before December 1, 1980, and if there were no objections, he would arrange an informal joint meeting of the Board with the new Trustees as soon as practicable; there were no objections.

Executive Session

He then called for a motion to enter executive session in order to hear the report of the Ad Hoc Labor Relations Committee and to discuss candidates for honorary degrees, as provided in Article II, Section 6(c) of the Trustee By-Laws (Doc. T76-051,D78). On coming out of executive session, the Board would adjourn immediately. There would be no further business. Without discussion, it was moved, seconded and on roll call

VOTED: To enter Executive Session.

Chairman Healey and President Knapp voted for the motion as did Trustees Alberto, Baldwin, Breyer, Burack, Crain, Dennis, Donlan, Knowles, Krumsiek, LaVoice, Popko, Robsham, Shearer, Troy, Mr. Callahan, Ms. Clausen, Mr. Colby, and Mr. Lenhardt. Trustees

Beaubien, Marks, McNeil, Morgenthau and Okin were absent. The time was 3:10 p.m.

At approximately 4:30 p.m. it was moved, seconded and

VOTED: To end the Executive Session.

The Board adjourned immediately thereafter.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

November 12, 1980; 2:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Chairman Troy; President Knapp; Trustees Dennis and Robsham; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Beaubien, Breyer, Burack, Popko and Morgenthau

UM/Amherst: Chancellor Koffler

UM/Boston: Chancellor Corrigan; Mr. Greene, Vice Chancellor for Academic Affairs and Provost

Chairman Troy convened the meeting at 2:15 pm. and asked for consideration of the first agenda item, the Establishment of the B.S. Degree in the College of Management and Professional Studies--UM/Boston. Provost Greene explained the reasons why the change from the B.A. degree, which has been awarded by the College since its establishment, to the B.S. is recommended. He cited the number of comparable undergraduate business and management programs which offer the B.S., both locally and nationally, and referred to the practical implications of the B.S. versus the B.A. in relation to employment for graduates of the College.

UM/Boston--Establishment of the B.S. Degree in the College of Management and Professional Studies (Doc. T80-088)

Consistent with program requirements for the B.S. degree offered in the College of Arts and Sciences, the program in CMPS will be modified to include a heavier emphasis on mathematics and the sciences, although a strong liberal arts core will be maintained. There was general agreement that the change was appropriate and, with the understanding that any changes in the program requirements would not prevent anyone currently enrolled in the program from completing on schedule, it was moved, seconded and

VOTED: To recommend that the Board authorize the College of Management and Professional Studies at Boston to offer the degree Bachelor of Science to graduates of its Management Programs. (Doc. T80-088)

The Committee reviewed recommendations for two Tenure Awards --UM/Amherst. Both candidates had been originally hired by the University mid-year, so their tenure reviews were off the usual tenure cycle in the spring. President Knapp indicated that both individuals are strong candidates and had received unanimous recommendations at all levels. It was moved, seconded and

UM/Amherst--Tenure Awards (Doc. T80-087)

UNIVERSITY OF MASSACHUSETTS

VOTED: To recommend that the Board concur in the award of tenure by the President to Elisabeth Selkirk as Associate Professor of Linguistics and to George R. McDowell as Associate Professor of Food and Resources Economics, both at UM/Amherst. (Doc. T80-087)

Before the meeting adjourned, Chancellor Corrigan mentioned that he would be brining a recommendation for an appointment with tenure of an outstanding black artist. Although he recognizes and understands the Board's reluctance to make initial appointments with tenure, the appointment would bring great distinction to the University as well as continue the campus' commitment to the recruitment and tenure of qualified minority faculty.

In discussing the recent success of the Boston campus in attracting minority faculty, Trustee Dennis suggested that it would be helpful if some kind of progress report could be prepared to bring attention to the actions taken over the last six months in increasing minority hiring.

There was no further business and the meeting was adjourned at 2:50 p.m.

Ann S. Hurd

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON BUILDINGS AND GROUNDS

November 12, 1980; 3:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustee Robsham; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Atkins and Burack

UM/Amherst: Mr. Beatty, Vice Chancellor for Administration and Finance; Mr. Littlefield, Director of Planning

UM/Boston: Chancellor Corrigan; Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director of Planning and Development

UM/Worcester: Mr. Quinlan, Director of Physical Plant

Emergency Repair Projects

Mr. Donlan convened the meeting at 3:40 p.m. When the Committee reviewed the Capital Outlay Request for the University, it was suggested that certain items included in the request be isolated from the usual capital outlay budget process since they represented situations which were serious human safety dangers. Three Emergency Repair Projects have been identified, and Mr. Prince reported on the University's efforts to secure funding for them. Two of the items are on the Harbor campus: the cracking and deterioration of the brickwork facing on the Harbor campus library and the leaks and water seepage problem in the utility building roof. The third emergency repair item involves renovation and replacement of the elevator system in the Downtown Center (250 Stuart Street).

Mr. Prince explained that the University was advised that, since a single fund for special capital outlay repair projects for higher education had been appropriated, funding for the University's emergency items should be pursued through the House and Senate Ways and Means Committee which were, under the provisions of the appropriation legislation, developing the lists of items to be submitted to Administration and Finance for funding. Representatives of the House and Senate Ways and Means Committees had since visited the campus to inspect the buildings at the University's invitation. Mr. Prince had kept in touch with the Committee' staff working on the list of repair projects, and indicated that there is a good chance, in light of the visits to the site, the University will receive funding.

He also noted that $10,000 of emergency funds had been released from the Bureau of Building Construction for immediate critical repairs to the brick masonry of the Library; further repair work is still necessary. Mr. Prince also pointed out to the Committee that even though $9,870,000 was recommended for these "special" repairs, the legislature appropriated only $4,250,000. He also noted that, in spite of the availability of limited funding for special repair projects, it is not a truly "emergency" procedure because it is still necessary to follow the lengthy designer selection, appropriation, and allocation processes.

President Knapp added that there are two other items, one each from UM/Amherst and UM/Worcester, which may be included in the list for special funding once more complete budgetary information is available for analysis. These items will be presented to the Committee at its next meeting.

State Archives and Record Center Building

Chairman Donlan briefly reviewed the discussions with regard to the conveyance of University-owned land on Columbia Point for the State Archives and Record Center Building. In accordance with the vote of the Board, certain conditions were to be included in the property conveyance to the Secretary of State. After discussions with the Secretary, the University was assured that 1) the Secretary of State did indeed want Site A; and 2) he is agreeable to taking responsibility on a fair share basis for costs related to shared use of facilities, utilities, etc. on Columbia Point. Chairman Donlan read the Secretary's November 4th letter to the President in which he stated he would "accept the vote of the Trustees" although he "would prefer that no conditions be tied to the transfer action." The Secretary further noted his continued intention to work with the University to develop a memorandum of understanding subsequent to the transfer of land to address issues of mutual concern to the Trustees and the Secretary. Chairman Donlan added that although the Board vote of September 10th had stipulated a six-month time limit for the development of the memorandum of understanding, he had assured the Secretary of State that the Trustees would be flexible in this matter recognizing that several items within such an agreement would need to be worked out as the building progressed.

There was some discussion whether a new Board vote was needed in light of the more recent discussions and agreements with the Secretary of State, and it was agreed that a formal instrument of transfer should be prepared for approval of the Board. Motion was then made, seconded and

VOTED: To recommend that the Board call for the preparation of an instrument of transfer, consistent with the correspondence between the President and the Secretary of State implementing the vote of the Board of Trustees of September 10, 1980.

At the conclusion of this discussion, President Knapp noted Chairman Donlan's invaluable help in this matter, and particularly, his asstance in drafting the President's letter to Secretary Connolly.

UM/Boston--Catherine Forbes Clark Athletic and Recreation Center

Chairman Donlan then asked for an update on the opening of the Catherine Forbes Clark Athletic and Recreation Center--UM/Boston. Mr. Prince explained that construction of the athletics facility began in the spring of 1978 with a contract completion time of the fall of 1979; that date was extended through change orders through the spring of 1980. Since that time, the contractors have been working to complete the building. Although the building could be occupied this fall, there are two or three serious problems which forced the University to reject the serving of the certificate of occupancy issued by the Bureau of Building Construction last week. One of the problem areas relates to the truss design of the supporting platforms for heat and ventilation machinery above the gymnasium and ice rink. When this problem was identified last fall, the University requested that the BBC involve an outside consultant to reassure the University that the original design and the modifications to remedy the situation were adequate and to provide the University with assurance that the construction was safe. The final report from the consultants has not been issued, and the University feels it is not appropriate to occupy the building before this report is complete.

The other matter concerns the fire department certification. The fire department has inspected the building and made recommendations for several changes in the fire-protection systems including a requirement that the smoke detectors be connected to the central fire alarm system. Mr. Prince said that these two major matters should be resolved shortly and he and Mr. Baxter expect that the building will be available for occupancy within the next few weeks.

The Committee agreed with the assessment that the resolution of the two safety items is critical before the University occupies the building, and indicated their support of the University's position in this matter.

Chancellor Corrigan mentioned that the Athletic Policy and Fee Structures would be reviewed by the Committees on Student Affairs and Budget and Finance on November 19th for action by the Board at its December meeting. Further, the campus is planning a major event to celebrate the formal opening of the Athletic Center in February to which many individuals who have been very much involved in the Center's creation will be invited.

UM/Amherst--Residence Hall Renovation

The Chairman turned to the final agenda item, Residence Hall Renovation--UM/Amherst. Mr. Beatty explained that the renovation of Brooks House is a routine renovation of one of the state-owned dormitories; funds had been appropriated in 1978 to renovate Brooks and Knowlton. (Work on Knowlton has been completed.) The work involves

the replacement and renovation of the electrical and mechanical systems, the addition of energy conservation features and the modification of fire protection systems to meet current standards, as well as remodelling to provide access to the handicapped and to reconfigure the dormitory space to reflect current lifestyles. After some general discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the plans and working drawings for the renovation and remodelling of Brooks Hall at Amherst and to authorize the Chancellor to proceed with the project.

At the conclusion of the formal business, President Knapp mentioned to the Committee that he had discussed with Chairman Donlan the need to review the facilities planning process within the University, particularly whether the present organization, given the staff reductions in the facilities planning area at the University administration level, adequately meets the need for critical review of campus and university priorities. He indicated that he has received a proposal from Wallace, Floyd, Ellenzweig, Moore, Inc., an architectural and planning firm already familiar with the University, for a two-month study which would be completed and available for Trustee review before March. He had also discussed the proposal with the Chairman of Budget and Finance who agrees that the study is needed and feels that the approach is appropriate.

There was no further business and the meeting adjourned at 4:40 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE AUDIT COMMITTEE

November 25, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; President Knapp; Trustees Baldwin and LaVoice; Ms. Hurd, Administrative Secretary

Committee Members Absent: Trustees Crain and King

University Administration: Mr. Manigault, Director of Auditing

UM/Amherst: Ms. Strother, Associate Director, Office of Budgeting and Institutional Studies

The meeting was called to order at 3:07 p.m. Chairman Dennis called for discussion of Policy on Use of Minority and Women-Owned Firms (Addition to Audit Protocols, Doc. T80-019).

Policy on Use of Minority and Women-Owned Firms (Addition to Audit Protocols) (Doc. T80-019)

Mr. Manigault said the proposed addition had been suggested by the Committee at its July 16, 1980 meeting. In the past, in setting forth such policies, it had been Trustee practice to include small businesses as well as women-owned and minority firms. However, since so many auditing firms qualify as small businesses, if they were included it would make the policy unworkable.

After a brief discussion it was moved, seconded and

VOTED: To recommend that the Board amend the Audit Protocols by appending the following:

22. The Committee will establish a fiscal year dollar goal for audit services contracts that should be awarded to minority or women-owned firms. This goal will be part of the University's total Small Business and Minority/Women Owned Business Purchasing Program. With the Annual Audit Plan, University Administration will recommend to the Committee the specific audits and the procurement approach to accomplish the established dollar goal.

The Committee then discussed External Audits of Electronic Data Processing Systems. Mr. Manigault said that his staff, at present, does not have the capability to do a complete audit of computer based accounting systems. Persons trained in this relatively new form of auditing are few and far between. For this reason he asked the Committee to authorize him to use internal staff for those phases of the EDP audits that are within the staff's

External Audits of Electronic Data Processing Systems

capabilities and to contract out the more arcane phases of the audits. After a thorough discussion the Committee agreed to approve the requested authorization.

External Audits of Grants and Contracts

The Committee then discussed External Audits of Grants and Contracts. Mr. Manigault said he was not asking for any action by the Committee on this matter at this time. The federal government has issued new standards for auditing grants and contracts; however, guidelines for the use of the new standards have yet to be issued. Mr. Manigault said he has contacted the appropriate government officials and informed them that the University is ready to act as soon as the guidelines are available.

Expansion of the Staff of the Internal Auditing Department

The Committee then briely discussed Expansion of the Staff of the Internal Auditing Department and FY80 Annual Report of the Internal Auditing Department.

There was no further business to come before the Committee and the meeting was adjourned at 4:17 p.m.

FY80 Annual Report of the Internal Auditing Department

John F. Miller
Assistant to the Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE
COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

December 3, 1980; 12:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Acting Chairman Robsham; President Knapp; Trustee Popko; Mr. Colby representing Trustee Winthrop; Mr. Miller, recorder

Absent Committee Members: Trustees Beaubien, Breyer, Burack, Dennis, Morgenthau and Troy

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

UM/Boston: Ms. Fergusson, Assistant Chancellor

UM/Worcester: Chancellor Tranquada; Mr. Smith, Provost

UM/Boston--Graduation Lists

In the absence of Trustee Troy, Trustee Robsham assumed the chair and called the meeting to order at 12:35 p.m. He called for consideration of the Graduation Lists--UM/Boston. After a brief discussion it was moved, seconded and (Doc. T80-083A)

VOTED: To recommend that the Board approve the September, 1980 graduation list of the University of Massachusetts at Boston (Doc. T80-083A) subject to the completion of all requirements as certified by the recorder of the campus.

UM/Boston--Appointment with Tenure of Mr. Richard Yarde (Doc. T80-092)

The Committee reviewed the Appointment with Tenure of Mr. Richard Yarde as Associate Professor of Art--UM/Boston. The Committee agreed that Mr. Yarde had very impressive credentials. It was noted that one person in the campus review process had abstained from voting, not as a reflection on Mr. Yarde but because she was opposed to appointments with tenure as a matter of principle; otherwise the appointment carries the strong endorsement on the campus. It was then moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Richard Yarde as Associate Professor of Art with tenure at the University of Massachusetts at Boston. (Doc. T80-092)

UNIVERSITY OF MASSACHUSETTS

UM/Worcester--Appointment with Tenure of Francis Ennis (Doc. T80-091)

The Committee then considered Appointment with Tenure of Francis Ennis--UM/Worcester who is a world authority in the field of viral genetics. His appointment would be a joint appointment in the Departments of Medicine and Molecular Genetics and Microbiology. It was noted that UM/Worcester had been planning an interdepartmental program in immunology for some time and Dr. Ennis will be the cornerstone in that program. After a brief discussion it was moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Francis A. Ennis as Professor of Medicine and Molecular Genetics and Microbiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-091)

UM/Worcester--Tenure Appeal

Chairman Robsham then called for a motion to enter Executive Session to discuss Tenure Appeal--UM/Worcester in accordance with Article II, Section 6(c) of the Trustee By-Laws (Doc. T76-051,D78). At 12:55 p.m. it was moved, seconded and on roll call

VOTED: To enter Executive Session.

Executive Session

Chairman Robsham, President Knapp, Trustee Popko and Mr. Colby voted for the motion. Trustees Beaubien, Breyer, Burack, Dennis, Morgenthau and Troy were absent.

At 1:15 p.m. the Committee voted to return to open session. Without discussion it was moved, seconded and

VOTED: To ask the President to review the tenure appeal of William M. Burke, Associate Professor of Family and Community Medicine and at UM/Worcester and make recommendations to the Committee.

There was no further discussion and the meeting adjourned at 1:20 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON BUILDINGS AND GROUNDS

December 3, 1980; 1:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustee Robsham; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Atkins and Burack

University Administration: Mr. Searson, General Counsel

UM/Boston: Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director, Planning and Development

UM/Worcester: Chancellor Tranquada; Dr. Ostroff, Director of Emergency Services; Mr. Quinlan, Director of Physical Plant; Mr. Waterbrook, Associate Hospital Administrator

UM/Worcester--Construction of a Heliport (Doc. T80-094)

Chairman Donlan convened the meeting at 1:40 p.m. Chancellor Tranquada reviewed the material for the Construction of a Heliport--UM/Worcester apologizing for the campus' misunderstanding that the project did not require explicit B&G approval and noting that given the need to provide documentation quickly, the material did not have as thorough review as he would have liked. There is currently a temporary heliport at the Medical Center which is used only for emergency Coast Guard and military helicopters. In order to land commercial helicopters, it is necessary to build a permanent FAA-approved Heliport. This project has been included in the Board-approved One and Five Year Reports submitted to the State Department of Public Health for the last few years and was included in the detailed budget request for FY81 for the Hospital. Chancellor Tranquada also noted that the Health Systems Agency, a regulatory body, has told the campus that if the heliport is substantially complete by January 1, it will come under a grandfather clause and not require a certificate of need. He introduced Mr. Quinlan, Mr. Waterbrook and Dr. Ostroff who were available to answer questions for the Committee.

Chairman Donlan commented that the Trustees saw the emergency helicopter service in action, and asked for assurance that the project is entirely within required specifications and the available budget. He noted the need to ratify the contract for the construction of the heliport as well as the difficulty presented by the timing in bringing this matter to the Committee. He further commented that he hoped it was understood that in order for the contract to be enforceable, the project did need Committee and Board approval; there was no further discussion and it was

moved, seconded and

VOTED: To recommend that the Board authorize Chancellor Tranquada to proceed with the construction of a heliport on the Worcester campus. (Doc. T80-094)

Site for the State Archives and Record Center

Chairman Donlan brought the Committee quickly up to date on the status of the Site for the State Archives and Record Center. At the last B&G meeting the Committee had voted to call for the preparation of an instrument of transfer; a final draft of this document had been prepared by the University Counsel and was reviewed by the Committee. After discussion, the Committee agreed that they would present the draft to the Trustees and ask them to sign it with the understanding that a letter would accompany the instrument of transfer which will include specific reference to the conditions which have been established by the Trustees in previous votes. The letter will also refer to those matters which the Secretary has already agreed to, that is, the general obligation to pay common costs on a fair-share basis, and the obligation to enter into a memorandum of understanding covering matters such as parking, sitelines, utilities, etc.

In addition, an unsigned document would be made available to the Secretary of State so that he may have an opportunity to review it prior to its execution and delivery.

There was no further discussion and the meeting adjourned at 2:00 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

December 3, 1980; 2:00 p.m.
Room 222
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Trustees and Trustee Staff: Chairman Healey; President Knapp; Trustees Alberto, Baldwin, Burack, Donlan, Knowles, Krumsiek, LaVoice, Marks, Morgenthau, Popko, Robsham and Shearer; Mr. Callahan representing Trustee Anrig; Ms. Clausen representing Trustee King; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary; Mr. Miller, recorder

Absent Trustees: Trustees Atkins, Beaubien, Breyer, Crain, Dennis, Frechette, McNeil, Okin and Troy

University Administration: Mr. Searson, General Counsel

UM/Amherst: Chancellor Koffler; Mr. Madson, Vice Chancellor for Student Affairs

UM/Boston: Chancellor Corrigan

UM/Worcester: Chancellor Tranquada

Approval of the Minutes of Prior Meeting

The meeting was called to order at 2:20 p.m. Chairman Healey asked if there were any corrections or additions to the minutes of the previous meeting. There were none and it was moved, seconded and

VOTED: To approve the minutes of the November 5, 1980 meeting of the Board.

Chairman Healey said he had agreed to allow representatives from UM/Boston to address the Board to express their concerns about the collective bargaining process. Trustee Alberto introduced Professor Cohen, Chairman of the Philosophy Department and Cynthia Avilar, an exchange student at the Harbor campus, who expressed their concern about the lack of progress in the collective bargaining negotiations.

President's Comments

President Knapp reported that the Board of Regents' subcommittee charged with recommending amendments to the Regents' enabling statute was, with the aid of counsel, completing its assignment. The Regents' committee on reorganization in the Boston area has met with the heads of the institutions which would be affected by the reorganization in order to discuss educational needs within the area.

In the near future, President Knapp continued, the University will announce a major gift to the Engineering Capital Campaign at Amherst. Also, the University's recently established Commission on Telecommunications in Higher Education is progressing in its efforts and has received the sympathetic endorsement of Chairman Martin of the Board of Regents.

The President spoke briefly of two fiscal issues which will have a significant impact on the University. He noted that the Regents will soon act on tuition policy and referred to the increasing pressure to have the University assume the full cost of fringe benefits for employees paid from non-state funds (i.e. trust funds, grants and contracts).

Speaking of the current "sick-out" at UM/Boston, President Knapp reported that the administration had responded to the situation as mandated by state law and/or the collective bargaining agreement. Chancellor Corrigan sent a cautionary letter to the union members informing them that a job action would be illegal and if they engaged in a job action their salaries would be withheld. A telegram of inquiry has been sent to the union leadership and, as required by law, the State Labor Relations Commission has been notified of a possible work stoppage. The Commission has ruled that the actions of certain faculty and staff did constitute a work stoppage and issued a cease and desist order.

UM/Amherst--Chancellor's Comments

Chancellor Koffler said the Amherst campus had recently hosted a reception for 23 members of the Legislature and a number of their aides. The meeting had been most worthwhile.

The Chancellor reported that the School of Business Administration sponsored three quite successful events--a week-long program on economic development, a seminar on the management of human resources and a meeting of the New England Business and Economic Council. A group of students, organized as the UMass Hunger Task Force, sponsored a day of fasting to raise funds for the underdeveloped areas of the world. Some 4,000 student participated in the fast.

UM/Boston--Chancellor's Comments

Chancellor Corrigan reported that the College of Public and Community Service at UM/Boston had sponsored a well-attended and well-received youth workers conference.

The Chancellor reported that a memorial fund for James Sweeney, Associate Professor of Arts and Sciences, had been established and contributions are being sought in order to purchase Shakespearian films.

Chancellor Corrigan made several other announcements concerning the faculty: Provost Robert Steamer has been named Honorary Research Fellow at the University of Exeter; William Hansard,

Associate Professor of Art, has had his docu-drama "Good Luck Mr. Robinson" nominated for four New England "Emmy" awards. Also, alumni of the Classes of 1979 and 1975 held a reunion dinner/dance at the Harbor campus; and the Theatre Arts Department, in cooperation with the Counsel General of Spain, will soon present a performance of "The Knight of the Golden Spurs."

UM/Worcester--Chancellor's Comments

Chancellor Tranquada reminded the Trustees that earlier this year the Teaching Hospital's Pailiative Care Service was selected as one of the 26 demonstration projects throughout the country funded by the Health Financing Administration. Now the Service has been selected by the Blue Cross for its two year hospice program which will compare costs between hospices and the more traditional hospitals.

Chancellor Tranquada then expressed his pleasure at being able to report that Helen Padykula, Professor and Chair of the Department of Anatomy, has been elected President of the American Society of Cell Biology.

Finally, the Tri-River Family Health Center has received further financial support from the Department of Health and Human Services (formerly the Department of Health Education and Welfare) and the long sought Certificate for the eight pediatric psychiatry beds in the Teaching Hospital has been received. The Medical Center can now proceed with opening the beds.

Report of the Committee on Faculty and Educational Policy

In the absence of Trustee Troy, Trustee Robsham reported for the Committee on Faculty and Educational Policy. The Committee met on November 12 and voted to recommend two actions to the Board, the Establishment of the B.S. Degree in the College of Management and Professional Studies--UM/Boston and two Tenure Awards--UM/Amherst. Without discussion, it was moved, seconded and

UM/Boston--B.S. Degree in CMPS (Doc. T80-088)

VOTED: To authorize the College of Management and Professional Studies at Boston to offer the degree Bachelor of Science to graduates of its Management Programs. (Doc. T80-088);

and further,

UM/Amherst--Tenure Awards (Doc. T80-087)

VOTED: To concur in the award of tenure by the President to Elisabeth Selkirk as Associate Professor of Linguistics and the George R. McDowell as Associate Professor of Food and Resource Economics, both at UM/Amherst. (Doc. T80-087)

UM/Worcester--Appointment with Tenure (Doc. T80-091)

The Committee, Trustee Robsham continued, had also met earlier in the day. At that meeting the Appointment with Tenure of Francis Ennis--UM/Worcester had been discussed. All indications were that Dr. Ennis is an eminently suited candidate and the appointment was strongly recommended. It was then moved, seconded

and

VOTED: To concur in the appointment by the President of Francis A. Ennis as Professor of Medicine and Molecular Genetics and Microbiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-091)

UM/Boston--Appointment with Tenure (Doc. T80-092)

The Committee had then discussed the Appointment with Tenure of Richard Yarde--UM/Boston. Mr. Yarde is also a distinguished candidate and the Committee had agreed to recommend his appointment.

Trustee Burack said she would vote against the motion because of her opposition to initial appointment with tenure as a matter of principle. She further noted that there had been several initial appointments with tenure over the past five months and suggested that under reorganization the Mass College of Art might be merged with UM/Boston and it would be ill-advised to lock-in any more tenured people in Boston. She also indicated that she found the timing of the appointment was somewhat puzzling.

Chancellor Corrigan responded that the only appointments with tenure brought to the Board in the past year had been for black faculty. This is in line with the requests by the F&EP Committee, which had been supported by the Board, urging the campus to do everything possible to increase both the number and the quality of minority faculty members. Given Mr. Yarde's qualifications and experience, it would not be possible to hire him except in a tenured position.

The Chancellor noted that the Mass College of Art has, at the same time as UM/Boston been attempting to recruit Mr. Yarde; had he not agreed to join the staff at Boston, he would doubtless have been recruited by the Mass College of Art. In the matter of timing, Mr. Yarde would now be able to be on campus in time for the spring semester.

Trustee Robsham said he had discussed the practice of appointments with tenure with administrators from Boston University, and they had stated that such actions were necessary in order to attract a quality faculty. He had also learned it was a common practice in both public and private institutions. Without further discussion it was moved, seconded and

VOTED: To concur in the appointment by the President of Richard Yarde as Associate Professor of Art with tenure at the University of Massachusetts at Boston. (Doc. T80-092)

UM/Boston--Graduation Lists (Doc. T80-083A)

Trustee Burack voted against the motion for the reasons stated above.

Trustee Robsham concluded his report by recommending approval of Graduation Lists--UM/Boston. It was then moved, seconded and

VOTED: To approve the September, 1980 graduation list of the University of Massachusetts at Boston (Doc. T80-083A) subject to the completion of all requirements as certified by the Recorder of the campus.

Report of the Committee on Buildings and Grounds

Trustee Donlan reported for the Committee on Buildings and Grounds. The Committee met twice during November. At the first of these meetings a discussion was held regarding the preliminary list of emergency repairs to the University buildings and the progress achieved in having these items funded out of the special maintenance allocation to higher education.

The Committee also discussed the Clark Athletic/Recreation Center. While the building is substantially complete, there are several safety items which require further attention before the building can be accepted for occupancy. The Committee endorsed the campus administration's position that the building should not be accepted until all such items are satisfactorily completed.

In response to questions regarding progress since the B&G meeting, Mr. Prince said that most of the defects have been corrected. A certification of occupancy is expected from the Department of Public Safety shortly. The building will be dedicated February 8, 1981.

UM/Amherst--Renovation of Brooks Hall

Trustee Donlan then said that the Committee had also agreed to recommend a vote regarding the renovation of Brooks Hall at Amherst. Without discussion it was moved, seconded and

VOTED: To approve the plans and working drawings for the renovation and remodelling of Brooks Hall at Amherst and to authorize the Chancellor to proceed with the project.

UM/Worcester--Heliport (Doc. T80-094)

Trustee Donlan then said the Committee had reviewed the plans for the Heliport--UM/Worcester and had agreed to recommend approval. In response to Chairman Healey's question, Chancellor Tranquada said that while military helicopters could land on the grounds at Worcester, civilian helicopters could land only on a helipad built in compliance with Federal Aviation Administration specifications. In answer to the Chairman's further question, the Chancellor said that the campus did have a consultant looking at the possibility of establishing a helicopter evacuation service. No decision has yet been made and, while it is a real possibility, such a service would require a number of approvals before it could be instituted. There was no further discussion and it was moved, seconded and

VOTED: To authorize Chancellor Tranquada to proceed with the construction of a heliport on the Worcester campus. (Doc. T80-094)

Columbia Point

Trustee Donlan then asked the Trustees to sign the instrument conveying land at Columbia Point to the State Archives. This the Trustees present did with the understanding it will not be delivered until the President is satisfied that all conditions the Board had previously stipulated have been met.

Report of the Committee on Student Affairs

In the absence of Trustee McNeil, Trustee Marks reported for the Committee on Student Affairs. The Committee had met on November 19 and had reviewed admissions reports from the three campuses. Amherst had admitted the largest freshman class in its history a reflection of the vigorous recruiting campaign mounted by the campus; Worcester had admitted 101 students from an applicant pool of 800; and, Boston, also as a result of determined recruiting, had enrollment increases in all three colleges, particularly in the College of Arts and Sciences.

Report of the Committees on Student Affairs/Budget and Finance

Amendment to Merit-Based Tuition Waiver Policy (Doc. T79-093A, Addendum 1)

Trustee Krumsiek, in the absence of Trustee Crain, reported for the joint Student Affairs/Budget and Finance meeting held immediately following the Student Affairs meeting. The first item was Amendment to Merit-Based Tuition Waiver Policy. The policy as approved was unduly restrictive in that award of the waivers was, in certain instances, based on class ranking which is not always available. When class rank information is available (for example, in the case of older students) it is not necessarily indicative of the student's accomplishments. The amendment would correct this. There was no discussion and it was moved, seconded and

VOTED: To amend Section 4.1 and 4.4 of the Tuition Waiver Policies of the University (Doc. T79-093A, approved by the Board February 6, 1980) by renumbering criterion 2 as criterion 3 and inserting the following as criterion 2:

> 2) where information on rank in class is not available or meaningful, have demonstrated intellectual and academic accomplishment of comparable distinction; or

(Doc. T79-093A, Addendum 1)

Tuition Review

At the joint meeting Tuition Review had engendered considerable discussion. Many students gave presentations to the Committees. The debate centered mainly on the proposal to raise instate tuition by $75. Because of a number of factors--including the fact that substantial fee increases were also being considered, the uncertainty of financial aid levels, the uncertainty over the FY82 budget, and the fact that the Board of Regents assumes jurisdiction over tuition in March, 1981--the Committee agreed to recommend that instate tuition be maintained at the present level and to confirm the previous approved increase in out-of-state tuition.

Trustee Krumsiek said the students at the meeting had been informed that if the Trustees did not increase tuition, the action

did not imply that the Regents would no likewise. It was made quite clear at the meeting that there is a possibility that the Regents will come under considerable pressure to raise tuition levels. Also, the Committees suggested that Chairman Healey be asked to communicate with the Board of Regents explaining the reasons for the Trustees' actions; the students were also urged to express their concerns about tuition increases to the Regents.

In the discussion which followed Trustee Krumsiek's remarks, it was pointed out that maintaining the present tuition might result in doubling the raise at a later date. Concern was also expressed that a raise in tuition would reduce access to the University. It was also noted that there was a possibility that the Regents, in their review of tuition, might settle on an increase greater than $75, and it seemed advisable not to raise tuition at this time in order to avoid a possible two-step increase in one year. It was then moved, seconded and

VOTED: To maintain the present levels of tuition for all categories of instate students; further, to confirm the Board actions on February 7, 1979 and April 4, 1979 establishing tuition for the 1981-82 academic year for out-of-state undergraduate and graduate students at $3,350 per year.

UM/Boston--Athletic Policy Statement (Doc. T80-089)

Trustee Krumsiek reported that the Athletic Policy Statement--UM/Boston was fully explained to the Committee by campus representatives. The Trustees were pleased to see that provision is made to ensure community use of the Clark facility which reflects the long-standing intent of the Board in supporting the facility's construction. Trustee Alberto said the students at UM/Boston wished to express their gratitute to all who helped to make the Center a reality. It was then moved, seconded and

VOTED: To approve the Athletic Policy Statement of the University of Massachusetts at Boston. (Doc. T80-089, pages 1 through 3)

New Fees and Fee Increases (Doc. T80-084, AB&W)

Trustee Krumsiek then spoke of New Fees and Fee Increases. At the meeting, there was a thorough discussion on the new fees and fee increases proposed for the Boston and Amherst campuses. At that time, Trustee LaVoice expressed concern over certain increases at the Amherst campus, and a delegation of students addressed the question. After discussion it was agreed to give the student delegation an opportunity to explore ways to minimize those increases and make recommendations through the approved channels prior to this meeting of the Board.

Trustee LaVoice voiced several student concerns but indicated that the students had not had time to collect adequate information and submit it through the Administration. He asked if

Mr. Wallace could speak to the Board regarding the fee increases under question. However, since the Committee had already urged the students to pursue the matter through the proper administrative channels on the campus and had provided flexibility for possible changes in the amounts of the fees in the proposed motion, and since Mr. Wallace was temporarily out of the meeting room, it was concluded that the students would approach the administration with these concerns as previously agreed. There was no further discussion and it was moved, seconded and

VOTED: To approve the fee increases at the University of Massachusetts at Amherst outlined in Doc. T80-084A or at such less amounts as recommended by the Administration and to establish the following trust funds:
Center for International Education Programs and Development Trust Fund
East Asian Exchange Programs Trust Fund
Composition Services Trust Fund

New Fees and Fee Increases--UM/Boston were also discussed in detail and the Committee agreed to recommend them. The Committee had agreed to delete the proposed $2 increase in the student activities fee for the summer session. It was then moved, seconded and

VOTED: To approve the following new fees and fee increases:

ATHLETIC TRUST FUND

Entering Student Athletics Fee		$24
Faculty/Staff-Athletic Club		
	single membership	- $40/year
	family membership	- $75/year

CATHERINE FORBES CLARK ATHLETIC AND RECREATION CENTER

Community Athletic and Recreation Fees

Ages 16 to 21		$25/year
Ages 21 and over	single membership	- $40/year
	family membership	- $75/year
Guests	Members may bring a guest at a charge of $2 for each guest	

Facility Rentals

Pool	$24.72/hour, plus lifeguard, security and maintenance
Gym	$39.94/hour, plus supervision, security and maintenance
Rink	$69.10/hour, plus supervision, security and maintenance
Weight Room	$3.65/hour, plus supervision, security and maintenance
Combative Room	$8.04/hour, plus supervision, security and maintenace
Creative Room	$16.13/hour, plus supervision, security and maintenance

UNIVERSITY OF MASSACHUSETTS

Gymnastics Room $12.74/hour, plus supervision, security and maintenance

HEALTH SERVICES
from $27/semester to $30/semester
Summer School: from $10/session to $12/session

COMMENCEMENT FEE
from $20/graduand to $25/graduand

SUMMERS SCHOOL
Undergraduates: from $30/credit hour to $37.50/credit hour
Graduate: from $40/credit hour to $45/credit hour

ANNUAL ATHLETIC FEE
from $10/academic year to $25/academic year
Summer School: from $2.50/session to $6.25/session

STUDENT ACTIVITIES
from $36/academic year to $46/academic year

(Docs. T80-084B & T80-089)

UM/Worcester--Student Fees (Doc. T80-084W)

The Committees had also reviewed Student Fees--UM/Worcester. No changes are proposed in the current fees, and without discussion, it was moved, seconded and

VOTED: To approve the fees at UM/Worcester outlined in Doc. T80-084W.

UM/Boston--Catherine F. Clark Athletic Center Fee Waiver (Doc. T80-089)

The final item from the joint meeting was a fee waiver for the Clark Center to encourage community participation. Without discussion, it was moved, seconded and

VOTED: To authorize the University of Massachusetts at Boston Athletic and Recreation Committee to waive all or part of the fees established for the Catherine Forbes Clark Athletic and Recreation Center for residents of the community when the financial burden of such fees can be clearly shown to lessen active participation by said residents. (Doc. T80-089)

UM/Worcester--Continuing Education Trust Fund Budget (Doc. T80-047B, Addendum I)

Trustee Krumsiek concluded his report by presenting two recommendations from the Committee on Budget and Finance. Without discussion, it was moved, seconded and

VOTED: To approve the FY81 Continuing Education Trust Fund Budget at UM/Worcester outlined in Doc. T80-047B, Addendum I;

and further,

UM/Boston--Athletic Trust Fund Budget (Doc. T80-089)

VOTED: To approve the FY82 Athletic Trust Fund Budget at the UM/Boston outlined in Doc. T80-089.

UM/Amherst--University Health Services By-Laws (Doc. T80-093)

Under the heading of other business, the Board then considered By-Laws, University Health Services--UM/Amherst. Mr. Madson said that in order for University Health Service users to receive Medicare/Medicaid benefits, a set of by-laws has to be established to meet certain accreditation standards. The proposed document was drafted in consultation with University Counsel and is patterned after those of other university health services. There was no discussion, and it was moved, seconded and

VOTED: To approve the By-Laws of the University Health Services at UM/Amherst contained in Doc. T80-093.

Student Participation

Trustee LaVoice then

MOVED: That the University of Massachusetts Board of Trustees endorse the concept of student representation on the Board of Regents.

In the discussion which ensued, it was apparent that the majority of Trustees were reluctant to approve this motion for a number of reasons--it is a matter for the Regents to decide; it is also a matter for the new Board of Trustees to consider; the Regents had already agreed upon mechanisms to ensure student input; and student representation on the Regents would raise the issue of like representation for the faculty.

At the conclusion of the discussion, Trustee Donlan offered a motion which Trustee LaVoice found acceptable. It was then moved, seconded and

VOTED: The Board of Trustees of the University of Massachusetts would like to make special mention of the fact that it has benefited notably and substantially by the participation of students from the campuses on this Board, and the Trustees would like to generally recommend the concept of student participation.

Delegation of Authority

Trustee Krumsiek made a motion regarding collective bargaining. Without discussion, it was moved, seconded and

VOTED: Due to the length of time between this and the next regularly scheduled Board of Trustees meeting and to the possibility of collective bargaining settlements occurring in the interim, the Trustee Ad Hoc Labor Relations Committee is hereby authorized and empowered on behalf of the Board of Trustees to review and approve collective bargaining agreements with the University's employees.

Executive Session

Chairman Healey then called for a motion to enter into Executive Session in order to consider candidates for honorary

degrees and a report of the Ad Hoc Committee on Labor Relations. In accordance with Article II, Section 6(c) and (h) of the Trustee By-Laws (Doc. T76-051, D78), at 4:05 p.m., it was moved, seconded, and on roll call

VOTED: To enter Executive Session.

Chairman Healey and President Knapp voted for the motion, as did Trustees Alberto, Donlan, Knowles, Krumsiek, LaVoice, Marks, Morgenthau, Popko, Robsham, Shearer, and Mr. Colby. Trustees Anrig, Baldwin, Beaubien, Burack, Crain, Dennis, Frechette, King, McNeil, Okin and Troy were either absent or not present when the vote was taken.

At 4:55 p.m., it was

VOTED: To end the Executive Session.

The Board agreed to recess the meeting to the call of the Chair which will be at the request of the Chairman of the Ad Hoc Committee on Labor Relations. The meeting was duly recessed at 5:00 p.m.

Ann S. Hurd
Administrative Secretary
to the Board of Trustees

NOT USED

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON BUILDINGS AND GROUNDS

December 3, 1980; 1:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Donlan; President Knapp; Trustee Robsham; Mr. Callahan representing Trustee Anrig; Mr. Colby representing Trustee Winthrop; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Atkins and Burack

University Administration: Mr. Searson, General Counsel

UM/Boston: Mr. Baxter, Vice Chancellor for Administration and Finance; Mr. Prince, Director, Planning and Development

UM/Worcester: Chancellor Tranquada; Dr. Ostroff, Director of Emergency Services; Mr. Quinlan, Director of Physical Plant; Mr. Waterbrook, Associate Hospital Administrator

UM/Worcester--Construction of a Heliport (Doc. T80-094)

Chairman Donlan convened the meeting at 1:40 p.m. Chancellor Tranquada reviewed the material for the Construction of a Heliport--UM/Worcester apologizing for the campus' misunderstanding that, the project did not require explicit B&G approval and noting that given the need to provide documentation quickly, the material did not have as thorough review as he would have liked. There is currently a temporary heliport at the Medical Center which is used only for emergency Coast Guard and military helicopters. In order to land commercial helicopters, it is necessary to build a permanent FAA-approved helipad. This project has been included in the Board-approved One and Five Year Reports submitted to the State Department of Public Health for the last few years and was included in the detailed budget request for FY81 for the Hospital. Chancellor Tranquada also noted that the Health Systems Agency, a regulatory body, has told the campus that if the heliport is substantially complete by January 1, it will come under a grandfather clause and not require a certificate of need. He introduced Mr. Quinlan, Mr. Waterbrook and Dr. Ostroff who were available to answer questions for the Committee.

Chairman Donlan commented that the Trustees saw the emergency helicopter service in action, and asked for assurance that the project is entirely within required specifications and the available budget. He noted the need to ratify the contract for the construction of the heliport as well as the difficulty presented by the timing in bringing this matter to the Committee. He further commented that he hoped it was understood that in order for the contract to be enforceable, the project did need Committee and Board approval; there was no further discussion and it was moved, seconded and

VOTED: To recommend that the Board authorize Chancellor Tranquada to proceed with the construction of a heliport on the Worcester campus. (Doc. T80-094)

Site for the State Archives and Record Center

Chairman Donlan brought the Committee quickly up to date on the status of the Site for the State Archives and Record Center. At the last B&G meeting the Committee had voted to call for the preparation of an instrument of transfer; a final draft of this document had been prepared by the University Counsel and was reviewed by the Committee. After discussion, the Committee agreed that they would present the draft to the Trustees and ask them to sign it with the understanding that a letter would accompany the instrument of transfer which will include specific reference to the conditions which have been established by the Trustees in previous votes. The letter will also refer to those matters which the Secretary has already agreed to, that is, the general obligation to pay common costs on a fair-share basis, and the obligation to enter into a memorandum of understanding covering matters such as parking, sitelines, utilities, etc.

In addition, an unsigned document would be made available to the Secretary of State so that he may have an opportunity to review it prior to its execution and delivery.

There was no further discussion and the meeting adjourned at 2:00 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE TRUSTEE COMMITTEE
ON FACULTY AND EDUCATIONAL POLICY

December 3, 1980; 12:30 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

TTENDANCE: Committee and Committee Staff: Acting Chairman Robsham; President Knapp; Trustee Popko; Mr. Colby representing Trustee Winthrop; Mr. Miller, recorder

Absent Committee Members: Trustees Beaubien, Breyer, Burack, Dennis, Morgenthau and Troy

University Administration: Mr. Lyons, Associate Vice President for Academic Affairs

UM/Amherst: Chancellor Koffler

UM/Boston: Ms. Fergusson, Assistant Chancellor

UM/Worcester: Chancellor Tranquada; Mr. Smith, Provost

UM/Boston--Graduation Lists

In the absence of Trustee Troy, Trustee Robsham assumed the chair and called the meeting to order at 12:35 p.m. He called for consideration of the Graduation Lists--UM/Boston. After a brief discussion it was moved, seconded and

VOTED: To recommend that the Board approve the September, 1980 graduation list of the University of Massachusetts at Boston (Doc. T80-083A) subject to the completion of all requirements as certified by the recorder of the campus.

UM/Boston--Appointment with Tenure of Mr. Richard Yarde (Doc. T80-092)

The Committee reviewed the Appointment with Tenure of Mr. Richard Yarde as Associate Professor of Art--UM/Boston. The Committee agreed that Mr. Yarde had very impressive credentials. It was noted that one person in the campus review process had abstained from voting, not as a reflection on Mr. Yarde but because she was opposed to appointments with tenure as a matter of principle; otherwise the appointment carries the strong endorsement on the campus. It was then moved, seconded and

VOTED: To recommend that the Board concur in the appointment by the President of Richard Yarde as Associate Professor of Art with tenure at the University of Massachusetts at Boston. (Doc. T80-092)

The Committee then considered Appointment with Tenure of Francis Ennis--UM/Worcester who is a world authority in the field

of viral genetics. His appointment would be a joint appointment in the Departments of Medicine and Molecular Genetics and Microbiology. It was noted that UM/Worcester had been planning an interdepartmental program in immunology for some time and Dr. Ennis will be the cornerstone in that program. After a brief discussion it was moved, seconded and

UM/Worcester--Appointment with Tenure of Francis Ennis (Doc. T80-091)

VOTED: To recommend that the Board concur in the appointment by the President of Francis A. Ennis as Professor of Medicine and Molecular Genetics and Microbiology with tenure at the University of Massachusetts at Worcester. (Doc. T80-091)

UM/Worcester--Tenure Appeal

Chairman Robsham then called for a motion to enter Executive Session to discuss Tenure Appeal--UM/Worcester in accordance with Article II, Section 6(c) of the Trustee By-Laws (Doc. T76-051,D78). At 12:55 p.m. it was moved, seconded and on roll call

VOTED: To enter Executive Session.

Executive Session

Chairman Robsham, President Knapp, Trustee Popko and Mr. Colby voted for the motion. Trustees Beaubien, Breyer, Burack, Dennis, Morgenthau and Troy were absent.

At 1:15 p.m. the Committee voted to return to open session. Without discussion it was moved, seconded and

VOTED: To ask the President to review the tenure appeal of William M. Burke, Associate Professor of Family and Community Medicine and Medicine at UM/Worcester and make recommendations to the Committee.

There was no further discussion and the meeting adjourned at 1:20 p.m.

Ann S. Hurd
Administrative Secretary to the
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF THE MEETING OF THE
COMMITTEE ON AUDITS

December 18, 1980; 3:00 p.m.
Thirteenth Floor Conference Room
250 Stuart Street
Boston, Massachusetts

ATTENDANCE: Committee and Committee Staff: Chairman Dennis; President Knapp; Ms. Hurd, Administrative Secretary

Absent Committee Members: Trustees Baldwin, Crain, Lavoice and King

University Administration: Mr. Hogan, Controller; Mr. Manigault, Director of Audits; Mr. Stine, Assistant Vice President for Budget

UM/Amherst: Mr. Apodaca, Director, Financial Aid; Mr. Page, Director, Financial Affairs

UM/Boston: Mr. Drinkwater, Controller; Ms. Muscarella, Director, Student Financial Management

UM/Worcester: Mr. Fergusson, Bursar; Mr. Fosselman, Director, Financial Affairs; Ms. Jeffcoat, Director, Financial Aid

Guest: Mr. White, Bank, Finley, White & Co.

Financial Aid Programs for FY79 and FY80

Chairman Dennis convened the meeting at 3:17 p.m. Mr. Manigault reported that everyone involved in the audit of Financial Aid Programs for FY79 and FY80 had expressed satisfaction with the results. There are indications that the University's accounting procedures have improved; for the first time in several years the University will not have to make paybacks to any of the funding agencies.

The critical sections of the audit are Section III--Financial, and Section IV--Internal Accounting and Administrative Controls, and Compliance. All but one of the auditors' findings are in Section III; the only finding in Section IV deals with compliance. He noted that the exit conference at the campus level had gone very well and that the auditors had found the University's response to the findings to be adequate.

Mr. White said that the audit had gone smoothly. All University personnel had been cooperative. The audit was issued without qualification.

The finding of compliance of Section IV, which involves the payroll procedures for students in the College Work-Study Program was discussed at length. At the conclusion of the discussion Mr.

UNIVERSITY OF MASSACHUSETTS

White agreed that the finding, as worded, could be misleading. It was not an issue of compliance or non-compliance with federal regulations; rather, it involved two equally valid interpretations of federal procedures. He agreed to supply the Committee with a letter of clarification.

The Committee then discussed Internal Auditor's Report on Trust Fund Interest Account. Mr. Manigault said that there are discrepancies between the balances in the income accounts and the budget accounts. This problem occurred in all the University's unrestricted income accounts, as well as the Trust Fund Interest Account and resulted from a refinement in the accounting system instituted in FY78. In refining the system, balances for FY77 were not brought forward in the specific accounts.

Mr. Manigault said that the President had requested that he address this problem and his recommendations are being drafted and will reach the President shortly. It was agreed that this matter would be discussed more fully at the next meeting of the Committee.

There was no further business and the meeting was adjourned at 4:37 p.m.

John F. Miller
Assistant to the Secretary